

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC)  
MEETING AGENDA

Administration Building Auditorium  
15 Charter Road, Acton

August 25, 2022  
7:00 p.m.

To view only: <https://www.youtube.com/actontv1>

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1. **Call to Order (7:00)**
2. **Chairperson's Welcome - Kyra Cook**
  - a. **Public Participation**
  - b. **Superintendent's Welcome - Peter Light**
    - i. *Operations Update*
3. **Guests & Presentations**
  - a. **Boardwalk Campus Opening Update - Mary Brolin, Peter Light**
  - b. **Staffing Update - Marie Altieri**
4. **New Business**
  - a. **FY23 Assignments and Liaisons - VOTE - Kyra Cook**
  - b. **Building Committee new member - VOTE - Peter Light**
  - c. **Discussion of Process to Update Memorandum of Understanding for School Resource Officer Program - Peter Light**
5. **ONGOING BUSINESS (7:10)**
  - a. **Consent Agenda/Action Items (7:30)**
    - i. Approval of ABRSC Meeting Minutes of 6/16/22 - VOTE - Kyra Cook
    - ii. Approval of ABRSC Meeting Minutes of 7/21/22 - VOTE - Kyra Cook
    - iii. Recommendation to Set the Imprest Balance of the Student Activity Checking Accounts for FY23 - VOTE - Peter Light
    - iv. Approval of Change of Members of the Other Post Employment Benefits (OPEB) Trust Fund Board of Advisors - VOTE - Peter Light
    - v. Recommendation to Approve PTSO donation check of \$3200 to RJ Grey for 8th Grade EOY field trip - VOTE - Peter Light
    - vi. Recommendation to Approve PTSO donation to McCarthy-Towne School - VOTE - Peter Light
  - b. **Subcommittee and Member Reports**
    - i. School Building
    - ii. Pool Renaming
      1. Appoint Peter Light as a staff representative to the Pool Renaming Subcommittee - VOTE - Peter Light
  - c. **Statement of Warrants and Recommendation to Approve - VOTE - Kyra Cook**
6. **FYI**
  - a. **ABRSC FY23 Meetings and Members**
7. **Adjourn (8:15)**

Posted on 8/19/22 at 4:30 p.m. / Reposted on 8/23/22 at 4:30 p.m.

**NEXT MEETINGS:**

September 8 & 22 ABRSC at 7:00 p.m. in the Admin Building Auditorium

**Office of the Superintendent**  
Acton-Boxborough Regional School District  
[www.abschools.org](http://www.abschools.org)  
(978) 264-4700

TO: Acton-Boxborough Regional School Committee Members  
FROM: Peter Light  
DATE: August 23, 2022  
RE: **ADDENDUM**

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4. **New Business**
  - c. **Discussion of Process to Update Memorandum of Understanding for School Resource Officer Program - *Peter Light***
  
5. **ONGOING BUSINESS**
  - a. **Consent Agenda/Action Items**
    - i. **Approval of ABRSC Meeting Minutes of 6/16/22 - VOTE - *Kyra Cook***



## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	08-25-22	<b>AGENDA ITEM NUMBER</b>	
<b>AGENDA ITEM TITLE</b>	Discussion of Process to Update Memorandum of Understanding for School Resource Officer Program		
<b>PRESENTER(S)</b>	Peter Light		
<b>SUMMARY OF TOPIC</b>	Discussion		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
	No action requested - this is a short update or presentation of information
<b>X</b>	Request input and questions from the School Committee, but no vote required
	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>SUGGESTED MOTION</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	10 mins
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<b>ATTACHMENTS</b>	Superintendent memo, Attorney memo, DEI Director memo, and MOU
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## Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720  
978-264-4700  
[www.abschools.org](http://www.abschools.org)

Peter J. Light  
Superintendent of Schools

To: Acton and Boxborough Regional School Committee  
From: Peter Light, Superintendent of Schools  
Date: August 22, 2022  
RE: Required Updates to School Resource Officer Memorandum of Understanding

Due to recent changes in the law (MGL Ch. 71 § 37P), the District is required to update its Memorandum of Understanding (MOU) with the police department regarding the School Resource Officer (SRO) Program. The state provides a model template for this MOU.

We are requesting the committee's feedback regarding the process the committee would like to engage in to finalize the new MOU. Options include but may not be limited to:

- Policy Subcommittee develops the MOU and brings forward a draft for full committee approval (1st and 2nd Read process)
- The full committee engages in a 1st and 2nd read of the MOU in its current form that results in a vote to approve.

I have attached several documents for your review in anticipation of this discussion:

1. A memo from the district's legal counsel regarding committee obligations set forth in the MOU.
2. A memo from DEI Director Jen Faber summarizing the findings of the DEI family advisory committee with respect to the SRO program.
3. A copy of the DRAFT MOU based on the required state template.

It is noteworthy that if the District has an SRO program, the MOU as developed by the state serves as a minimum standard for the MOU. This means that the committee may not remove or alter any language in the MOU, but may add additional language at its discretion so long as that language does not conflict with the minimum standards set forth in the MOU.

Next steps:

1. The chair will determine the process to be used to develop the MOU based on feedback from the committee.
2. The Superintendent will work with the Chief of Police to develop the accompanying operating procedures as noted in Attorney Brunt's memo.

I look forward to the discussion at our next meeting on August 25th.

*To develop engaged, well-balanced learners through collaborative, caring relationships.*

To: Acton-Boxborough Regional School Committee  
From: Colby C. Brunt, counsel for ABRSD  
Re: Memorandum of Understanding for School Resource Officers  
Date: August 17, 2022

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I have been asked to provide a legal opinion regarding whether ABRSD must follow the model School Resource Officer Memorandum of Understanding provided by the Department of Elementary and Secondary Education (DESE).

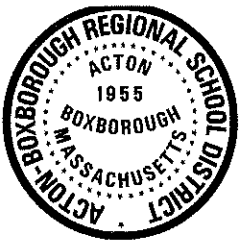
The answer is yes. In accordance with Massachusetts General Laws chapter 71 section 37P; the model memorandum contains the minimum requirements for schools and police departments with respect to the roles and responsibilities around the use of the School Resource Officers (SRO) in schools. As such, the district and the police departments must use the model MOU as the base and the Parties may agree to add additional provisions to the agreement; however, no new provisions shall conflict with or omit any of the required provisions of the memorandum.

The law and the memorandum of understanding also require that the chief of police, in consultation with the superintendent, shall establish operating procedures to provide guidance to SRO's about daily operations, policies and procedures. Per the law, the operating procedures shall describe the following for the school resource officer:

- (i) the school resource officer uniform;
- (ii) use of police force, arrest, citation and court referral on school property;
- (iii) a statement and description of students' legal rights, including the process for searching and questioning students and circumstances requiring notification to and presence of parents and administrators;
- (iv) chain of command, including delineating to whom the school resource officer reports and how school administrators and the school resource officer work together;
- (v) performance evaluation standards, which shall incorporate monitoring compliance with the memorandum of understanding and use of arrest, citation and police force in school;
- (vi) protocols for diverting and referring at-risk students to school and community-based supports and providers; and
- (vii) information sharing between the school resource officer, school staff and parents or guardians.

As such, I would advise Superintendent Light to work with the Chief(s) of Police in developing an operating procedure for the SRO as outlined above in accordance with the law.

Please let me know if you have any further questions regarding this matter. Thank you.



# Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720

978-264-4700

[www.abschools.org](http://www.abschools.org)

Jennifer G. Faber

Director of Diversity, Equity and Inclusion

To: Peter Light  
From: Jennifer Faber  
Date: August 16, 2022  
RE: Summary of the DEI Family Advisory findings

Between October 2020 and May 2021, The DEI Family Advisory Police-District Interactions Subcommittee was charged to learn about the purpose and work of school resource officers (SROs) within the Acton-Boxborough Regional School District and to develop the following recommendations for improving police-district interactions.

## Immediate Recommendations

1. Inform the Acton-Boxborough community about SROs
  - a. Create webpage on district site containing overview of roles and responsibilities, bios, introductory videos and FAQs for families

## Short Term Recommendations (2021-2022 school year)

1. Develop plan for the formal evaluation of SRO program
  - a. Include various perspectives of administrators, SROs, students and/or community members using survey, focus groups or other information sources
  - b. Create a system to provide feedback to SROs and Acton Police Department
2. Deepen student and community relationships
  - a. Invite SROs to converse with student affinity groups
  - b. Attend events to increase connection and community building
3. Gather varying perspectives and perceptions to understand the experience with SROs from families and/or students from underrepresented groups
  - a. Elicit feedback via surveys and/or focus groups

## Long Term Recommendations (Next 2+ years)

1. Gather and analyze discipline data
  - a. Data sources can include anonymous reporting, DESE student disciplinary data and Challenge Success
2. Inform the community about the hate incident investigation and disciplinary processes
  - a. Create plan for community communication following hate incidents or hate crimes
  - b. Provide clarity differentiating the restorative justice approach used in AB schools versus the restorative justice approach used by the police department
3. Identify alternatives to SRO involvement that may be preferred by community
  - a. Alternatives suggested are mental health staffing and/or appointing a district based cyberbullying investigator

*To develop engaged, well-balanced learners through collaborative, caring relationships.*

**2022 School Resource Officer Memorandum of Understanding  
Between  
Acton-Boxborough Regional School District (ABRSD)  
and  
Acton Police Department**

This agreement (the “Agreement”) is made by and between ABRSD (the “District”) and the Acton Police Department (the “Police Department”) (collectively, the “Parties”). The Chief of Police of the Police Department or the board or officer having control of the police department in a city or town (the “Chief”) and the Superintendent of the District [*or, in the case of charter schools: the head of the school*] (“the Superintendent”) are each a signatory to this Agreement. The provisions of this Agreement are specifically required by section 37P of chapter 71 of the General Laws, as amended by Section 79 of chapter 253 of the Acts of 2020.

**Purpose**

The purpose of this Agreement is to formalize and clarify implementation of the partnership between the school and the School Resource Officer (“SRO”)/the District and a Police Department regarding the placement of a police officer at the Acton-Boxborough Public Schools in order to promote school safety; help maintain a positive school climate for all students, families, and staff; enhance cultural understanding between students and law enforcement; promote school participation and completion by students; facilitate appropriate information-sharing (as outlined in Section VI below); and inform the Parties’ collaborative relationship to best serve the school community.

This memorandum does not, and may not be relied upon to, create any rights, substantive or procedural, enforceable by any person in any civil or criminal matter. Modifications of this Agreement are permissible when necessary to indicate local practice, so long as they are consistent with state and federal law.

**I. Mission Statement, Goals, and Objectives**

The mission is to facilitate relationship-building by the SRO such that students, faculty, staff, and community members see the SRO as contributing to a positive school climate. This will be realized by supporting and fostering the safe and healthy development of all students in the District [*or at the School*] through strategic and appropriate use of law enforcement resources and with the mutual understanding that school participation and completion are indispensable to achieving positive outcomes for youth and public safety.

The Parties are guided by the following goals and objectives (the “Goals and Objectives”):

- To foster a safe and supportive school environment that allows all students to learn and flourish regardless of race, religion, national origin, immigration status, gender, disability, sexual orientation, gender identity, gender expression, or socioeconomic status;
- To promote a strong partnership and communication between school and police personnel and clearly delineate their roles and responsibilities;
- To establish a framework for principled conversation and decision-making by school and police personnel regarding student conduct and students in need of services;
- To ensure that school personnel and SROs have clearly defined roles in responding to student conduct and that school administrators are responsible for code of conduct and routine disciplinary violations;



- To minimize the number of students unnecessarily out of the classroom, arrested at school, or court-involved;
- To provide requirements and guidance for training, including SRO training required by law and consistent with best practices and training for school personnel as to when it is appropriate to request SRO intervention;
- To outline processes for initiatives that involve the SRO and school personnel, such as violence prevention and intervention and emergency management planning, that can be provided upon request; and
- To offer presentations and programming to the school focusing on criminal and juvenile justice issues; community and relationship building; and prevention, health, and safety topics.

Nothing in this Agreement shall limit an officer's ability to exercise lawful authority consistent with all laws of the Commonwealth.

## **II. Roles and Responsibilities of the SRO and School Administrators and Staff in Student Conduct**

A "school resource officer" is a duly sworn municipal police officer, or a special officer appointed by the chief of police, with all necessary training and up-to-date certificates, including special school resource officer certification as required by subsection (b) of section 3 of chapter 6E of the General Laws and is charged with: (i) providing law enforcement; (ii) promoting school safety and security services to elementary and secondary public schools; and (iii) maintaining a positive school climate for all students, families and staff.

The Parties agree that school officials and the SRO play important and distinct roles in responding to student conduct to ensure school safety and promote a positive and supportive learning environment for all students.

Under state law, the SRO shall not (i) serve as school disciplinarian, enforcer of school regulations, or in place of licensed school psychologists, psychiatrists, or counselors; or (ii) use police powers to address traditional school discipline issues, including non-violent disruptive behavior.

The principal or principal's designee shall be responsible for student code of conduct violations and routine disciplinary violations. The SRO shall be responsible for investigating and responding to potential criminal or delinquent offenses as well as student conduct that requires immediate intervention to maintain safety, as described below. The Parties acknowledge that many acts of student conduct that may contain all the necessary elements of a criminal offense are best handled through the school's disciplinary process. The SRO shall read the student code of conduct for both the District and the school and seek clarification on any questions the SRO has.

The principal or principal's designee and the SRO shall use their reasoned professional judgment and discretion to determine whether SRO involvement is appropriate for addressing student conduct. In such instances the guiding principle is whether conduct rises to the level of criminal and delinquent conduct that (1) poses substantial harm to the physical well-being of another person or (2) is willful and malicious and causes substantial harm to the property of the school or (3) constitutes the taking of property of substantial value belonging to another with intent to permanently deprive the property owner of the property. The Parties acknowledge that it may be appropriate for school administrators rather than the SRO deal with low-level offenses including but not limited to misdemeanor allegations of threats, assault and battery, larceny, receiving stolen property, and willful, malicious, or wanton destruction or injury to

personal property. School staff shall not ask an SRO to serve as a school disciplinarian or enforcer of school regulations.

In instances of student conduct that do not require a law enforcement response, including any incident involving misconduct by a student under 12 years of age, the principal or principal's designee shall determine the appropriate disciplinary response, allowing the student to remain in school unless doing so would pose a serious safety or security risk. The principal or principal's designee should prioritize school or community-based accountability programs and services, including but not limited to, peer mediation, restorative justice, and mental health resources, whenever possible.

For student conduct that requires immediate intervention to maintain safety (whether or not the conduct involves criminal conduct), the SRO may act to de-escalate the immediate situation (where feasible) and to protect the physical safety of members of the school community. To this end, school personnel may request the presence of the SRO when they have a reasonable and articulable fear of an imminent threat to their safety or the safety of students or other personnel.

The SRO shall inform the principal or principal's designee, where practicable, to facilitate supportive intervention by school staff on behalf of the student in an emergency situation where a student may be in immediate need of emergency medical or psychological assistance. Such intervention is appropriate when a school nurse, psychologist, or social worker is not available, and the SRO believes that failure to intervene would create a substantial likelihood of serious harm to the student, other students, school personnel or result in destruction to school property by reason of mental illness or psychological trauma.

When the SRO or other Police Department employees have opened a criminal investigation, school personnel shall not interfere with such investigation or act as agents of law enforcement. To protect their roles as educators, school personnel shall assist in a criminal investigation only as witnesses or to otherwise share information consistent with Section VI, except in cases of emergency. Nothing in this paragraph shall preclude the principal or principal's designee from undertaking parallel disciplinary or administrative measures that do not interfere with a criminal investigation.

The SRO shall consult with the principal or principal's designee prior to an arrest whenever practicable, and the student's parent or guardian shall be notified as soon as practicable after an arrest. A summons is the preferred method for bringing all juveniles to court unless there is reason to believe the juvenile will not appear upon a summons. In the event of an investigation by the SRO that leads to custodial questioning of a juvenile student, the SRO shall notify the student's parent/guardian or interested adult in advance and offer them the opportunity to be present during the interview.

At least annually, it shall be the responsibility of the District to provide training and information to educators and other school staff on the distinct roles of school administration and SROs in addressing student conduct, consistent with this Section and this Agreement, as well as the Standard Operating Procedures accompanying this Agreement and described in Section X.

### **III. The Process for Selecting the SRO**

The Parties acknowledge that the selection of the SRO is important to achieving the purpose, goals, and objectives of this MOU, and that it is important for the Parties and the school community to have a positive perception of and relationship with the SRO.

In accordance with state law, the Chief of Police shall assign an officer whom the Chief believes would foster an optimal learning environment and educational community and shall give preference to officers who demonstrate the requisite personality and character to work in a school environment with children and educators and who have received specialized training including, but not limited to: continuing

professional development in child and adolescent development, conflict resolution and diversion strategies, de-escalation tactics, trauma informed practices, diversity, equity, and inclusion, behavioral health and any other training required by the Municipal Police Training Committee established in Section 116 of Chapter 6. The Chief of Police shall work collaboratively with the Superintendent in identifying officers who meet these criteria and in selecting the officer who is ultimately assigned as the SRO.

Should the Superintendent request assignment of an SRO and the Chief, in consultation with the Superintendent, determines there are not sufficient resources to assign an SRO to serve the city, town, regional school district, or county agricultural school, the Chief shall consult with the Department of State Police regarding the option of an officer being assigned, subject to appropriation, and pursuant to all requirements under the MOU and governing state law (e.g., regarding SRO training).

The Chief shall consider the following additional factors in the selection of the SRO:

- Proven experience working effectively with youth;
- Demonstrated ability to work successfully with a population that has a similar racial and ethnic makeup and language background as those prevalent in the student body, as well as with persons with physical and mental disabilities, including persons with special educational needs, persons on the autism spectrum, and persons with behavioral health challenges;
- Demonstrated commitment to making students and school community members of all backgrounds feel welcomed and respected;
- Demonstrated commitment to de-escalation, diversion, and/or restorative justice, and an understanding of crime prevention, problem-solving, and community policing in a school setting;
- Knowledge of school-based legal issues (e.g., confidentiality, consent), and demonstrated commitment to protecting students' legal and civil rights;
- Knowledge of school safety planning and technology;
- Demonstrated commitment and ability to engage in outreach to the community;
- Knowledge of school and community resources;
- A record of good judgment and applied discretion, including an absence of validated complaints and lawsuits, documented in annual reviews conducted pursuant to Section VII.

In endeavoring to assign an SRO who is compatible with the school community, the Chief shall receive and consider input gathered by the Superintendent from the school principal(s) and representative groups of teachers, parents, and students, in addition to the Superintendent. In accordance with state law, the Chief shall not assign an SRO based solely on seniority.

The Chief shall consider actual or apparent conflicts of interest, including whether an officer is related to a current student at the school to which the officer may be assigned as an SRO. As part of the application process, officers who are candidates for an SRO position shall be required to notify the Chief about any relationships with current students or staff members or students or staff members who are expected to join the school community (e.g., children who are expected to attend the school in the coming years). Any SRO who has a familial or other relationship with a student or staff member that might constitute an actual or apparent conflict of interest shall be required to notify the SRO's appointing authority at the earliest opportunity. The appointing authority shall determine the appropriate course of action, including whether to assign another officer to respond to a particular situation, and will advise the SRO and the District accordingly. Nothing in this paragraph is intended to limit the ability of the SRO to respond to emergency situations in District schools.

#### **IV. Annual Review of the SRO**

In accordance with state law, the Chief and the Superintendent shall annually review the performance of the SRO, including the success and effectiveness in meeting the goals and objectives of this MOU. The review shall be conducted at the end of each school year in a meeting among the SRO, the Chief, and the Superintendent. A copy of the review shall be supplied to each attendee.

The Chief and Superintendent shall jointly develop and agree in advance on the metrics for measuring the SRO's performance. The review shall include measures that reward the SRO's performance, subject to the terms of any applicable collective bargaining agreements, for compliance with the terms of this Agreement and the SRO's contributions to achieving the mission, purpose, goals, and objectives as set forth in Sections I and II. The review shall consider SRO efforts to prevent unnecessary student arrests, citations, court referrals, and other use of police authority. The review shall also assess the extent of the SRO's positive interactions with students, families, and staff and the SRO's participation in collaborative approaches to problem-solving, prevention, and de-escalation.

The Chief and Superintendent shall provide a mechanism for receiving feedback from the school community, including principal(s), teachers, students, and families of the school(s) to which the SRO is assigned. The Chief shall seriously consider any such feedback and shall make a good faith effort to address any concerns raised; however, the final selection and assignment of the SRO shall be within the sole discretion of the Chief. If the Superintendent recommends that the SRO not be assigned to a specific school, the Chief shall provide an explanation of any decision to maintain the SRO's assignment.

#### **V. Mechanisms to Incorporate the SRO into the School Environment, including School Safety Meetings**

The Parties acknowledge that proper integration of the SRO can help build trust, relationships, and strong communication among the SRO, students, and school personnel.

The District shall be responsible for ensuring that the SRO is formally introduced to the school community, including students, parents, and staff. The introduction shall include information about the SRO's background and experience, the SRO's role and responsibilities, what situations are appropriate for SRO involvement, and how the SRO and the school community can work together, including how and when the SRO is available for meetings and how and when the school community can submit questions, comments, and constructive feedback about the SRO's work. The introduction for parents shall include written information on procedures for communicating with the SRO in languages other than English. The SRO shall also initiate communications with students and teachers to learn their perceptions regarding the climate of their school.

The SRO shall regularly be invited to and attend staff meetings, assemblies, and other school convenings. The SRO shall also be invited to participate in educational and instructional activities, such as instruction on topics relevant to criminal justice and public safety issues. If the District has access to a student rights training through a community partner or the District Attorney's Office, the school shall consider offering such a training to students, where practicable, at the start of each school year. The SRO shall make reasonable efforts to attend such training. The SRO shall not be utilized for support staffing, such as hall monitor, substitute teacher, or cafeteria duty.

The Parties acknowledge that the SRO may benefit from knowledge of accommodations or approaches that are required for students with mental health, behavioral, or emotional concerns who have an individualized education program ("IEP") under the Individuals with Disabilities Education Act or a plan under Section 504 of the Rehabilitation Act ("504 Plan"). School personnel shall notify parents or guardians of such students of the opportunity to offer the SRO access to the portions of the IEP document or 504 Plan that address these accommodations or approaches. It is within the sole discretion of the parents or guardians to decide whether to permit the SRO to review such documents. The consent of the

parent or guardian must be informed and in writing. The consent must specifically designate the exact IEP or 504 Plan documents to be shared, describe the purpose for sharing the record, and specifically authorize access to the SRO. Whenever possible, the school shall make available a staff member who can assist the SRO in understanding such documents and, as appropriate, take other actions to help the student, the student’s family, and the SRO to develop a positive relationship.

The SRO shall participate in any District and school-based emergency management planning. The SRO shall also participate in the work of any school threat assessment team to the extent any information sharing is consistent with obligations imposed by the Family Educational Rights and Privacy Act (“FERPA”) (20 U.S.C. § 1232g) (see further information in Section VI).

## **VI. Information Sharing Between SROs, School Staff, and Other Partners**

The Parties acknowledge the benefit of appropriate information sharing for improving the health and safety of students and also the importance of limits on the sharing of certain types of student information by school personnel. The Parties also acknowledge there are distinctions between personally identifiable information about students contained in education records and information about students not contained in such records as well as student information shared for law enforcement purposes and student information shared to support students and connect them with necessary mental health, community-based, and related services.

### **A. Points of Contact for Sharing Student Information**

In order to facilitate prompt and clear communications, the Parties acknowledge that the principal (or principal’s designee) and the SRO are the primary points of contact for sharing all types of student information in accordance with this Agreement. The Parties also acknowledge that, in some instances, other school officials or Police Department employees may serve as key points of contact for sharing information. Such school officials and Police Department employees are identified below:

Superintendent of Schools  
SROs  
Principal (or designee)  
Supervisor of SROs

### **B. Compliance with FERPA and the Massachusetts Student Record Regulations**

At all times, school officials must comply with the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99) (FERPA), and the Massachusetts Student Records Regulations, 603 CMR 23.00. These rules permit disclosures of personally identifiable information about students (“Student PII”) contained in educational records, without consent, under specific circumstances.

When the District “has outsourced institutional services or functions” to the SRO consistent with 34 C.F.R. § 99.31(a)(1)(i)(B) of FERPA and 603 CMR 23.07(3) of the Massachusetts Student Records Regulations, the SRO can qualify as a “school official” who can access, without consent, Student PII contained in education records about which the SRO has a “legitimate educational interest.” To demonstrate compliance with 34 C.F.R. § 99.31(a)(1)(i)(B), the Parties affirm and agree to the following:

1. School safety is an institutional service for which the District would otherwise use its employees.

2. The District will only disclose to SROs Student PII in education records for the purposes consistent with Sections I and II of this agreement.
3. The SRO is subject to use and re-disclosure requirements in FERPA and the Massachusetts Student Records Regulations, 34 C.F.R. §99.33(a), 603 CMR 23.07(4). The SRO will use Student PII contained in education records only for the purposes described in paragraph 2 (directly above) of this section and will not re-disclose Student PII contained in education records to outside parties, who are not “school officials,” without consent or unless the disclosure satisfies an exception to FERPA or the Massachusetts Student Records Regulations.
4. The District will update its annual notification, required under 34 C.F.R. § 99.37(a) and 603 CMR 23.10, to include SROs as “school officials” and to describe purposes from paragraph 2 (directly above) of this section among “legitimate educational interests” for accessing education records. If the District does not update the annual notification accordingly, the SRO’s access will be limited to education records not containing Student PII, non-education records containing Student PII, and education records containing Student PII disclosed for health and safety emergencies, as described in 34 C.F.R. §§99.31(10), 99.36.

Consistent with 34 C.F.R. §§ 99.31(10) and 99.36 of FERPA, the SRO (or other Police Department employee identified in Section V.A.) may gain access, without consent, to Student PII contained in education records “in connection with an emergency if knowledge of the [Student PII] is necessary to protect the health or safety of the student or other individuals.”

FERPA and the Massachusetts Student Records Regulations apply only to Student PII contained in education records. These rules do not apply to Student PII contained in records of a Law Enforcement Unit or to communications or conversations about what school staff have observed or derived from sources other than education records.

In addition to FERPA and the Massachusetts Student Records Regulations, the Parties agree to comply with all other state and federal laws and regulations regarding confidentiality, including, as applicable, the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and other rules that protect data privacy. The Parties agree to collect only that student information necessary and relevant to fulfilling their respective roles, to share such information with each other only where required or allowed under this Agreement, and not to disclose such information beyond what is contemplated in this Agreement unless required by state or federal law. The Parties shall not collect or disclose information on a student’s immigration status except as required by law.

### **C. Disclosure to a Law Enforcement Officer or Agency**

As required by section 37L of chapter 71 of the General Laws, school department personnel and SROs shall not disclose to a law enforcement officer or agency, including local, municipal, regional, county, state and federal law enforcement, through an official report or unofficial channels, including, but not limited to, text, phone, email, database and in-person communication, or submit to the department of state police’s Commonwealth Fusion Center, the Boston Regional Intelligence Center or any other database or system designed to track gang affiliation or involvement, any information relating to a student or a student’s family member from its databases and other recordkeeping systems including: (i) immigration status; (ii) citizenship; (iii) neighborhood of residence; (iv) religion; (v) national origin; (vi) ethnicity; or (vii) suspected, alleged, or confirmed gang affiliation, unless it is germane to a specific unlawful incident or to a specific prospect of unlawful activity the school is otherwise required to report. Nothing in this paragraph shall prohibit the sharing of information: (i) for the purposes of completing a report pursuant to section 51A of chapter 119; (ii) upon the specific, informed

written consent of the eligible student, parent or guardian; (iii) to comply with a court order or lawfully issued subpoena; (iv) in connection with a health or safety emergency pursuant to the provisions of 603 C.M.R. 23.07(4)(e); or (v) for the purposes of filing a weapon report with the local chief of police pursuant to this section.

#### **D. Information Sharing by School Personnel**

##### **1. For Law Enforcement Purposes**

Where the principal or principal's designee learns of conduct by a student for which a law enforcement response may be appropriate (as described in Section II), the principal should inform the SRO. If a teacher has information related to such conduct, the teacher should communicate such information to the principal or the principal's designee. The Parties agree that the sharing of such information does not necessarily require a law enforcement response on the part of the SRO but shall instead prompt a careful consideration of whether the conduct is best addressed by law enforcement action, by a school disciplinary response, or by other alternative school-based methods that may include but are not limited to: restorative practices, positive behavior interventions and supports, mediation, conflict resolution and other evidence-based strategies.

Notwithstanding the foregoing, if student information is obtained solely during a communication with school staff deemed privileged or confidential due to the staff member's professional licensure, such communication shall only be disclosed with proper consent or if the communication is subject to the limits and exceptions to confidentiality and is required to be disclosed (e.g., mandatory reporting, immediate threats of harm to self or others). Additionally, if such student information is gathered as part of a "Verbal Screening Tool for Substance Abuse Disorders," such information shall only be disclosed pursuant to the requirements of G.L. c. 71, § 97.

The Parties acknowledge that there may be circumstances in which parents or guardians consent to the disclosure of student information for law enforcement purposes (e.g., as part of a diversion program agreement) and that the sharing of information under such circumstances does not violate this Agreement.

The Parties also acknowledge that, from time to time, an emergency situation may arise that poses a real, substantial, and immediate threat to human safety or to property with the risk of substantial damage. School personnel having knowledge of any such emergency situation should immediately notify or cause to be notified both the Police Department (or the SRO if appropriate to facilitate a response) and the principal or principal's designee. This requirement is in addition to any procedures outlined in the school's student handbook, administrative manual, and/or School Committee policy manual.

Nothing in this section or this Agreement shall prevent the principal or principal's designee from reporting possible criminal conduct by a person who is not a student. Nothing in this section or this Agreement shall prevent school personnel from complying with reporting requirements in state law, including those found in G.L. c. 71, § 37L, G.L. c. 269, § 18, and G.L. c. 71 § 37O.

##### **2. For Non-Law Enforcement Purposes**

Based on their integration as part of the school community, SROs may periodically require access to student information for purposes that fall outside of the SRO's law enforcement role outlined in Section II.

Student information received by the SRO (or other Police Department employee identified in Section VI.A.) that is not related to criminal conduct risking or causing substantial harm shall not be used to take law enforcement action against a student but may be used to connect a student or family with services or other supports. Prior to such a disclosure, whenever possible, the principal or principal's designee shall notify the student's parent/guardian, the student, or both, when such information will be shared with the SRO.

#### **E. Information Sharing by the SRO with the Principal or Principal's Designee**

Subject to applicable statutes and regulations governing confidentiality, the SRO shall inform the principal or principal's designee of any arrest of a student, the issuance of a criminal or delinquency complaint application against a student, the SRO's perception that a student may be in immediate need of emergency medical or psychological assistance, or a student's voluntary participation in any diversion or restorative justice program if:

- The activity involves criminal or delinquent conduct that poses a (present or future) threat of harm to the physical well-being of the student, other students or school personnel, or school property;
- The making of such a report would facilitate supportive intervention by school personnel on behalf of the student (e.g., because the SRO may be aware of a situation outside of school suggesting the student may benefit from supportive services in school).

When the SRO observes or learns of student conduct in school for which a law enforcement response is appropriate (as described in Section II), the SRO shall convey to the principal or principal's designee as soon as reasonably possible the fact of that conduct and where practicable the nature of the intended law enforcement response.

#### **VII. Organizational Structure, including Supervision of SROs, Lines of Communication between the School District and Police Department, and Complaint Resolution**

The SRO shall be a member of the Police Department and report directly to the SRO Supervisor. To ensure clear and consistent lines of communication, the SRO shall meet at least monthly with the principal or principal's designee and any other school officials identified in Section VI.A. The SRO shall ensure that the principal remains aware of material interactions and information involving the SRO's work, including, but not limited to, arrests and searches of students' persons and property, consistent with Section VI.D.

The salary and benefits of the SRO shall be covered by the Acton Police Department. The costs of the training required by this Agreement and any other training or professional development shall be paid by the Acton Police Department.

The Acton Boxborough Regional School District will provide an office space with a desk and chair for the SRO, when needed, in one of the school buildings. This office does not need to be solely for the use of the SRO. The Acton Police Department will provide all other equipment.

The Parties shall develop and implement a simple and objective complaint resolution system for all members of the school community to register concerns that may arise with respect to the SRO. The



system shall comply with Police Department policies and shall provide for timely communication of the resolution of the complaint to the complainant. The system shall also allow parents and guardians to submit complaints in their preferred language and in a confidential manner that protects the identity of the complainant from the SRO consistent with the SRO's due process rights and any applicable employment protections.

All students, parents, guardians, teachers, and administrators shall be informed of the complaint resolution system and procedures at the beginning of each school year. Upon execution, the complaint resolution system should be placed on file at the office of the Chief of Police, the Superintendent, and the Department of Elementary and Secondary Education.

The Parties shall develop and implement a system that allows for the SRO and other Police Department officers to register concerns, including concerns about misconduct by teachers or administrators, that may arise.

### **VIII. Training for SROs**

In accordance with section 23 of chapter 253 of the Acts of 2020, the Municipal Police Training Committee shall provide training for SROs including but not limited to:

- (i) the ways in which legal standards regarding police interaction and arrest procedures differ for juveniles compared to adults;
- (ii) child and adolescent cognitive development, which shall include instruction on common child and adolescent behaviors, actions and reactions as well as the impact of trauma, mental illness, behavioral addictions such as gaming and gambling disorder, and developmental disabilities on child and adolescent development and behavior;
- (iii) engagement and de-escalation tactics that are specifically effective with youth; and
- (iv) strategies for resolving conflict and diverting youth in lieu of making an arrest.

Such program shall also include training related to:

- (i) hate crime identification and prevention training curriculum including acquisition of practical skills to prevent, respond to and investigate hate crimes and hate incidents and their impact on victim communities;
- (ii) anti-bias, anti-racism and anti-harassment strategies;
- (iii) identification of youth at risk of or who are being commercially sexually exploited;
- (iv) bullying and cyberbullying; and
- (v) helping school resource officers interact effectively with school personnel and victim communities and building public confidence with cooperation with law enforcement agencies.

Additional areas for continuing professional development may include:

- Restorative justice practices
- Cultural competency in religious practices, clothing preferences, identity, and other areas
- Positive behavior interventions and supports
- Training in proper policies, procedures, and techniques for the use of restraint
- Teen dating violence and healthy teen relationships
- Relationship building and positive youth development
- Understanding and protecting civil rights in schools
- Special education law
- Student privacy protections and laws governing the release of student information

- School-specific approaches to topics like cyber safety, emergency management and crisis response, threat assessment, and social-emotional learning

The SRO shall attend a minimum of 12 hours of training per year. [*The recommended minimum time spent in certified basic SRO training is 12 hours.*]

Where practicable, the District shall also encourage school administrators working with SROs to undergo training alongside SROs to enhance their understanding of the SRO's role and the issues encountered by the SRO.

### **IX. Data Collection and Reporting**

In accordance with section 37P(d) of chapter 71 of the General Laws, “[a]nnually, not later than August 1, the superintendent shall report to the department of elementary and secondary education and publicly present to the relevant school committee: (i) the cost to the school district of assigning a school resource officer; (ii) a description of the proposed budget for mental, social or emotional health support personnel for the school; and (iii) the number of school-based arrests, citations and court referrals made in the previous year disaggregated as required by the department of elementary and secondary education.”

To accomplish this, the Parties agree that:

- The Superintendent shall submit such reports and data to the Department annually, not later than August 1, according to the guidance and rules contained in relevant Data Handbooks issued by the Department. With respect to item (iii) above, the Department must receive individual student level data from the District on school-based arrests, citations and court referrals made in the previous academic year.
- The Chief agrees to provide the District with regular access to data in their possession, on an individual level, as needed to fulfill the District's data reporting responsibilities.

### **X. Accompanying Standard Operating Procedures**

The Chief, in consultation with the Superintendent, shall establish operating procedures to provide guidance to SROs about daily operations, policies, and procedures. At a minimum, the operating procedures as established by the Chief shall describe the following for the SRO and shall be consistent with this Agreement:

1. the school resource officer uniform;
2. use of police force, arrest, citation, and court referral on school property;
3. a statement and description of students' legal rights, including the process for searching and questioning students and circumstances requiring notification to and presence of parents and administrators;
4. chain of command, including delineating to whom the SRO reports and how school administrators and the SRO work together;
5. performance evaluation standards, which shall incorporate monitoring compliance with this Agreement and use of arrest, citation, and police force in school;
6. protocols for diverting and referring at-risk students to school and community-based supports and providers; and
7. information sharing between the SRO, school staff, and parents or guardians.

### **XI. Effective Date, Duration, Applicability, and Modification of Agreement**

This Agreement shall be effective as of the date of signing.

This Agreement shall be reviewed annually prior to the start of the school year. This Agreement remains in full force and effect until amended or until such time as either of the Parties withdraws from this Agreement by delivering written notification to the other Party.

Upon execution of this Agreement by the Parties, a copy of the Agreement shall be placed on file in the offices of the Chief and the Superintendent. The District or school shall annually file the Agreement with the Department of Elementary and Secondary Education. The Parties shall also provide this Agreement to the SRO, the principals of any schools where the SRO will work, and any other individuals whom they deem relevant or who request it.

\_\_\_\_\_  
Name: Peter Light  
Superintendent of Schools  
Date: \_\_\_\_\_, 2022

\_\_\_\_\_  
Name: Richard Burrows  
Chief of Police  
Date: \_\_\_\_\_, 2022

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC)  
MEETING DRAFT OPEN MINUTES

Administration Building Auditorium  
15 Charter Road, Acton

June 16, 2022  
6:30 p.m. Executive Session

To view only: <https://www.youtube.com/actontv1>

7:15 p.m. Open Meeting

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Members Present: Ben Bloomenthal, Evelyn Abayaah-Issah (6:36 p.m.), Kyra Cook, Liz Fowlks, Adam Klein, Ginny Kremer, Amy Krishnamurthy, Tessa McKinley, Andrew Schwartz, Rebeccah Wilson  
Members Absent: Yebin Wang  
Others: Marie Altieri, Deborah Bookis, Peter Light, Beth Petr, Dave Verdolino

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The ABRSC was called to order at 6:30 p.m. by Chairperson Adam Klein.

**EXECUTIVE SESSION**

Adam Klein stated the need for an Executive Session to be convened under

- MGL Chapter 30A section 21(a) purpose (3), to discuss strategy with respect to litigation because an open meeting may have a detrimental effect on the litigating position of the Committee.

Tessa McKinley moved, Ben Bloomenthal seconded and it was unanimously,

**VOTED by roll call**: to enter executive session for the reason proposed.

(YES: Bloomenthal, Cook, Fowlks, Klein, Kremer, Krishnamurthy, McKinley, Schwartz, Wilson)

Adam Klein also stated the need for an Executive Session to be convened under

- MGL Chapter 30A section 21(a) purpose (7), to comply with or act under the authority of, any general or special law or federal grant-in-aid requirements - MGL Chapter 30A, section 22(f) to consider approval of minutes of the meeting on April 7, 2022

Tessa McKinley moved, Ben Bloomenthal seconded and it was unanimously,

**VOTED by roll call**: to enter executive session for the reason proposed.

(YES: Bloomenthal, Cook, Fowlks, Klein, Kremer, Krishnamurthy, McKinley, Schwartz, Wilson)

Adam Klein also stated the need for an Executive Session is to be convened under

- MGL Ch 30A section 21(a) purpose (2): to conduct a strategy session in preparation for negotiations with non-union personnel.

Tessa McKinley moved, Ben Bloomenthal seconded and it was unanimously,

**VOTED by roll call**: to enter executive session for the reason proposed.

(YES: Bloomenthal, Cook, Fowlks, Klein, Kremer, Krishnamurthy, McKinley, Schwartz, Wilson)

Adam stated that the ABRSC would return to Open Meeting at approximately 7:15 pm.

**OPEN MEETING**

1. **Chairperson's Welcome** - Adam Klein

The Committee returned to Open Meeting at 7:15 p.m. Members of the public were invited to view the meeting on Acton tv. It was stated that the meeting was being recorded and would be posted on Acton TV's website at actontv.org.

- a. **Welcome to Julie LaLumiere**, Executive Assistant to the Superintendent  
Mr. Light welcomed Julie LaLumiere who replaces Beth Petr. Beth will continue as Clerk to the School Committee and will take minutes at the meetings.
- b. **Public Participation**  
Nikhil Krishnamurthy thanked the School Committee for their extremely hard work and dedication to the young people and families of our community over the past year. He offered special thanks to his mother, Amy, who is the senior member on the Committee. Corinne Hogseth stated that the First Amendment includes her right to criticize elected officials and bring grievances to the Committee meetings. Christine Marlowe expressed frustration that it appears that funds are being spent on the mascot change even though the public was told they would not be. She advocated for spending more on teachers' assistants. Amanda Bailey thanked the Committee for their steady support of children and families during this unprecedented pandemic. She encouraged the public to listen to the entire meeting to learn more about the important work being done.
- c. **Superintendent's Update**  
Mr. Light noted that extra funding was not budgeted for the mascot change. Every year some money is spent to replace uniforms. There are a couple of expensive items like the high school gym floor but there are no plans to replace them now. There is no connection between these funds and assistants being reduced. He added that George Washington University just retired their Colonial mascot with a rationale consistent with AB's recent retirement.

Mr. Light thanked Adam Klein for serving as Committee Chairperson for the past year, and Beth Petr for her years of service to the District.

## 2. Ongoing Business

- a. **Preliminary Input on FY23 District Goals & Central Office Organization - Peter Light**

Mr. Light shared his thoughts around next year's goals in draft form so Committee members could provide feedback, and adjustments could be made if needed. He felt that six goals were too many last year because it is difficult for our educators and classrooms to work on all of them effectively.

### **GOAL 1: Social-Emotional Learning, Mental and Behavioral Health**

Comments included:

- Data is not about just a set of numbers.
- Regarding preventing hospitalizations, it was taking too long for students to be seen when issues came up. We believe that the new "Cartwheel" service will be a beneficial start.

- It was appreciated that this is the first goal and item. It is about getting kids in the door and ready to learn.
- How do we benchmark quickly so we can measure improvement?
- Some of these goals continue to feel very large. We should measure progress, not necessarily success. (Mr. Light replied that there will base line data going into the school year.)
- Quantitative measures would be helpful for Committee updates along the way. Using student attendance improvements was a good example.
- The focus on trauma was appreciated because we cannot move forward until it is addressed.

**GOAL 2: Improved and more Equitable Academic Outcomes**

The District has built the MTSS system for this purpose.

**GOAL 3: Culturally Responsive Practices**

Not everything in this goal has a quantifiable outcome. Given that the Committee voiced their desire to hire more staff of color, members appreciated this benchmark. Marie Altieri will do a full staffing update at the September meeting. Members were also excited about universal core instruction and look forward to “very diverse input from the community – school and beyond”.

**Other Initiatives**

Comments included:

- All of these are exciting, especially the STEAM initiative. This is what our kids need in the 21<sup>st</sup> century. It gives kids a sense of ownership when it is part of their school.
- A member hopes that the DEI Family Advisory Group and SEPAC input will be included. She wants to be sure all kids are given a chance to try the harder classes.
- Another member noted that Minuteman Tech is not an easier path, but an alternative path for students.

Mr. Light was asked to work with his Leadership Team and decide what the expectations are for the initiatives so the Committee doesn’t consider them more goals. Members agreed that three goals was a good number. Mr. Light added that for initiatives, the Committee will get informal updates throughout the year. Goal updates will be routed in the data and more formal.

- b. **Approval of ABRHS Handbook Changes - Second Read - VOTE- P. Light**  
 Members briefly discussed the change to the Truancy/ Attendance procedures. The High School recognizes that attendance for students and teachers this past year was an issue. Kids need a consistent approach with more supervision.

Ben Bloomenthal moved, Tessa McKinley seconded and it was unanimously, **VOTED**: to approve the ABRHS Handbook changes.

c. **Superintendent's Annual Summative Review - Adam Klein**

- i. Adam thanked members for submitting their reviews and read the summative review.

Kyra Cook moved, Tessa McKinley seconded and it was unanimously, **VOTED**: to accept the Annual Summative Review for Superintendent Peter Light dated 6/16/22 as presented.

Ginny Kremer moved, Evelyn Abayaah-Issah seconded and it was unanimously, **VOTED**: to increase Peter Light's salary by 3% in line with other administrators in the district for a total of \$234,840.

Mr. Light thanked the Committee for the evaluation, support and feedback. He noted that most of what a superintendent actually does is done by other people. He thanked all staff in the district for their hard work under incredibly challenging circumstances this year.

d. **EDCO Update - Peter Light (oral)**

The only outstanding item on this dissolution is for the Commissioner to approve the plan. AB paid about \$100,000 to close the lease and we expect to get back approximately \$60,000-\$75,000. This has been a tremendously challenging process and Peter thanked his colleagues on the EDCO Board. He recognized EDCO's 50 years and the services staff provided to students and professionals.

e. **Approval of the Change of Members to the School Building Committee - VOTE - Adam Klein**

Tessa McKinley moved, Ginny Kremer seconded and it was unanimously, **VOTED**: to approve the change of members to the School Building Committee.

f. **Updates from Members**

- i. **Health Insurance Trust (HIT) - Andrew Schwartz (6/16/22)**

An update was given on the meeting that occurred that morning.

g. **Recommendation to Approve Solar and Energy Storage Services Agreement, Lease Option Agreement, and Lease as presented and Authorize the Superintendent to sign them - VOTE- JD Head**

Mr. Light highlighted the many challenges that JD Head and Kate Crosby have successfully dealt with in Operations this year. This lease agreement was very challenging and represents 30 years of energy independence. JD explained that the new building was designed with this model in the forefront. We are developing something that doesn't exist yet which is very exciting. Despite the many unknowns and hurdles, it will be an economic win. Our attorneys and energy consultants have been heavily involved with the documents presented.

Tessa McKinley moved, Liz Fowlks seconded and it was unanimously,

**VOTED**: to approve the Solar and Energy Storage Services Agreement, the Lease Option Agreement, and the Lease as presented and Authorize the Superintendent to sign them.

h. **Recommendation to Approve the ABRSC Meeting Minutes of 6/9/22 - VOTE**  
- *Adam Klein*

Amy Krishnamurthy moved, Tessa McKinley seconded and it was unanimously,  
**VOTED**: to approve the ABRSC Meeting Minutes of 6/9/22.  
(Ben Bloomenthal abstained.)

i. **Statement of Warrants and Recommendation to Approve - VOTE** – *A. Klein*

Kyra Cook moved, Amy Krishnamurthy seconded and it was unanimously,  
**VOTED**: to approve the warrants (see memo language).

3. **FY23 ABRSC Reorganization**

a. **Appointments - *Adam Klein***

Per the Regional Agreement and policy BDA, Adam reminded the Committee that the District Treasurer and School Committee Secretary are appointed annually.

- i. Tessa McKinley moved, Andrew Schwartz seconded and it was unanimously,  
**VOTED**: to Appoint Margaret Dennehy as ABRSD Treasurer.
- ii. Ben Bloomenthal moved, Andrew Schwartz seconded and it was unanimously,  
**VOTED**: to Appoint Beth Petr as ABRSC Secretary/Clerk.

b. **Election of Acton-Boxborough Regional School Committee Officers** – *Peter Light*

- i. FYI: School Committee Annual Organizational Meeting policy & procedures BDA and School Committee Officers policy BDB - (*Terms begin August 1*)
- ii. **ABRSC Chairperson - VOTE**

Mr. Light reviewed the School Committee Annual Organizational Meeting policy and procedures BDA, noting that the Superintendent runs the election of officers.

First, the floor would be opened for nominations for the position of Chairperson for FY23. Members could nominate another member or themselves and a second was not needed. Once we had nominations for the position of chair, a vote would be taken to close those nominations. Once nominations were closed, each nominee would be given a chance to speak (or withdraw) and then members could speak in support of a candidate as well. Voting would be by roll call per our procedures. Each member would vote for one candidate. A candidate must have a majority of weighted votes to be elected. The Candidate with the most weighted votes would be declared the new Chairperson, unless no candidate received a



majority. (Acton members = 2.5, Boxborough members = 1.) In that case, additional roll call votes would be taken. Majority vote if all 11 members are present is 13 (total = 25.5).

Mr. Light opened the floor for nominations for the position of ABRSC Chairperson for FY23.

Amy Krishnamurthy nominated Kyra Cook. Kyra Cook nominated Adam Klein.

Andrew Schwartz moved, Ben Bloomenthal seconded and it was unanimously, **VOTED**: to close nominations.

The nominees were invited to speak. Kyra Cook thanked members for the trust they have in her and expressed gratitude to Tessa and Adam for leading the Committee through the challenging pandemic years. Adam Klein thanked Kyra for the nomination and serving with him as vice chair, but withdrew because he believes that she has the backing of the committee and "it's her turn".

A **ROLL CALL VOTE** was called and **Kyra Cook was unanimously elected as the ABRSC Chairperson for FY23.** (KYRA COOK: Abayaah-Issah, Bloomenthal, Cook, Fowlks, Klein, Kremer, Krishnamurthy, McKinley, Schwartz, Wilson)

iii. **ABRSC Vice Chairperson from Acton - VOTE**

Tessa McKinley nominated Amy Krishnamurthy. Kyra Cook nominated Andrew Schwartz.

Adam Klein moved, Tessa McKinley seconded and it was unanimously, **VOTED**: to close nominations.

Amy Krishnamurthy spoke about the importance of the Acton Leadership Group (ALG) process in getting budgets passed and building relationships. She has done this in the past, including when she was Chairperson and would like to continue. Andrew Schwartz was humbled by the nomination and appreciates the diversity of cultures in our community and how they all come together and must be embraced in all aspects of our schools.

Many members shared their thoughts in support of both Amy and Andrew. The importance of building relationships with members of the community, having years of experience and a deep knowledge of the budget process and Committee policies, and encouraging newer members to gain leadership experience were mentioned.

A **ROLL CALL VOTE** was called resulting in the following votes:

AMY KRISHNAMURTHY: Abayaah-Issah (B), Bloomenthal (A), Fowlks (B), Kremer (A), Krishnamurthy (A), McKinley (B)

**3 Acton x 2.5 = 7.5 + 3 Boxborough = 10.5 votes**

ANDREW SCHWARTZ: Cook (A), Klein (B), Wilson (A), Schwartz (A)

**3 Acton x 2.5 = 7.5 + 1 Boxborough = 8.5 votes**

**The ABRSC Vice-Chairperson from Acton will be Amy Krishnamurthy.**

(Note: 6 Acton members present x 2.5 = 15 + 4 Boxborough = 19 votes total.  
Required majority would be >19 divided by 2 = > 9.5 votes.)

iv. **ABRSC Vice Chairperson from Boxborough - VOTE**

Adam Klein nominated Tessa McKinley. Andrew Schwartz nominated Evelyn Abayaah-Issah.

Adam Klein moved, Amy Krishnamurthy seconded and it was unanimously,  
**VOTED**: to close nominations.

Tessa McKinley spoke. Evelyn Abayaah-Issah withdrew her nomination.

A **ROLL CALL VOTE** was called and **Tessa McKinley was unanimously elected as the ABRSC Vice Chairperson from Boxborough for FY23.**

(TESSA MCKINLEY: Abayaah-Issah, Bloomenthal, Cook, Fowlks, Klein, Kremer, Krishnamurthy, McKinley, Schwartz, Wilson)

**4. Adjourn**

Tessa McKinley moved, Ben Bloomenthal seconded and it was unanimously,  
**VOTED**: to adjourn the ABRSC at 9:39 p.m.

Respectfully submitted,  
Beth Petr

List of Documents Used:

Agenda, Preliminary District Goals 2022-23 (P.Light), Memo from J Dean re Changes to FY23 ABRHS Student Handbook (6-6-22), Memo from A Klein re Superintendent Evaluation (6-16-22), Addendum I to the Contract of P. Light with FY23 proposed salary, School Building Committee Members – revised list for 6-16-22 vote, Memo from J Wall of Anderson & Kreiger LLP re Solar Contracts for Douglas Gates Elementary New Building (6-13-22), Proposed Solar and Energy Storage Services Agreement, Lease Option Agreement with Exhibits A,B,C. Draft ABRSC Minutes of 6-9-22, Warrant memo from D Verdolino (6-16-22), ABRSC policies and procedures: School Committee Annual Organizational Meeting (BDA & BDA-R), School Committee Officers (BDB)

FYI items: Dismissal Schedule for June 21, last day of school, ABRSC Meetings for 2022-2023, FY23 ABRSC Members, Public Meeting re Hayward Road at Main St Intersection Improvements, Town of Acton, 6/16/22 at 7 PM Acton Town Hall

**NEXT MEETING:** Thursday, July 21, ABRSC Workshop at 6:00 p.m.