

Acton Public and Acton-Boxborough Regional School Districts

School Committee Meeting
January 6, 2011

APS/ABRSD FY'12 Operating Budget Assumptions/Key Decisions

The following budget assumptions/key decisions are not listed in priority order.

1. Work with both towns to determine the revenues (e.g., state, local, including reserves, etc.) that will be available for the FY'12 operating budget(s), including fluctuating circuit breaker reimbursement.
2. Conduct negotiations with all major unions to produce fiscally responsible settlements.
3. Coordinate with the Town of Acton/Acton Health Insurance Trust the FY'12 health insurance premiums/rates as early as possible.
4. Determine whether the APS Capital Plan (e.g., continuation of Phase II – Roof Replacement) should go forward and, if so, what funding mechanism (e.g., debt inside Proposition 2 1/2, debt exclusion override, one-time revenue, etc.) should be used.

APS/ABRSD FY' 12 Operating Budget Assumptions/Key Decisions (cont.)

5. Key decisions that need to be resolved:

- Decide on the appropriate number of sections at elementary grade levels.
- Review/determine elementary (K-6) classroom assistant staffing levels.
- Review/determine appropriate staffing levels at senior and junior high schools.
- Review/determine K-12 staffing (e.g., central office, curriculum, counselors, nurses, custodians, monitors, etc.) needs.
- Review/determine funding for textbook replacement (K-12).
- Review/recommend any CPA requests for funding.
- Review/determine ELL staffing as recommended in the Coordinated Program Review.

APS/ABRSD FY'12 Operating Budget Assumptions/Key Decisions (cont.)

6. Determine if existing user fees should be increased and new fees instituted.
7. Develop level service proposed budgets to meet changing revenues.
8. Discuss use of both town-wide reserves and school reserves in supporting both the FY12 budget and future budgets. **(Current FY12 discussion is \$2 million.)**
Discuss use of year end balances towards current and future fiscal policy.
9. Discuss the assumptions for FY12 of whether COPS expenses **(Current FY12 estimate is \$72,000)** should be/will be a town expense or included in the school budgets.
10. Discuss and articulate underlying philosophical assumptions regarding all budget decisions (e.g. programs, class size, etc.)
11. **Discuss the FY12 assumptions for funding allocation for APS Debt (\$309k) and last year's FY11 adjustment (\$96k)**

ABRSD/APS Level Service Budget (in thousands)

	APS	AB	K-12
FY '11 Final	\$25,910	\$38,228	\$64,138
FY '12 Level Service Requests	\$26,479	\$38,692	\$65,171
\$ Change from Final FY '11	\$569	\$464	\$1,033
% Change from Final FY '11	2.2%	1.2%	1.6%

**Acton-Boxborough Regional School District
Proposed FY'12 Budget by School Object Summary**

	2009 Budget	2009 Expended	2010 Original Budget	2010 Revised Budget	2010 Expended	2011 Budget	2011 YTD Thru 1/3/2011	2012 Request	\$ Diff 2011 Budget	% Chg 2011 Budget
Salaries, Teaching 01	14,966,729	14,678,049	15,377,039	15,377,039	15,373,455	15,863,388	15,002,801	15,730,621	(132,767)	(0.84%)
Salaries, Principals 02	740,845	716,259	730,784	730,784	719,581	719,582	720,082	741,686	22,104	3.07%
Salaries, Cntrl Admn 03	416,120	370,025	427,691	427,691	429,670	424,885	432,568	420,851	(4,034)	(0.95%)
Salaries, Supp Staff 04	2,674,688	2,659,719	2,528,028	2,528,028	2,441,039	2,637,878	2,486,671	2,983,777	345,899	13.11%
Salaries, Athletics 05	399,838	372,362	411,223	411,223	397,759	411,494	350,124	415,167	3,673	0.89%
Salaries, Buildings 06	276,242	292,809	277,816	277,816	314,148	272,837	274,725	280,054	7,217	2.65%
Salaries, Custodial 07	795,993	799,164	823,610	793,610	790,185	765,337	705,615	798,215	32,878	4.30%
Salaries, Home Instr 08	7,175	13,896	7,354	7,354	9,295	7,133	7,678	7,133	0	-
Salaries, Subs 09	187,482	225,911	202,277	202,277	233,461	204,393	116,271	252,793	48,400	23.68%
Fringes, Course Reim 10	28,000	29,136	28,000	28,000	25,905	28,000	12,029	28,000	0	-
Fringes, Hlth Insur 11	5,080,835	4,044,963	5,244,227	4,921,827	4,834,294	5,639,686	3,187,064	5,651,309	11,623	0.21%
Fringes, Othr Ee Ins 12	21,068	21,291	25,587	25,587	19,677	25,810	9,276	26,110	300	1.16%
Fringes, Unemplmnt 13	27,000	15,499	27,000	27,000	49,199	27,000	83,961	27,000	0	-
Fringes, Workrs Comp 14	117,700	91,784	101,000	90,000	79,598	96,300	83,746	90,000	(6,300)	(6.54%)
Fringes, Pension 15	932,098	931,268	874,986	869,986	865,477	842,449	842,449	938,823	96,374	11.44%
Instruct Supplies 16	269,540	262,863	255,505	254,005	230,002	242,761	143,808	248,892	6,131	2.53%
Instruct Textbooks 17	140,537	152,744	123,747	122,286	177,473	123,931	57,255	135,167	11,236	9.07%
Instructional, Lby 18	29,733	29,056	28,873	27,873	26,030	28,873	24,823	29,724	851	2.95%
Other, Cap Outlay 19	408,132	392,071	355,993	354,993	498,830	305,113	166,511	317,206	12,093	3.96%
Other, Prop/Casualty 22	134,620	86,909	122,040	92,040	91,488	96,062	80,586	100,865	4,803	5.00%
Other, Maint Bldg/Gr 23	336,381	391,397	344,817	344,817	363,456	344,694	173,912	345,880	1,186	0.34%
Other, Maint Equip 24	192,124	201,750	196,815	196,815	184,641	196,048	173,600	194,242	(1,806)	(0.92%)
Other, Legal Service 26	135,000	97,807	131,625	131,625	148,305	129,776	42,371	102,776	(27,000)	(20.81%)
Other, Admin Supp 27	551,705	592,014	547,545	547,545	486,344	569,615	325,110	560,789	(8,826)	(1.55%)
Other, Athletic Supp 28	136,867	141,936	134,756	134,337	135,768	62,885	43,891	62,885	0	-
Other, Custodl Supp 29	61,326	94,434	62,859	62,859	75,149	62,859	45,571	72,409	9,550	15.19%
Other, Sped Transp 30	706,528	709,698	728,036	728,036	729,516	583,635	652,524	688,485	104,850	17.96%
Other, Student Trans 31	542,124	573,350	587,584	587,584	576,819	626,628	513,959	643,012	16,384	2.61%
Other, Travel 32	24,418	31,153	24,214	24,114	23,118	23,934	11,321	26,313	2,379	9.94%
Other, Sped Tuition/ 33	2,737,087	2,603,273	2,994,794	2,994,794	2,791,612	3,301,333	3,885,226	3,368,153	66,820	2.02%
Other, Utilities 34	1,442,935	1,434,987	1,492,403	1,482,403	1,304,866	1,422,403	457,329	1,285,751	(136,652)	(9.61%)
Other, Sewer 35	246,807	223,554	249,395	249,395	217,403	249,395	215,600	230,006	(19,389)	(7.77%)
Character Code Subtotal (less debt):	34,767,677	33,281,132	35,467,623	34,973,223	34,643,563	36,336,117	31,328,458	36,804,094	467,977	1.29%
Other, Debt Service 21	1,893,736	1,893,737	1,885,212	1,885,212	1,885,211	1,892,293	670,543	1,887,984	(4,309)	(0.23%)
Debt Subtotal:	1,893,736	1,893,737	1,885,212	1,885,212	1,885,211	1,892,293	670,543	1,887,984	(4,309)	(0.23%)
TOTAL FUND: General Fund School	36,661,413	35,174,869	37,352,835	36,858,435	36,528,774	38,228,410	31,999,001	38,692,078	463,668	1.21%

Note: FY09 health insurance of \$720,673 was charged to ARRA SFSF Grant due to underfunding of FY09 Chapter 70 school aid.

Acton Public Schools

Proposed FY'12 Budget by School Object Summary

	2009 Budget	2009 Expended	2010 Budget	2010 Expended	2011 Budget	2011 YTD Thru 12/23/10	2012 Request	\$ Diff 2011 Budget	% Chg 2011 Budget
Salaries, Teaching 01	11,322,438	11,196,553	11,589,980	11,552,645	12,053,190	11,522,869	11,873,201	(179,989)	(1.49%)
Salaries, Principals 02	523,250	527,932	534,285	529,497	532,710	706,187	722,790	190,080	35.68%
Salaries, Central Ad 03	397,684	400,053	408,505	402,001	405,664	395,151	409,758	4,094	1.01%
Salaries, Supp Staff 04	2,870,377	2,723,707	2,776,490	2,715,039	2,949,771	2,620,891	3,101,186	151,415	5.13%
Salaries, Buildings 06	240,867	248,516	247,342	254,044	247,342	243,917	254,563	7,221	2.92%
Salaries, Custodial 07	653,683	697,286	671,236	656,298	658,951	575,884	635,842	(23,109)	(3.51%)
Salaries, Home Instr 08	1,025	1,635	1,051	341	1,019	0	1,019	0	-
Salaries, Substitute 09	216,698	274,579	266,973	393,539	265,973	122,257	375,375	109,402	41.13%
Fringes, Course Reim 10	17,000	19,551	17,000	10,945	17,000	8,268	17,000	0	-
Fringes, Health Insu 11	3,626,548	2,991,412	3,792,778	3,517,487	3,628,313	1,811,769	3,952,586	324,273	8.94%
Instructional Suppli 16	236,979	229,583	239,839	244,485	232,400	172,658	243,860	11,460	4.93%
Instructional Textbo 17	90,721	123,791	70,736	123,318	83,379	57,376	81,613	(1,766)	(2.12%)
Instructional, Libra 18	19,806	17,097	18,347	18,426	17,042	12,741	16,425	(617)	(3.62%)
Other, Capital Outla 19	300,209	351,150	273,560	450,002	262,688	191,336	272,850	10,162	3.87%
Other, Maintenance B 23	206,310	258,793	211,468	218,829	211,468	118,997	212,003	535	0.25%
Other, Maintenance O 24	103,092	97,892	97,993	86,211	83,998	60,534	93,828	9,830	11.70%
Other, Legal Service 26	73,000	65,560	65,000	91,621	65,000	8,491	58,000	(7,000)	(10.77%)
Other, Admin Supplie 27	223,464	194,421	223,358	186,488	189,879	104,511	197,464	7,585	3.99%
Other, Custodial Sup 29	44,000	46,887	45,100	61,768	45,100	30,222	46,700	1,600	3.55%
Other, Sped Transpor 30	395,484	380,565	526,497	518,060	446,033	446,033	446,033	0	-
Other, Student Trans 31	330,458	332,130	338,716	326,361	338,716	258,861	349,236	10,520	3.11%
Other, Travel 32	13,932	11,757	13,340	10,577	11,761	7,528	14,638	2,877	24.46%
Other, Sped Tuition/ 33	2,077,034	1,902,878	2,304,524	2,312,556	2,192,407	2,242,122	2,249,705	57,298	2.61%
Other, Utilities 34	990,259	874,152	1,019,664	837,097	970,645	266,358	854,212	(116,433)	(12.00%)
Other 57	0	0	0	0	0	0	0	0	100%
Other Financing Uses 59	0	0	0	0	0	0	0	0	100%
TOTAL FUND: General Fund School	24,974,318	23,967,878	25,753,782	25,517,635	25,910,449	21,984,962	26,479,887	569,438	2.20%

Note: FY09 health insurance of \$549,814 was charged to ARRA SFSF Grant due to underfunding of FY09 Chapter 70 school aid.

Goal: FY'12 “Level Service” Budget

- OSA/AFSCME/Non-Union Staff:
 - *Health Insurance
 - HMO 75/25%
 - Indemnity 50%/50%
 - *Salary
 - \$1 per hour increase for hourly employees
 - \$2,000 annual increase for salaried employees and administrators
- Teachers:
 - *Still negotiating
 - *Health Insurance 85%/15% budgeted (no change from FY11 Budget)
 - *COLA 0% increase budgeted
 - *Steps included (2.2% increase) for APS; Steps included (2.1% increase) for ABRSD
 - *Lanes included (.6 % increase) for APS; Lanes included (.3 % increase) for ABRSD
- Moves current FY'11 staff forward to FY'12
- Accounts for any loss in grants used to support FY'11 Budget (ARRA, Title 2A)
- Health Insurance estimate 8% rate increase

Compensation for Salaried/Admin

- 54 Employees
6 Funded by Community Ed/School Lunch
- \$2,000 increase per employee
48 x \$2,000 = \$96,000 appropriated budget
(\$38,000 APS; \$58K AB)
- Ranges from 2% to 5% for most employees
- Current FY'12 budget has place holder for 3% increase for admin salaried (\$110K)

ABRSD Object Budget – Salaries (in thousands)

	FY '11	FY '12	\$ Inc	% Inc
Teaching	\$15,863	\$15,730	(\$133)	(.84%)
Principals	\$720	\$742	\$22	3.07%
Central Admin	\$425	\$420	(\$5)	(.95%)
Support Staff	\$2,638	\$2,984	\$346	13.11%
Athletics	\$411	\$415	\$4	.89%
Buildings, Custodians	\$1,038	\$1,078	\$40	3.9%
Substitutes	\$204	\$253	\$49	24%
Salaries, Total	\$21,299	\$21,622	\$323	1.6%

Salaries represent 59% of the overall AB budget excluding debt.

APS Object Budget – Salaries (in thousands)

	FY '11	FY '12	\$ Inc	% Inc
Teaching	\$12,053	\$11,873	(\$180)	(1.5%)
Principals	\$533	\$723	\$190	36%
Central Admin	\$406	\$410	\$4	1%
Support Staff	\$2,950	\$3,101	\$151	5.13%
Buildings, Custodians	\$906	\$891	(\$15)	(1.7%)
Substitutes	\$266	\$375	\$109	41%
Salaries, Total	\$17,114	\$17,373	\$259	1.6%

Salaries represent 67% of the total APS budget.

Teaching Salaries

- Include all FY '11 teachers, nurses, counselors, etc. moving forward to FY '12.
- Adds in steps and lane changes, but no cost of living.
- Assumes teachers on leave of absence are returning (generally higher salary than their replacements).
- Includes any other changes in salaries.
- Includes early retirement incentive (can have wide swings).
- For the first time, includes vacancy factor. Reduces several teachers budgets based on the assumption there will be a number of teachers hired at a lower rate. This allowed us to increase the substitute salary budget to more accurately reflect the actual costs that have been occurring.

ABRSD Teaching Salary Increase Drivers (in thousands)

	FY '11	FY '12	Increase (Decrease)	Increase as % of Salaries
Steps			\$321	2.1%
Lane Changes			\$43	.3%
Vacancy Factor			(\$40)	(.3%)
ERI	\$315	\$155	(\$160)	(51%)
Other*: Ins/Outs			(\$297)	(1.9%)
TOTAL -Teaching Salaries	\$15,863	\$15,730	(\$133)	(.84%)

*Includes 6 resign/non-reappoint; 3 leave-of-absence not returned;
several hired below 4M

APS Teaching Salary Increase Drivers (in thousands)

	FY '11	FY '12	Increase (Decrease)	Increase as % of Salaries
Steps			\$260	2.2%
Lanes			\$72	.6%
ERI	\$296	\$150	(\$145)	(49%)
Vacancy Factor			(\$100)	(.9%)
Move Curric Spec to A.P.			(\$85)	(.8%)
Other*: Ins/Outs			(\$182)	.52%
TOTAL-Teach Salaries	\$12,053	\$11,873	(\$180)	(1.49%)

*Includes 4 resignations; 8 leave of absence not returned; reading and special ed hired below budget.

Retirement History

Year of Retirement	AB Number of Retirees	AB ERI	APS Number of Retirees	APS ERI	Total Certified Retirees K-12	Total ERI K-12
2011	4	\$155	3	\$150	7	\$305
2010	8.5	\$315	6.5	\$295	15	\$611
2009	3.5	\$111	6.5	\$186	10	\$297
2008	9	\$347	5	\$263	14	\$610
2007	4.5	\$235	5.5	\$153	10	\$388
2006	4	\$122	5	\$221	9	\$343
Average	6	\$214	5	\$211	11	\$426,000

Health Insurance (in thousands)

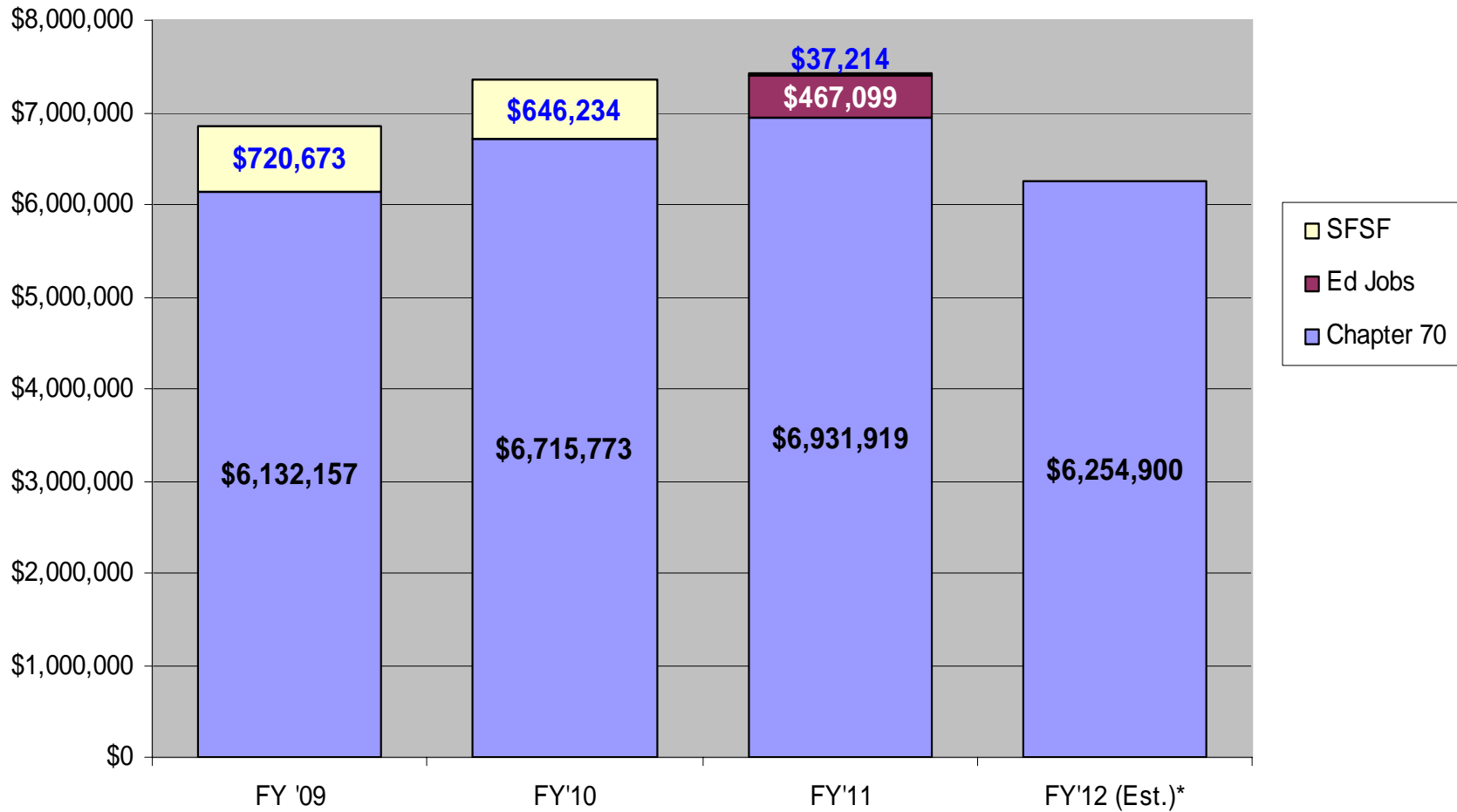
	FY '11	FY '12	\$ Increase	% Increase	% of Total District Budget
AB	\$5,639	\$5,651	\$12	.21%	14.6%
APS	\$3,628	\$3,952	\$324	8.94%	14.9%

- Health Insurance is based on a 8% increase in claims and actual employees' and retirees' current health insurance enrollment.
- \$321,450 for APS and \$151,121 for ABRSD in federal ARRA SFSF Stimulus monies were used to lower the health insurance budgets in order to balance the FY11 budget. Since those funds are no longer available to be used for the FY12 budget, any examination of the percentage differences between the FY11 and FY12 health insurance budgets must take this into account.
- Salaries and Health Insurance combined represent 70.5% of the AB budget and 80% of the APS budget.
- The FY12 Budget also reflects non-union and union settled contract rates of HMOs at 75/25% and Indemnity plans at 50%/50% which have also decreased costs.

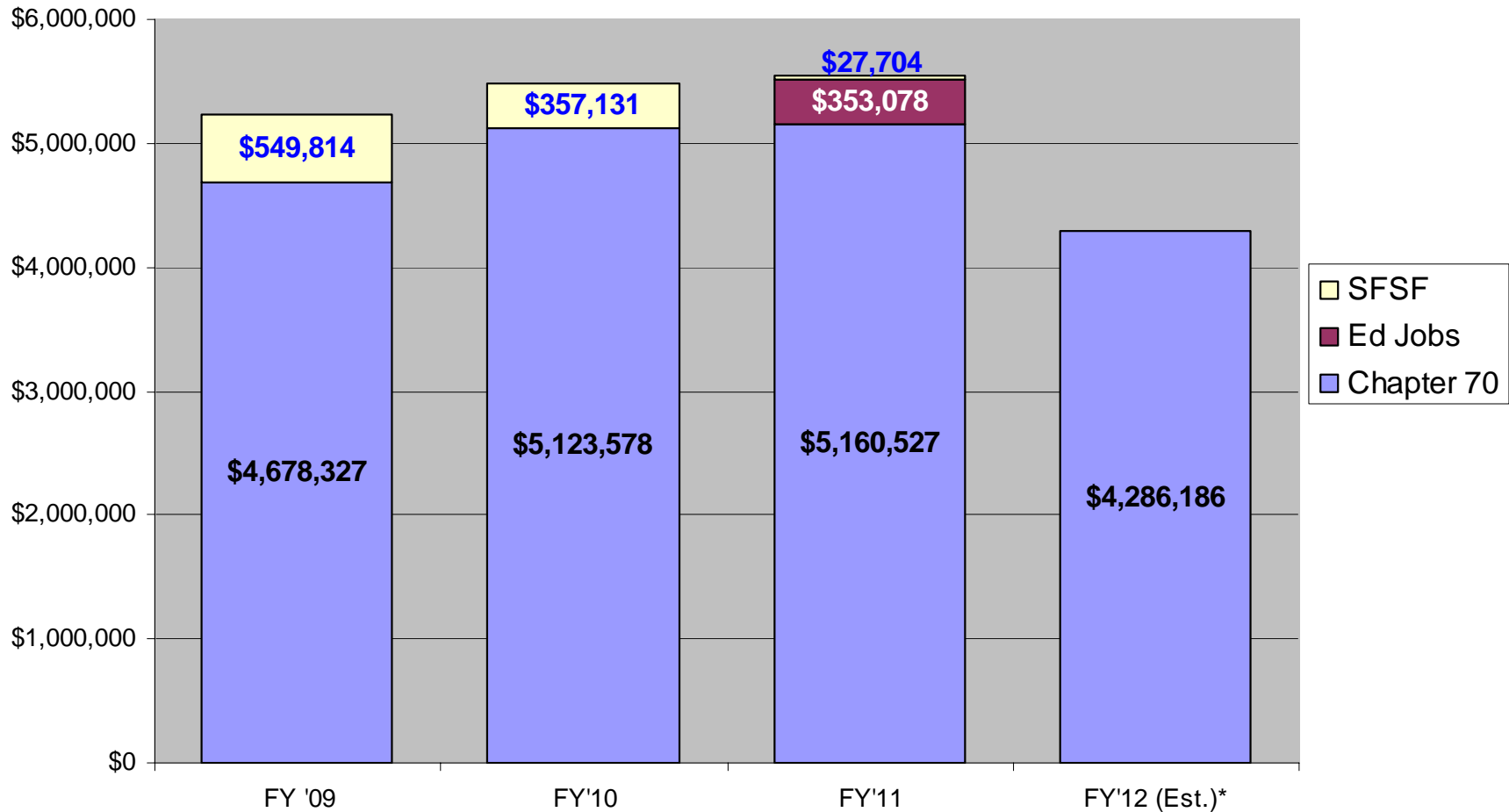


Review of FY'12 Revenue Sources

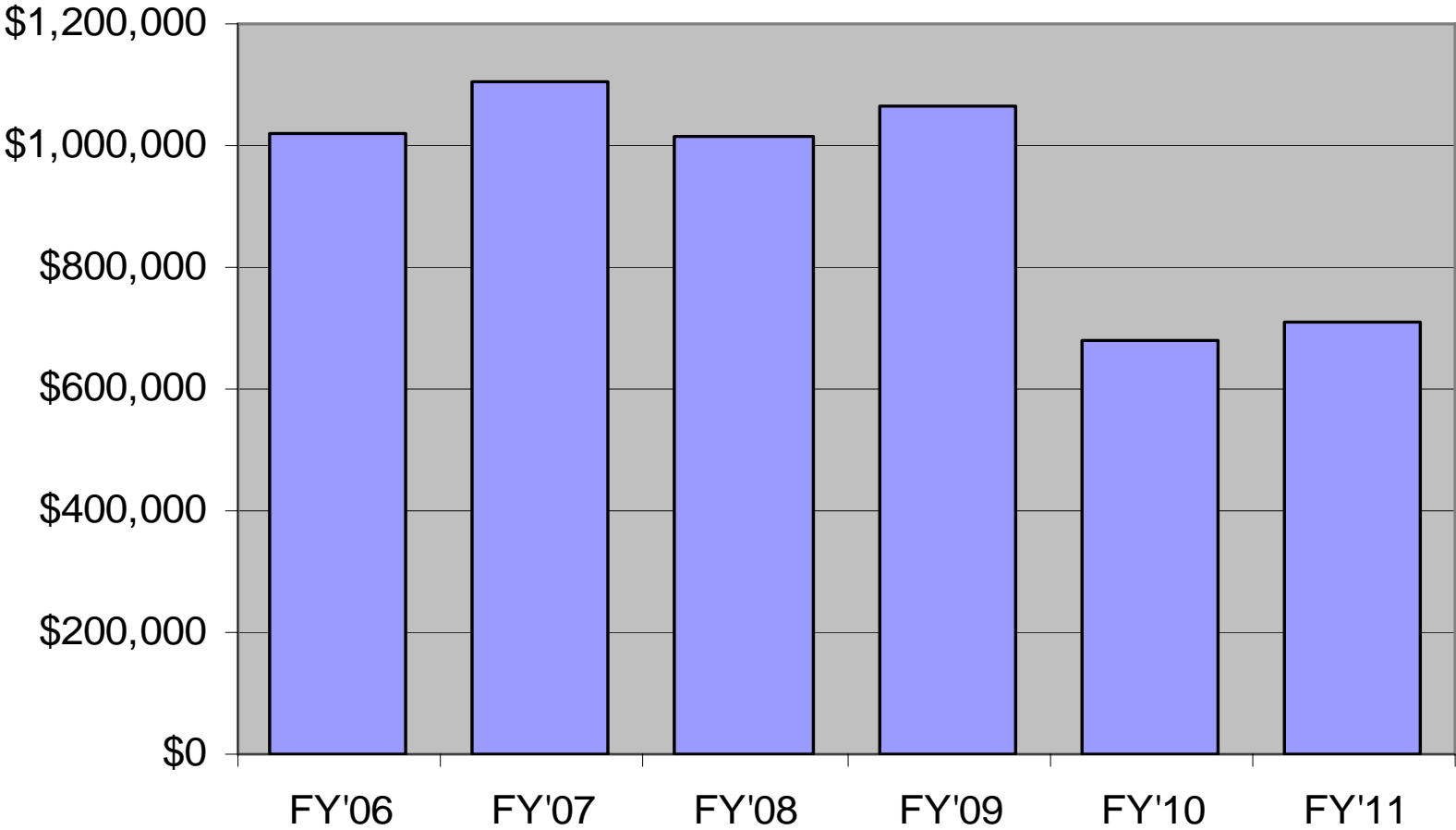
ABRSD State Aid FY'09 to FY'12



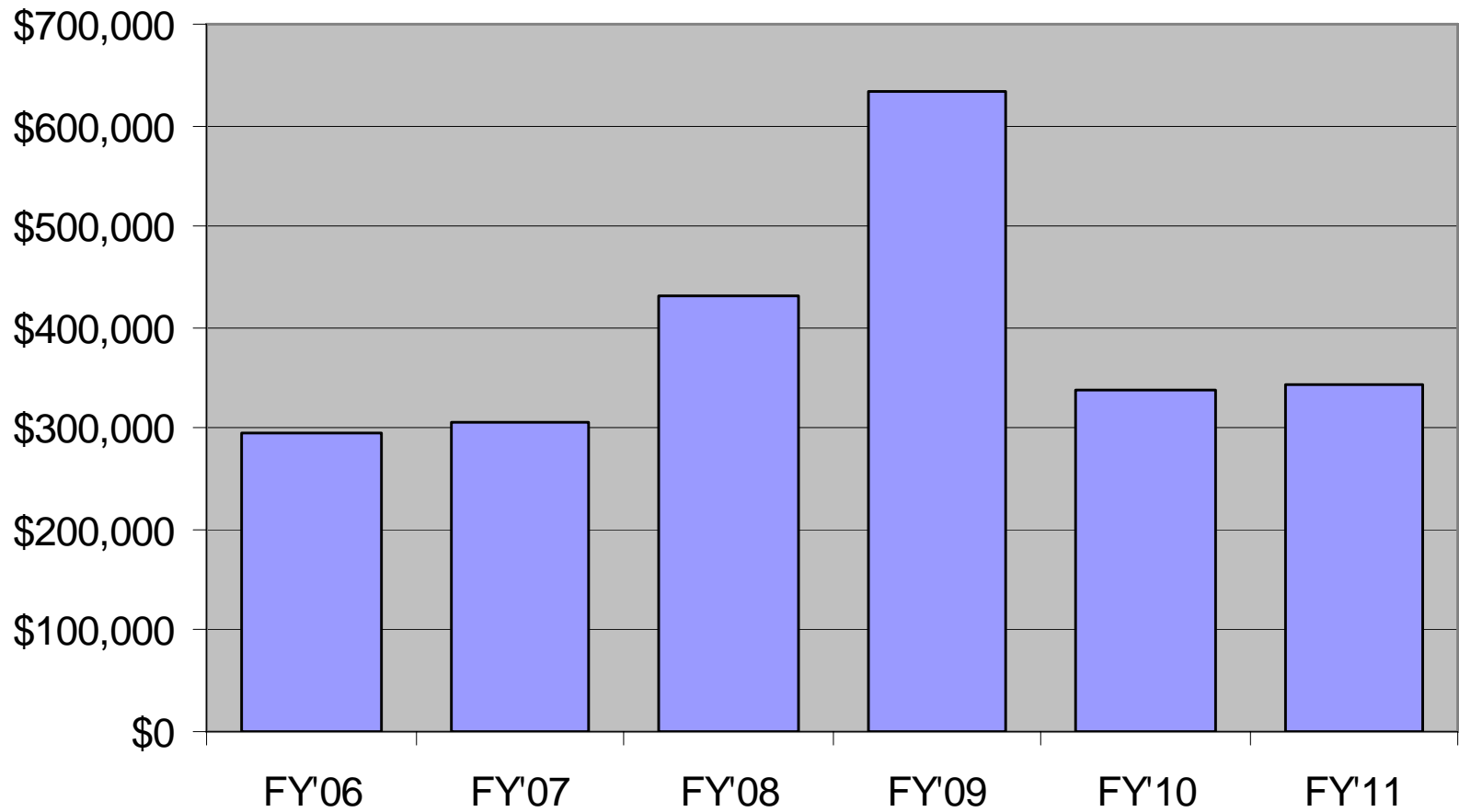
APS State Aid FY'09 to FY'12



ABRSD – Circuit Breaker Reimbursement



APS – Circuit Breaker Reimbursement





Strategic Decisions

Strategic Decisions From FY'10 & FY'11 How Do They Affect FY'12?

ABRSD Schools

Paid from FY'10; frees up capacity
during FY'11

Early Retirement Incentive **\$100k**

Grant charges committed for FY'11;
freeing up capacity by the close of FY'11

ARRA IDEA Grants **\$334k**

TOTAL \$434k

Strategic Decisions From FY'10 & FY'11

How Do They Affect FY'12?

Acton Public Schools

Paid from FY'10; frees up capacity
during FY'11

Early Retirement Incentive	\$120k
Out-of-District Tuition (3 Months)	<u>\$267k</u>
Total	<u>\$387k</u>

Grant charges committed for FY'11;
freeing up capacity by the close of FY'11

ARRA IDEA Grants

TOTAL **\$286k**

TOTAL **\$673k**

FY'11 Year End Balances: How should they be used?

- a) Use some of the FY'11 balances to “pay forward” some selective FY'12 expenses out of FY'11? (example: ERI & Out Of District Tuition)
- b) Purchase on a priority basis requests not included in the FY'12 level service budget? (example: technology & textbooks)
- c) Leave FY'11 Balances alone and allow them to flow into Free Cash (APS) and E & D (ABRSD) for use in future budgets?
- d) Some combination of above?

Remaining Grant Balances: How should they be used for FY'12 or FY'13?

Ed Jobs (Federal Grant)

\$353k for APS; \$467k for ABRSD-can be used during FY'11, during FY'12, or up to the first quarter of FY'13 for expenses directly related to the classroom (awarded August, 2010)

Current recommendation: Reserve, if possible, for use in FY'13

FY'12 Budget Items To Be Closely Monitored In Coming Weeks

- Chapter 70: First Foundation Budget, then 10%? 5% cut? **(10% Restoration equals \$1.1 million combined for ABRSD & APS)**
- Circuit Breaker Reimbursement? **(APS \$347k, ABRSD \$711k)** (currently at 40%)
- AB: Regional Transportation Reimbursement? **(\$593k)** (could it be affected by state budget crisis?)
- Health Insurance Trust/Rates for FY'12 (currently at 8%)?
- What Is the Level of Reserves Needed To Support Level Service? (currently \$2 million)
- FY'11 Year End Capacity To Meet FY'12 Goals?

ALG FY'12 Budget Status Review

- January 6th Estimated Deficit: **\$3.296m**
(now includes **\$309k** in debt service and **\$96k** FY'11 adjustment as part of level service)
- If \$2m in reserves were used to support FY'12 budgets, the estimated town-wide deficit would now be **\$1.296m**
- Combined APS/ABRSD deficit would be **\$907k**; Town **\$389k**
- Schools' Portion of Deficit: ABRSD **\$544k**, APS **\$363k**
- Options to solve FY'12 shortfall will be reviewed:
 - a. Accelerate Payment of ERI and Tuition to FY'11 from FY'12
 - b. Review of all level service numbers and spending requests
 - c. Evaluate state budget situation throughout January 2011

ABRSD Summary

FY'11 Capacity	\$434k
FY'12 Current Deficit	\$544k
Pay forward to eliminate ABRSD deficit	\$434k
Remaining FY'12 Deficit To Be Resolved	(\$110k)

Possible options to solve FY'12 Deficit:

- 1) Increase in Chapter 70 (currently assuming 10% cut)
- 2) Use portion of ABRSD Ed Jobs revenue to balance (\$467k available)
- 3) Utilize positive FY'11 balances
- 4) E & D

If FY'12 State Aid status were to improve, option open to address these unmet needs:

- Textbooks \$61,261
- Technology \$189,800
- **Superintendent's recommendation: review FY'11 year end status in March and, if possible, move forward with Textbook and Technology purchases.**

APS Summary

FY'11 Capacity \$673k

FY'12 Current Deficit \$363k

Pay forward to FY11 to eliminate FY12 APS deficit \$363k

FY'12 level service budget attained

Remaining capacity in FY'11 $\$673k - \$363k = \$310k$

These unaddressed needs could be addressed before the close of FY'11 if funds can be identified:

■ Textbooks \$242k

■ Technology \$159k

Superintendent's recommendation: review FY'11 year end status in March and, if possible, move forward with Textbook and Technology purchases.



Current Unaddressed Needs

Personnel Needs Not Yet Included in FY'12 Level Service

System-wide	<p>.2 ELL Chairperson</p> <p>Increase funding for professional development activities</p> <p>Increase funds for “Teacher to Teacher” initiative for more observation of teaching practices (\$43,000) APS + (\$40,000) ABRSD</p>
ABRSD: Senior High (Prioritized)	<p>1.0 FTE Counselor</p> <p>1.0 FTE School Psychologist</p> <p>.4 FTE Art Teacher (currently already .4 FTE)</p> <p>1.0 FTE Special Educator</p> <p>1.0 FTE Technology Teacher</p>
ABRSD: Junior High (Prioritized)	<p>.4 FTE Reading Specialists</p> <p>1.0 FTE Special Educator</p> <p>2.0 FTE Special Education Assistants</p>
APS (Prioritized)	<p>K-6 19 Hour Math Assistant(s)</p> <p>K-6 Classroom Assistants</p> <p>K-6 Math Coach/Specialist</p> <p>K-6 ELA Coordinator/Literacy Coach</p> <p>K-6 Certified Librarian/Media Specialist</p>

Non-Level Service FY'12 Small Capital Budget Requests

System-wide	<p>Textbook replacement purchases</p> <p>New version of MUNIS (municipal software)</p> <p>Evaluate current analog phone system. Begin evaluating transition to a web-based Voice Over Internet Protocol system</p>	<p>\$242k for APS (Year One); \$61k for ABRSD (Year One)</p> <p>Under review</p> <p>Preliminary estimate \$25k to \$50k</p>
ABRSD	TV Studio Equipment Replacement	Depending on level of equipment: range of \$75k to \$100k
Senior High	<p>Smart Boards</p> <p>2 new Mobile Computer Carts</p>	<p>\$40k for another 20 classrooms with a three year goal of 30 more classrooms</p> <p>\$35k</p>

Non-Level Service FY' 12 Small Capital Budget Requests (cont.)

ABRSD: Junior High	Mobile Interactive Whiteboard Devices 21 st Century Toolkit: Classroom Student Response System (“clickers”) Captures real-time assessment data to gauge student comprehension as you teach, identifies individual learning needs)	\$400 each x 10 = \$4k \$2,700k each x 4 (set of 32 devices) = \$10,800
APS	School Repairs and Equipment	\$20k

ABRSD Personnel Needs Not Yet Included in FY'12 Level Service – High School (Prioritized)

■ Counselor	
■ Salary and Benefits	Total Cost \$68K
■ School Psychologist	
■ Salary and Benefits	Total Cost \$75K
■ .4 FTE Art Teacher (Currently .4 FTE)	
■ Salary and Benefits	Total Cost \$36K
■ Special Educator	
■ Salary and Benefits	Total Cost \$68K
■ Technology Teacher	
■ Salary and Benefits	<u>Total Cost \$68K</u>
	TOTAL \$315

ABRSD Personnel Needs Not Yet Included in FY'12 Level Service – Junior High School (Prioritized)

- **Two .2 FTE Reading Specialists**
 - SalaryTotal Cost \$21K

 - **Special Educator**
 - Salary and BenefitsTotal Cost \$68K

 - **2.0 FTE Special Educator Assistants**
 - Salary and BenefitsTotal Cost \$72K
- TOTAL \$161k**

APS Personnel Needs Not Yet Included in FY'12 Level Service (Prioritized)

■ K-6 Mathematics Assistants (Regular Education Mathematics Support for Students) Add 18 hours per week per school		Total Cost: \$54K
■ K-6 Classroom Assistants Currently funding 44 hours per week per school Add 18 hours per week per school		Total Cost \$54K
■ K-6 Mathematics Coach/Specialist	Salary and Benefits	Total Cost \$75K
■ K-6 ELA Coordinator/Literacy Coach	Salary and Benefits	Total Cost \$75K
■ K-6 Certified Librarian/Media Specialist	Salary and Benefits	<u>Total Cost \$75K</u>
		TOTAL \$333k

ABRSD Personnel Needs Not Yet Included in FY'12 Level Service – Curriculum / Professional Development

- This year, through the use of the appropriated budget, as well as the Title IIA Grant, we are able to provide Professional Development offerings that support the district-wide goal of high-quality instruction.
- These include workshops, institutes, courses, study groups and the new Teacher-to-Teacher Initiative
- We need to plan for **future** PD offerings based on the needs of the teachers, the schools and the district. These include the use of substitutes for:
 - common curriculum planning time for all teachers,
 - time to analyze common formative assessments, and
 - time to collaboratively plan for instruction
- Cost to keep Teacher-to-Teacher Initiative and plan for PD substitute needs: **\$39,750** (\$20,000 increase in line item beyond level service budget for 2011-2012: \$10,000 for Grey Jr. High and A/B High School each)

(does not yet include the work of the Committee reviewing PD Program)

APS Personnel Needs Not Yet Included in FY'12 Level Service – Curriculum / Professional Development

- This year, through the use of the appropriated budget, as well as the Title IIA Grants, we are able to provide Professional Development offerings that support the district-wide goal of high-quality instruction.
- These include workshops, institutes, courses, study groups and the new Teacher-to-Teacher Initiative
- We need to plan for **future** PD offerings based on the needs of the teachers, the schools and the district. These include:
 - common curriculum planning time for all teachers,
 - time to analyze common formative assessments, and
 - time to collaboratively plan for instruction
- Cost to keep Teacher to Teacher Initiative and plan for substitute needs PD Needs: **\$43,000** (\$31,000 increase in line item beyond level service budget for 2011-2012: \$6,000 to account for the loss of ARRA funds & \$5,000 for each of the 5 elementary schools)

(does not yet include the work of the Committee reviewing PD Program)

Non-Level Service FY'12 ABRSD Small Capital Budget Requests – Curriculum (Textbooks)

RJ Grey (Year One)

Current district line-item is \$4,739

Requesting \$45,000 per year (\$40,261 increase in line item)

2011-12

- World Language: replace 7th & 8th grade Spanish texts: \$30,000 (both grades need to be purchased at same time)
- Science: 7th grade team sets of Biology (Environmental Science) texts to meet standards: \$4,000
- Social Studies: Additional Primary and Secondary Resources: \$5,500
- English: Additional sets of trade books to complement unit themes: 5,500

ABRHS: (Year One)

Current district line-item is \$29,000

Requesting \$50,000 per year (\$21,000 increase in line item)

2011-12

- History: AE Psychology Replacement: \$16,000
- Science: CP Earth Science Replacement: \$12,000
- Mathematics: New Calculus Text: \$10,000
- World Language: Spanish I Replacement: \$7,000
- English: : Additional sets of trade books to complement unit themes: \$5,000

Year One Increase JH \$40,261

SH \$21,000

\$61,261 Total

Non-Level Service FY'12 ABRSD Small Capital Budget Requests – Curriculum (Textbooks)

RJ Grey (Year Two)

Current district line-item is \$4,739
2012-13

Requesting \$45,000 per year (\$40,261 increase in line item)

- Mathematics: Replace 8th grade Honors and AE textbook: \$45,000

ABRHS: (Year Two)

Current district line-item is \$29,000

Requesting \$50,000 per year (\$21,000 increase in line item)

2012-13

- World Language: Spanish II Replacement: \$25,000
- World Language: Spanish III Replacement: \$25,000

Year Two	JH Maintain at	\$45,000
	SH Maintain at	<u>\$50,000</u>
		\$95,000 Total

Year Two Purchase Above FY11 Level Services	JH	\$80,533
	SH	<u>\$42,000</u>
		\$122,533 Total

Non-Level Service FY'12 APS Small Capital Budget Requests – Curriculum (Textbooks)

Textbook Replacement:

- Phase I: Earth Science of new science program implementation (including non-fiction science leveled books)
- Fiction selections for guided reading instruction (sets of leveled books)
- Non-fiction (social studies) selections for guided reading instruction
- Reading programs
- Updates and supplements for mathematics programs
- Mathematics intervention and enrichment materials
- American history and ancient civilization textbooks
- Social/Anti-bullying Curriculum

Total Year One Cost: \$242k₄₂

Non-Level Service FY'12 Capital Budget Requests – ABRSD Technology Needs

ABRSD:

TV Studio Equipment Replacement	\$100,000
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Senior High:

Smart Boards In 20 Classrooms (3 year goal: 30 more classrooms)	\$40,000
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Two (2) Mobile Computer Carts	\$35,000
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Junior High:

21st Century Toolkit

■ Mobile Interactive Whiteboard Devices: \$400 ea x 10 =	\$4,000
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■ Classroom Student Response System (“Clickers”) 4 (sets of 32 devices) @ \$2,700 each; (3 for Math team; 1 for library school-wide use)	\$10,800
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ABRSD: \$189,800

Non-Level Service FY'12 Capital Budget Requests - APS Technology Needs

#1 – Complete Instructional Technology 3-Year Initiative

Equip Remaining 1st-3rd Grade Classrooms (39) with Multi-Media Equipment

- Total Cost: \$159,000

#2 – Increase Student Access to Computers

Upon Existing Lease Expiration, 106 MacBooks
Re-Imaged as Student MacBooks

- Each School to Receive 21 MacBooks (no additional cost)

Non-Level Service FY'12 Capital Budget Requests - APS Facilities

2-Phase Capital Plan Already In Place

Phase 1:

Boilers (Conant, Gates, Douglas)

Ventilation Systems (Conant, Gates, Merriam Admin)

COMPLETED: \$1,470,550

Non-Level Service FY'12 Capital Budget Requests – APS Facilities

Phase 2:

Roof Replacements

Douglas (Completed Fall 2010)	\$567,300
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Gates, Conant, Merriam Admin TO BE COMPLETED	\$1.9 million
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All three buildings are all functioning without requiring significant repair costs.

RECOMMENDATION: Delay next stage of Phase 2

Elementary Fees

- Band \$155
Covers elementary band and group instrumental lessons.
- School Lunch \$2.25
Annual school lunch report at January Meeting.
- Do not expect any increase in these fees at this time.

MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
 Functional Expenditures per
 FTE AVERAGE Membership
 Pupil Expenditures for School Years 2006-2009

School System	2005-2006 Per Pupil Expenditures	School System	2006-2007 Per Pupil Expenditures	School System	2007-2008 Per Pupil Expenditures	School System	2008-2009 Per Pupil Expenditures
WESTON	\$16,073	LINCOLN	\$17,253	LINCOLN	\$17,926	LINCOLN	\$20,344
LINCOLN	\$15,651	WESTON	\$16,463	CONC/CARL	\$17,486	CONC/CARL	\$18,328
CONC/CARL	\$15,424	CONC/CARL	\$16,331	WESTON	\$17,017	WESTON	\$18,023
BROOKLINE	\$14,929	CONCORD	\$15,514	CONCORD	\$15,928	BROOKLINE	\$16,847
CONCORD	\$14,411	BROOKLINE	\$15,098	LINC/SUD	\$15,549	CONCORD	\$16,342
NEWTON	\$13,822	BEDFORD	\$14,539	NEWTON	\$15,498	NEWTON	\$16,243
FRAMINGHAM	\$13,621	LINC/SUD	\$14,534	BROOKLINE	\$15,431	LINC/SUD	\$15,775
LINC/SUD	\$13,546	NEWTON	\$14,524	BEDFORD	\$14,634	BEDFORD	\$15,616
BEDFORD	\$13,495	FRAMINGHAM	\$14,169	FRAMINGHAM	\$14,621	FRAMINGHAM	\$15,373
LEXINGTON	\$12,600	LEXINGTON	\$13,574	LEXINGTON	\$14,469	LEXINGTON	\$15,368
WAYLAND	\$12,317	WAYLAND	\$13,214	WAYLAND	\$14,033	CARLISLE	\$14,619
CARLISLE	\$11,858	CARLISLE	\$13,122	WELLESLEY	\$13,916	WAYLAND	\$14,342
MAYNARD	\$11,496	WELLESLEY	\$12,776	CARLISLE	\$13,382	WELLESLEY	\$14,330
WELLESLEY	\$11,494	NEEDHAM	\$12,070	NEEDHAM	\$12,552	MAYNARD	\$13,478
NEEDHAM	\$11,291	MAYNARD	\$12,004	STATE AVG	\$12,497	STATE AVG	\$13,248
STATE AVG	\$11,211	STATE AVG	\$11,859	HARVARD	\$12,429	HARVARD	\$12,968
ACT/BOXBOR	\$11,176	BOXBOROUGH	\$11,689	MAYNARD	\$12,230	NEEDHAM	\$12,955
NASHOBA	\$11,020	ACT/BOXBOR	\$11,582	ACT/BOXBOR	\$12,228	BOXBOROUGH	\$12,927
BOXBOROUGH	\$10,869	NASHOBA	\$11,410	NASHOBA	\$12,071	ACT/BOXBOR	\$12,733
HARVARD	\$10,782	HARVARD	\$11,187	BOXBOROUGH	\$11,627	NASHOBA	\$12,398
LITTLETON	\$10,445	WINCHESTER	\$10,886	LITTLETON	\$11,357	A-B/APS AVG	\$11,872
BELMONT	\$10,374	A-B/APS AVG	\$10,834	BELMONT	\$11,301	BELMONT	\$11,653
WINCHESTER	\$10,139	BELMONT	\$10,764	A-B/APS AVG	\$11,256	WINCHESTER	\$11,373
A-B/APS AVG	\$10,087	LITTLETON	\$10,502	SUDBURY	\$11,156	SUDBURY	\$11,248
SUDBURY	\$9,851	SUDBURY	\$10,395	WINCHESTER	\$10,864	LITTLETON	\$11,231
ACTON	\$8,997	ACTON	\$10,086	ACTON	\$10,283	ACTON	\$11,011

Balance of School Committee FY'12 Budget Schedule

- 1/6/11 Presentation of preliminary budgets to APS and AB Regional School Committees (overview/issues)
- 1/20/11 Discussion of preliminary budget with APS School Committee
- 1/22/11 Joint School Committee Saturday All-Day Session with presentations by school leaders; Selectmen / Finance Committee / public at large all encouraged to attend
- 2/3/11 AB Regional School Committee budget hearing (required by law) - *Possible Budget Vote* & Acton and Boxborough Finance Committees / Review / Comments to School
- 2/17/11 APS School Committee budget hearing (required by law) - *Possible Budget Vote*
Possible Joint School Committee meeting if vote needed on Regional budget/assessments (2/18/11 is deadline to vote according to Regional Agreement)

Balance of School Committee FY'12 Budget Schedule

3/3/11	AB SC Meeting
3/?	Public Hearing for Acton Budgets (coordinated by Finance Committee)
3/17/11	APS School Committee Meeting
?	Boxborough warrant goes to printer
3/24/11	Joint Acton/Acton-Boxborough SC Meetings
3/29/11	Acton Town Election
4/4/11	Acton Town Meeting begins
5/9/11	Boxborough Town Meeting begins
5/16/11	Boxborough Town Election

Saturday, January 22nd
9 a.m. – 3 p.m.
R.J. Grey Junior High Library
School Department Budget Presentation
by Department for Public Input

9:00	Introduction.....	Steve Mills
9:30	Curriculum/PD.....	Deborah Bookis
10:00	Technology.....	Amy Bisiewicz
10:30	Pupil Services.....	Liza Huber
11:00	Human Resources.....	Marie Altieri
11:30	High School.....	Alixé Callen
11:50	Junior High.....	Craig Hardimon
12:10	Lunch	
1:00	Facilities.....	JD Head
1:20	Community Education...	Erin Bettez
1:40	APS.....	Damian Sugrue Christopher Whitbeck Lynne Newman David Krane Edward Kaufman
2:30	General Discussion	