



August 2018

Dear Parents and Guardians:

From time to time, families may face financial difficulties, and school related dues and fees can compound family stressors. If your family is experiencing a financial hardship, you or your child can make a request for assistance. Once you contact a member of the school staff, listed below you will be given information and be asked to fill out an “Application for Financial Assistance” form for various types of financial relief.

Category	Area of Need	Types of Assistance:			Forms/ Information available from:
		Reduced	Free	Waived	
<b>Lunch</b>	Lunch	x	x		Principal, Assistant Principal, School Secretary, Counselor, Food Service Director
<b>Tuition</b>	All-Day Kindergarten	x		x	Principal, School Secretary, Counselor
	Carol Huebner Early Childhood Program	x		x	Early Childhood Coordinator, Classroom Teacher
	Community Ed. Extended Day Program	x			Extended Day Director
	Summer school	x		x	Principal, Assistant Principal, Counselor
<b>Fees</b>	Music programs	x		x	Music Director, Principal, Assistant Principal, School Secretary, Counselor
	Interscholastic athletics	x		x	Coach/Athletic Director, Principal, Assistant Principal, School Secretary, Counselor
	Field trips, school-sponsored events, Project Wellness, and Senior Dues	x	x		Principal, Assistant Principal, School Secretary, Counselor
	PSAT, SAT I/II, AP exams, and college applications*	x		x	Counselor, Assistant Principal
<b>Tickets</b>	Special events			x	Principal, Assistant Principal, School Secretary, Counselor
<b>Scholarship</b>	Local needs-based college scholarship awards	Partial Scholarship			Counselor, Assistant Principal

\* Note: These supports are offered by the testing companies and by some colleges – not by the public schools.

Both Acton and Boxborough have Community Services Coordinators who can connect you with additional supports:

**Acton:** Laura Ducharme Phone: 978-929-6651 Email: [lducharme@acton-ma.gov](mailto:lducharme@acton-ma.gov)  
**Boxborough:** Lauren Abraham Phone: 978-264-1730 Email: [lbraham@boxborough-ma.gov](mailto:lbraham@boxborough-ma.gov)

The Acton Food Pantry is also a resource for Acton and Boxborough residents, accessible by calling 978-635-9295. For those looking for affordable housing in Acton, contact the Acton Housing Authority at 978-263-5339. Also, for low-cost high-speed internet options, families can learn more at <https://www.highspeedinternet.com/resources/category/brand-guides/>.

Finally, further information on school or community services or assistance can be just a phone call away by dialing the Student Services Office at 978-264-4700 x3265. All information is kept confidential.

Sincerely,

Dawn G. Bentley, Ed.D. - Assistant Superintendent for Student Services

WELLNESS

EQUITY

ENGAGEMENT