

**ACTON PUBLIC and ACTON BOXBOROUGH REGIONAL  
SCHOOL COMMITTEE MEETING**

**Library  
R.J. Grey Junior High School**

**June 16, 2011  
7:00 p.m. Joint SC Executive Session  
Followed by Joint SC Open Meeting  
7:30 p.m. APS Open Meeting**

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**AGENDA**

1. **JOINT SCHOOL COMMITTEE:**  
CALL TO ORDER
  
2. EXECUTIVE SESSION  
*“strategy in preparation for negotiations with nonunion personnel”*  
  
Followed by JOINT OPEN MEETING  
1.2 2011 Administrator’s Benefits Manual – minor revision – **VOTE**

REGIONAL MEETING ADJOURNS, APS MEETING BEGINS

3. CHAIRMAN’S INTRODUCTION
  - Welcome to new School Committee member, Dennis Bruce
  
4. STATEMENT OF WARRANT AND APPROVAL OF MINUTES
  - 4.1 May 19, 2011 (*addendum*)
  - 4.2 June 6, 2011 (Joint with Acton Board of Selectmen)
  
5. PUBLIC PARTICIPATION
  
6. UNFINISHED BUSINESS
  - 6.1 Acton Leadership Group (ALG) Report – *Xuan Kong (oral)*
  - 6.2 Acton Finance Committee Report – *Xuan Kong (oral)*
  - 6.3 Acton Board of Selectmen update – *Xuan Kong (oral)*
  - 6.4 FY’11 and ‘12 APS Budget Update – *Steve Mills*
    - 6.4.1 Possible **VOTE** to reallocate FY’12 funds (*addendum*)
  - 6.5 Health Insurance Trust Report – *John Petersen*
  - 6.6 Staffing Update – *Marie Altieri (addendum)*
  - 6.7 Cost Savings Task Force Update – *Xuan Kong (oral)*
  - 6.8 Long Range Strategic Planning Subcommittee update – *Steve Mills(oral)*
  - 6.9 Kindergarten Update – *Marie Altieri*
    - 6.9.1 Enrollment Chart (*addendum*)
  - 6.10 Class Size Task Force Presentation – *Amy Heddison*
    - 6.10.1 Slides
    - 6.10.2 Class Size Survey Data (*addendum*)
  - 6.11 School Committee Meeting Schedule, 2011 – 2012 – *Mike Coppolino*

7. NEW BUSINESS
  - 7.1 Appointment of School Committee Reps to ALG for FY 12 – *Mike Coppolino (oral)*
  - 7.2 Appointment of School Committee Rep to Rep. Jennifer Benson’s District Advisory Group – *John Petersen (oral)*
  - 7.3 Revision of DARE program – *Steve Mills*
  - 7.4 Teacher-to-Teacher Update – *Deborah Bookis (oral)*
  - 7.5 Committee Goals 2011 – request from BOS Selectman, M. Gowing (*addendum*)
  
8. FOR YOUR INFORMATION
  - 8.1 Monthly APS Financial Reports (*brought to meeting*)
  - 8.2 Student Enrollment Numbers/Class Size - June 1, 2011
  - 8.3 ELL Student Population Report - June 1, 2011
  - 8.4 School Committee Members List, 2011-2012
  - 8.5 Curriculum Update
    - 8.5.1 Teacher-to-Teacher
    - 8.5.2 Leadership Institute Agenda
  - 8.6 Summer Hours – ABRHS Cafeteria
  - 8.7 Summer *Interaction* is found at <http://comed.ab.mec.edu>
  - 8.8 *Lamplighter* – June 2011 (*posted next week*)  
<http://ab.mec.edu/about/publications>
  - 8.9 Correspondance from the Community
    - 8.9.1 “Correcting Erroneous Information”
  - 8.10 Appeal of Public Records Request Response, Letter from Secretary of the Commonwealth, Public Records Division, 5/24/11
  - 8.11 School Newsletters –
    - Acton Public School Preschool:  
<http://ab.mec.edu/Preschool/index.htm>
    - Conant Crier: <http://conant.ab.mec.edu/pto/newsletter.html>
    - Douglas Digest:  
<http://douglas.ab.mec.edu/index.html?pto/pto>
    - Gates Gazette: <http://gates.ab.mec.edu/gazette.html>
    - McCarthy-Towne Bulletin: <http://www.mctptso.org/bulletin/>
    - Merriam Community News:  
<http://merriam.ab.mec.edu/newsletters.html>
  - 8.12 OnTeam, Pupil Services, June 2011 (*addendum*)
  - 8.13 “Green Ribbon Schools” Announcement, U.S. Dept of Education (*addendum*)
  
9. NEXT MEETINGS -
  - Joint /AB/APS School Committee Summer Meeting, July 26 at 6:00 p.m. - Sargent Library in Boxborough (to be confirmed) (possible second meeting on Aug 2 at 7:30 p.m.?)
  - Acton-Boxborough Regional School Committee Meeting – Thursday, Sept 1, 7:30 p.m. at RJGJHS Library
  - Acton Public School Committee Meeting – Thursday, Sept 15, 7:30 p.m. at Douglas School
  
10. ADJOURN