

**ACTON PUBLIC AND  
ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE MEETINGS  
Minutes (approved 12/2/10)**

**Library  
AB Regional High School**

**November 4, 2010  
7:00 pm  
Acton-Boxborough Regional Meeting  
Followed by Joint SC Executive Session  
Followed by APS Meeting**

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*Members Present:* Brigid Bieber, Mike Coppolino, Herman Kabakoff, Xuan Kong, Terry Lindgren (7:15), John Petersen, Bruce Sabot  
*Members Absent:* Sharon McManus  
*Others:* Don Aicardi, Marie Altieri, Deborah Bookis, Liza Huber, Steve Mills, Beth Petr

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The AB School Committee meeting was called to order at 7:00 p.m. by Brigid Bieber, chair. She began the meeting with a moment of silence in honor of Richard "Dick" Dow (former AB teacher and coach) and Kim Trahan (AB Transportation Director) who recently passed away.

**APPROVAL of MINUTES**

The minutes of October 7, 2010 were approved as amended by Xuan Kong on pages 2 and 6.

**STATEMENT of WARRANT**

Warrant #11-009 dated 10/21/10 in the amount of \$1,710,640.69 and warrant #11-010 dated 11/4/10 in the amount of \$1,532,628.35 were signed by the chairperson and circulated to the Committee for signatures.

The electronic warrant distribution procedure does not address how to get answers. Before the next meeting (12/2/10), Don Aicardi and Steve Mills will decide how to handle members' questions on the warrant and how timely they should be. It was acknowledged that this may depend on the time of year and what business is being done at that time. A brief procedure for submitting and answering warrant item questions will be considered at the next meeting.

**PUBLIC PARTICIPATION** - none

**EDUCATION REPORTS**

**1. School Business Partnerships**

Anne Kingan, Mark Scheier (of Scheier and Katin PC) and Shawn Linehan (of Workers Credit Union) and Eileen Sullivan presented on the many aspects of the School Business Partnership. Kay Steeves has helped with Career Speaker Program and Job Shadowing Program. Last year 63 seniors did internships. Mark Scheier said that Anne Kingan is "on a mission" to get local businesses involved in the schools in meaningful ways as partnerships. Many school districts contact the Partnership asking how to create a similar organization. Shawn Linehan got a bank branch opened at the High School and it has been a great experience for students and adults. He is also working with all of the

6<sup>th</sup> grade classes in all five of our schools by offering a banking class. The Committee thanked the School Business Partnership for their great work and a very interesting presentation.

## **2. Educational Technology 3 Year Plan (2010-2013)**

Ed Tech Director, Amy Bisiewicz presented the first draft of her 3 Year Plan. Prior to July, 2010, two distinct groups existed in our technology department. The department of Information Technology (IT) focused on tasks such as printing documents, emailing files and using the technical capabilities. The goal has always been to provide broad access to technology. The other group was to establish a technology infused curriculum. These are now combined in one Ed Tech Department. When the teaching staff was polled, they asked for additional tech support so they can use it more in the classroom. Ms. Bisiewicz said that our teachers and staff are excited about using technology and that puts us ahead of the curve already. She wants to encourage risk taking and experimentation with new technology, including running pilot projects with teachers. She is looking for measured progress on her department's plans. She noted that a technology plan is part of what the Superintendent is required to submit to the DESE.

John Petersen noted that our IT expenditures are distributed broadly and asked if we should revisit the distribution of the IT line items in the APS and AB budgets. Amy said she is working with Don Aicardi to see how funds might be reorganized. Some services are scattered through the budget, and may need to be consolidated. Herman Kabakoff asked if there has been an equipment inventory and equipment replacement plan done. Amy is working on this and hopes to get a yearly plan in place soon. Mike Coppolino commended Amy on the succinctness and clarity of her presentation. He very much appreciated the measurable percentage outcomes. Xuan Kong asked about some (RJ Grey) teachers offering parents an option of receiving regular progress reports for their children through email. This is in line with the goal of increasing communication. He asked whether such practice should be expanded.

Dr. Mills commented that there is a wide continuum of what teachers are comfortable with communicating using technology. Teacher workload and the appropriate level of teacher/student communication must be considered. Terry Lindgren encouraged the Administration to seek new technology and methods for better communication. In response to a question from the audience, Amy said that she and Liza Huber together would be addressing what percentage of the tech plan addresses special education issues.

## **3. Freshman Orientation Update**

ABRHS Principal, Dr. Alixe Callen said that for years families have asked for a better way for their children to start 9<sup>th</sup> grade. This year the first day of school was held for only freshmen, with great success. In the past, new students would have many questions, but not as comfortable a way to get answers at the start of school. Dr. Callen was very pleased to be able to hear these questions being asked by freshmen on the first day with just their classmates in the building. This was also a valuable chance for Professional Development for teachers to work together on that first day. Seventy five percent of our teachers teach freshman for part of the day. School Committee member Maria Neyland said it was a "phenomenal" start for her two freshmen this year.

John Petersen said that we do need more Professional Development opportunities for staff so this added value. He asked Dr. Callen if more Professional Development time should be included in the calendar for teachers, and if the School Committee should consider extending the number of days that the staff needs to work so more PD could be included. Dr. Callen responded "yes" to both. This district has the smallest amount of Professional Development time built in and it is very much needed. She would wholeheartedly like to increase the budget to add teacher days for this purpose.

## UNFINISHED BUSINESS

### **1. ALG Report - Meeting on 10-28-10**

Turnbacks are a big topic of discussion. A new ALG spreadsheet format is being developed. Comments should be sent to Mary Ann Ashton. Herman Kabakoff asked if the School Committee would get draft copies of the spreadsheets before the format is finalized. Xuan said there will be opportunity to comment and he will forward the spreadsheet to the Committee.

### **2. BLF Report**

Maria Neyland reported that the Boxborough Leadership Forum meets on Tuesday.

### **3. FY'11 and FY'12 Budget Update**

- a. Use of Reserves - FY11 Final Table 6 Regional School Assessment (*possible VOTE on revised assessment*)

Don Aicardi presented two options for Table 6. Option #1 incorporates the final cherry sheet revenues, including \$593,641 in transportation aid. Due to its utilization, the amount approved from reserves can be reduced from \$700,000 to \$170,000. There would be a \$45,290 **reduction** in the final Acton assessment and a \$1,393 **reduction** to the final Boxborough assessment. Option #2 also incorporates the final cherry sheet revenue, including transportation aid, but the amount from reserves would be reduced from \$700,000 to \$400,000. This produces a \$239,019 **decrease** in the final Acton assessment and a \$37,664 **decrease** in the final Boxborough assessment.

If more reserves are used, the assessment is lowered. This affects the tax rate that Acton will set in early December so the School Committee must decide by their meeting on 12/2/10. ALG has not come to any conclusions yet. The FY'12 Revenue and Expenditure Assumptions (6.4.b) is preliminary. A 10% cut in Chapter 70 is wise to assume. The Governor will probably implement the foundation formula, as he has every year. We should reduce that number by 10%. The assumption is to level fund town income at FY10 levels. Estimates are difficult with the collective agreements not being settled yet.

Dr. Mills would like the School Committee to confirm the assumptions so the budgets can move forward. He proposed that \$2 million from reserves be used. The Schools would absorb 70% of this and town leadership would agree that EDJobs money and \$600,000 of the ARRA money that is left and some of this year's money would be used for next year's budget. We are looking pretty good now because we paid ahead with some ARRA money last year for this year. Dr. Mills presumes that there will be some money available that can be used to pay forward for next year.

A major concern is that if the numbers are reviewed going forward, FY12 should be OK and FY13 may be OK, but the discrepancy will soon catch up. This appears to be a \$3 - 4 million problem year to year that can be caught up until about FY14. Dr. Mills stated that this is not an expense problem. It is a revenue problem going forward. Reserves are available through FY13, but after that, they are gone. Dr. Mills is working hard not to lay off teachers, like most of his colleagues are doing right now. He plans to maintain a level service budget.

The Department of Revenue (DOR) has advised that we use the transportation aid in the same year that it is received. This allows us to decrease the E and D that we use. (Option 1) This would realize a small drop in the assessment and tax relief and E & D would be under the cap. Option 2 is the Status quo.

John Petersen said the key discussion point is, "How do we value having more reserves vs. lowering the assessment?" Herman Kabakoff felt a political decision was made to return \$270,000 to the towns. Brigid Bieber argued that this was not a political decision, but a decision that School Committee needs to make. The administration is laying out options for the Committee's consideration. Herman stated that Option 2 is laudable from the community's perspective because it lowers their taxes. He wants to keep the reserves as high as possible to create a buffer for the rocky road in the future.

Herman moved, and it was seconded for discussion, that the Committee adopt Option 1.

John Petersen commented that the history of E & D in the region is that in the late 90's we had \$500,000-600,000 in E & D, followed by an increase to approximately \$700,000. When the Chapter 70 funding changed, it went up to \$1.4 million. He stressed that we need to add staff to our schools. He supports Option 2 or something close to it. Terry Lindgren advocated for saving everything we can to prepare for the future because the money will not be there. Herman supports the waterfall 100% and it agrees with a prior commitment that returns money to the taxpayer. He does not want to squirrel away money just because we can.

*It was moved, seconded and*

**VOTED:** to adopt Option 1

(Yes: Bieber, Coppolino, Kabakoff, Kong, Lindgren, Neyland, Sabot

No: Petersen)

#### **4. FY'12 Budget**

a. FY'12 Operating Budget Assumptions/Key Decisions

Terry Lindgren asked for dates to be added for these decisions. This will be added for the next meeting.

b. FY'12 Revenue and Expenditures Assumptions

Terry asked for an email when any of these items change and a revised sheet sent out. Herman asked for a synthesized page of these assumptions with those of ALG once they are all decided on.

c. Budget Timeline (*no changes from previous meeting*)

Xuan Kong asked exactly what do we mean by level service. Dr. Mills explained that if you take a picture of the school systems today, even down to not adding a bus route, the cost to maintain this same service would be a level service budget.

Xuan feels strongly that more money should be spent on professional development and not to maintain status quo. Terry wants to know what the salary increases will be for contracted employees asap so the Committee can plan for it. He also asked about the role of assistants and how we fund them. Beth will confirm the Saturday Budget Meeting date and an evening meeting when the Acton and Boxborough Finance Committees can join the School Committee to review the proposed budgets. The budgets must be voted on by February 18<sup>th</sup>.

**5. Health Trust Report**

John Petersen reported that the trustees are actively looking at options to provide better healthcare and more efficient costs. Everyone needs to be better educated consumers.

**6. Recommendation to Approve Additional SMART Goal**

It was moved, seconded and unanimously

**VOTED:** to approve the additional SMART Goal #9 Successful Attainment of AYP for the Special Education Subgroup in Mathematics at RJGJHS

**7. Recommendation to Approve Revised School Committee Nondiscrimination Policy and Statement - SECOND READING**

*It was moved, seconded and unanimously*

**VOTED:** to approve the Revised School Committee Nondiscrimination Policy and Statement (File: AC)

The difference between the FIRST and SECOND Reading is that the LEP abbreviation is removed in the second version.

**8. Policy Subcommittee Update**

Brigid Bieber reported that the Subcommittee met on 10/27/10 and reviewed the following policies: School Committee Annual Organizational Meeting (File: BDA), Field Trips (File: IJOA, IJOA-R, JJH, JJH-R, and Bullying (File: JICFB). Discussion began about two new policies regarding Corporate Sponsorships and Exchange/Tuition Students. A First Reading of the revised Annual Meeting and Bullying policies will be on 11/4/10. Discussion will continue at the next subcommittee meeting to be scheduled. The subcommittee consists of: Brigid Bieber, Marie Altieri, Deborah Bookis, Liza Huber, Sharon McManus, Maria Neyland and Beth Petr.

**NEW BUSINESS**

**1. Recommendation to Approve School Calendar, 2011-12**

Dr. Mills reviewed the results of the 2004 survey regarding religious holidays:

20% said they would keep their child home on Rosh Hashanah

20% said they would keep their child home on Yom Kippur

45% said they would keep their child home on Good Friday

187 responses were received.

Several members will vote against the calendar because they feel very strongly that we should not have religious holidays on the school calendar. There is also a question of how many teachers would not be in school on the religious holidays if school is in session. A parent and staff survey will be redone before the next meeting and community input will be gathered before voting on the calendar. The questions will be about religious holidays as well as starting before or after Labor Day.

**2. Recommendation to Approve ABRHS Girls Ice Hockey Team Trip to Falmouth**

It was moved, seconded and unanimously

**VOTED:** to Approve the ABRHS Girls Ice Hockey Team Trip to Falmouth, MA, December 3-4, 2010

Herman Kabakoff asked to be sure that there are female parents as chaperones.

**3. Recommendation to Accept Gift from the Friends of the Acton Memorial Libraries**

It was moved, seconded and unanimously

**VOTED:** to accept with gratitude the Gift of \$7,200 from the Friends of the Acton Memorial Libraries

**4. Recommendation to approve new charge for Junior High Transcripts**

Brigid Bieber requested that this item be moved over and not considered.

**5. Recommendation to create a new Long-Range Planning Subcommittee**

There was general support for doing a long range plan that is separate from a financial plan initially. Costs could be overlaid as a second phase. Dr. Mills has had a lot of experience doing this type of work and agrees that it would be valuable. There was discussion about whether the Superintendent or the School Committee would lead this subcommittee. It was agreed that this would be an "enormous undertaking" to be done correctly. Mike Coppolino felt that the Committee needs to layout a basic outline of what is being voted on first. John Petersen felt that the strategic vision needs to come from the professional educators and administration, not the School Committee. The plan has to align with the Administrative view or it will not be successful. He cautioned that the hours required could turn into serious money because there is not a lot of time available. Bruce Sabot, Xuan Kong and Steve Mills will create a more detailed document. Terry Lindgren asked for the work to state exactly what they want to do.

*It was moved, seconded and*

**VOTED:** to form a subcommittee to do preliminary work on a long-range plan (Yes: Bieber, Coppolino, Kabakoff, Kong, Neyland, Petersen and Sabot / Lindgren abstained)

**6. Policy Revisions**

- a. Recommendation to Approve Revised School Committee Policy on Bullying Prevention and Intervention (File: JICFB), Exhibit (File: JICFB-E), Plan (File: JICFB-R) - **FIRST READING**

Liza Huber reviewed the lengthy process that this policy revision has gone through. This now meets or exceeds all of the new requirements. She noted that we address bullying as it relates to students and staff, as well as cyber bullying, which is unusual and very valuable. Our wording also overlaps with the legal requirements for harassment. The policy requires research based bullying professional development for every employee in our school district, which Liza has done. The Professional Development requirements are extensive and another unfunded mandate. We have spent some of our ARRA money on this and that will need to be replaced in future budgets.

Mike Coppolino suggested that the Committee be careful about promising that all bullying will be stopped. Xuan prefers more general policies and asked how our revised policy differs from the MASC's sample policy. Liza responded that language was added to ensure that we were consistent about our policies around harassment and protecting staff. John Petersen questioned whether the policy needs to be reviewed annually and require two meetings per year. Liza welcomed the feedback and encouraged people to send any comments/changes to her for the Second Reading next month.

- b. Recommendation to Approve Revised School Committee Policy on the School Committee Annual Organizational Meeting (File: BDA) – **FIRST READING**  
This revision is based on comments made in June. The wording is revised to be less specific about when the first meeting is actually held.
- 7. Recommendation to Accept Gift from the Commonwealth Ballet**  
*It was moved, seconded and unanimously*  
**VOTED:** to accept with gratitude a \$600 Gift from the Commonwealth Ballet

**8.0 FOR YOUR INFORMATION**

**8.1 ABRHS**

- a. Discipline Report, October 2010
- b. Gift of HP color laser printer from Selina Maitreya
- c. Class of 2010 Profile
- d. Thank You Letter for Honoring Richard Dow, Naming of ABRHS Track

**8.2 RJ Grey Junior High**

- a. Discipline Report, October 2010

**8.3 Pupil Services**

- a. ABRSD ELL Student Population, October 2010
- b. Bullying Prevention and Intervention Community Symposium, 10/20/10

**8.4 Curriculum Update**

- a. Teacher to Teacher Initiative – Leadership Institute Action Step #2, SMART Goal #1
- b. Protocol used for Visits, *National School Reform Faculty*
- c. Professional Day for Staff, 11/2/10

**8.5 FY’11 Monthly ABRSD Financial Reports**

- a. Object Summary
- b. AB Regional High School
- c. SPED Financial

**8.6 Dismissal Schedule for 11/24/10**

**8.7 Recent External Evaluations of our Schools**

- a. NEASC
- b. Coordinated Program Review (CPR)

**8.8 Correspondence from the Community**

- a. “Use of Fed Ed Jobs and transportation money”, *Amy Hedison*
- b. “Clarification of Waterfall Proposal”, *Heather Harer*

**9.0 ISSUES FOR THE COMMITTEE**

Brigid Bieber read the wording for Option 1 that was voted on and approved earlier in the meeting, for the record. (Unfinished Business 3.a)

**10.0 JOINT APS and ABRSC EXECUTIVE SESSION**

The Acton Public School Committee meeting was called to order at 10:20 p.m. by John Petersen, chair. This began the Joint School Committee meeting.

Herman Kabakoff asked if we should continue as planned, given the late hour. John said that the APS meeting to follow the Executive Session would be brief.

At 10:25 p.m., it was moved, seconded and unanimously

Materials for this meeting are posted on the schools’ website at <http://ab.mec.edu/about/meetings.shtml>.

**VOTED by role call:** that the **Acton-Boxborough Regional School Committee** go into Executive Session (Joint School Committee) to discuss strategy with respect to collective bargaining.

**YES** (Bieber, Coppolino, Kabakoff, Kong, Lindgren, Neyland, Petersen, Sabot)

This was done after Brigid Bieber declared that an open meeting may have a detrimental effect on the bargaining position of the Board. She said the meeting was to discuss contract negotiations with the AEA union.

At 10:26 p.m., it was moved, seconded and unanimously

**VOTED by role call:** that the **Acton Public School Committee** go into Executive Session (Joint School Committee) to discuss strategy with respect to collective bargaining.

**YES** (Coppolino, Kabakoff, Kong, Lindgren, Petersen)

This was done after John Petersen declared that an open meeting may have a detrimental effect on the bargaining position of the Board. He said the meeting was to discuss contract negotiations with the AEA union.

At 10:50 p.m., the Committees were polled and voted to go out of Joint Executive Session. The Acton-Boxborough Regional School Committee adjourned at 10:52 p.m.

#### **ACTON PUBLIC SCHOOL COMMITTEE MEETING**

See separate APS SC minutes.

#### **NEXT MEETINGS:**

November 9 - 7:00 pm, Interschool Council Meeting, RJG JH Classroom 408



November 18 - 7:30 pm, APS Meeting, Merriam School Library

December 2 - 7:30 pm, ABRSD Meeting at RJ Grey JH Library



Respectfully submitted,  
Beth Petr


Documents Used: "History of E&D" and Agenda attached



From:  **Donald Aicardi**  
 daicardi@mail.ab.mec.edu Thursday, November 04, 2010 9:11:05 AM 

Subject: Fwd: Re: history of E&D 3-5 years?

To:  APS School Committee  AB School Committee

Attachments:  Attach0.html 3K

Per John's Petersen's very helpful inquiry, please see below the amount of certified E & D for ABRSD from FY98 to FY09. I hope this is helpful to the committees.

Fiscal Year	Excess & Deficiency Amount Certified
FY98	\$391,959
FY99	\$460,077
FY00	\$803,026
FY01	\$427,861
FY02	\$467,258
FY03	\$767,772
FY04	\$605,464
FY05	\$805,557
FY06	\$632,349
FY07	\$1,415,970
FY08	\$1,231,767
FY09	\$1,545,953

**ACTON PUBLIC AND  
ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEES MEETING**

Library  
AB Regional High School

November 4, 2010  
7:00 pm  
Acton-Boxborough Regional Meeting  
Followed by Joint SC Executive Session  
Followed by APS Meeting

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**AGENDA with addendum**

- 1.0 AB SC CALL TO ORDER (7:00)
- 2.0 CHAIRMAN'S INTRODUCTION
- 3.0 APPROVAL of MINUTES of October 7, 2010 (addendum) and STATEMENT of WARRANT
- 4.0 PUBLIC PARTICIPATION
- 5.0 EDUCATION REPORTS
  - 5.1 School Business Partnerships, Anne Kingan (7:10)
  - 5.2 Educational Technology 3 Year Plan, Amy Bisiewicz (7:30)
  - 5.3 Freshman Orientation Update, Alixe Callen (7:40)
- 6.0 UNFINISHED BUSINESS
  - 6.1 ALG Report - John Petersen/Xuan Kong (7:45)
    - a. Packet for 10-28-10 Meeting
  - 6.2 BLF Report - Maria Neyland (7:50)
  - 6.3 FY'11 Budget Update - Steve Mills (7:55)
    - a. Use of Reserves - FY11 Final Table 6 Regional School Assessment (addendum) possible VOTE on revised assessment
  - 6.4 FY'12 Budget - Steve Mills
    - a. FY'12 Operating Budget Assumptions/Key Decisions
    - b. FY'12 Revenue and Expenditures Assumptions
    - c. Budget Timeline (no changes)
  - 6.5 Health Trust Report - John Petersen (8:05)
  - 6.6 Recommendation to Approve Additional SMART Goal #9: Successful Attainment of AYP for the Special Education Subgroup in Mathematics at RJGJHS - VOTE - Steve Mills
  - 6.7 Recommendation to Approve Revised School Committee Nondiscrimination Policy and Statement (File: AC) - SECOND READING - VOTE - Liza Huber
  - 6.8 Policy Subcommittee Update - Brigid Bieber (oral)

7.0 NEW BUSINESS (8:20)

- 7.1 Recommendation to Approve School Calendar, 2011-12 - VOTE - *Steve Mills*
- 7.2 Recommendation to Approve ABRHS Girls Ice Hockey Team Trip to Falmouth, MA, December 3-4, 2010 - VOTE - *Steve Mills*
- 7.3 Recommendation to Accept Gift from the Friends of the Acton Memorial Libraries - VOTE - *Steve Mills*
- 7.4 Recommendation to approve a \$2. charge to families requesting that RJG JHS send transcript materials to a private school for purposes of admission and for a new dedicated Junior High Counseling Transcripts account to be set up as outlined in Stephen Hitzroff's letter - VOTE - *Don Aicardi*
- 7.5. Recommendation to Create a new Long-Range Planning Subcommittee - VOTE - *Xuan Kong*
- 7.6 Policy Revisions
  - a. Recommendation to Approve Revised School Committee Policy on Bullying Prevention and Intervention (File: JICFB), Exhibit (File: JICFB-E), Plan (File: JICFB-R) - FIRST READING - *Liza Huber*
  - b. Recommendation to Approve Revised School Committee Policy on the School Committee Annual Organizational Meeting (File: BDA) - FIRST READING - *Steve Mills*
- 7.7 Recommendation to Accept \$600 Gift from the Commonwealth Ballet - VOTE - *Steve Mills (addendum)*

8.0 FOR YOUR INFORMATION (8:40)

8.1 ABRHS

- a. Discipline Report, October 2010 (*addendum*)
- b. Gift of HP color laser printer from Selina Maitreya
- c. Class of 2010 Profile
- d. Thank You Letter for Honoring Richard Dow, Naming of ABRHS Track (*addendum*)

8.2 RJ Grey Junior High

- a. Discipline Report, October 2010 (*addendum*)

8.3 Pupil Services

- a. ABRSD ELL Student Population, October 2010
- b. Bullying Prevention and Intervention Community Symposium, 10/20/10

8.4 Curriculum Update

- a. Teacher to Teacher Initiative - Leadership Institute Action Step #2, SMART Goal #1
- b. Protocol used for Visits, *National School Reform Faculty*
- c. Professional Day for Staff, 11/2/10

8.5 FY'11 Monthly ABRSD Financial Reports

- a. Object Summary
- b. AB Regional High School
- c. SPED Financial

8.6 Dismissal Schedule for 11/24/10

8.7 Recent External Evaluations of our Schools

- a. NEASC
- b. Coordinated Program Review (CPR)

8.8 Correspondence from the Community

- a. "Use of Fed Ed Jobs and transportation money", *Amy Hedison*
- b. "Clarification of Waterfall Proposal", *Heather Harer (addendum)*

9.0 ISSUES FOR THE COMMITTEE

10.0 JOINT APS and ABRSC EXECUTIVE SESSION (8:45)

To discuss strategy with respect to collective bargaining, AEA union

11.0 ACTON PUBLIC SCHOOL COMMITTEE MEETING (9:15)

11.1 FY'12 APS Budget

- Level of service
- Use of reserves
- Waterfall redux
- ALG recommendations

12. NEXT MEETINGS:

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November 18 - 7:30 pm, APS Meeting, Merriam School Library

December 2 - 7:30 pm, ABRSD Meeting at RJ Grey JH Library

13. ADJOURN (9:30)