

**ACTON PUBLIC and ACTON-BOXBOROUGH REGIONAL
SCHOOL COMMITTEE MEETINGS**

(approved 5/3/12)

**Library
R.J. Grey Junior High School**

**March 22, 2012
7:00 pm ABRSC Executive Session
7:20 APS and ABRSD School Choice Hearings
followed by Joint SC Open Meeting
followed by AB, then APS Open Meetings**

Members Present: Brigid Bieber, Dennis Bruce, Michael Coppolino, Xuan Kong, Kim McOsker, Paul Murphy, John Petersen
Members Absent: Maria Neyland, Bruce Sabot
Others: Don Aicardi, Marie Altieri, Deborah Bookis, Liza Huber, Steve Mills, Beth Petr

The Acton-Boxborough Regional School Committee was called to order by John Petersen, Chair at 7:02 p.m.

ABRSC EXECUTIVE SESSION

At 7:05 p.m., it was moved, seconded and unanimously

VOTED by role call: that the **Acton-Boxborough Regional School Committee** go into Executive Session to discuss strategy with respect to litigation.

YES (Bieber, Bruce, Coppolino, Kong, McOsker, Murphy, Petersen)

This was done after John Petersen declared that an open meeting may have a detrimental effect on the litigating position of the Board.

At 7:08 p.m., the Committee was polled and voted to go out of ABRSC Executive Session.

APS SCHOOL COMMITTEE CALL TO ORDER – Joint School Committee Meeting Begins

The Acton Public School Committee was called to order at 7:10 p.m. by Michael Coppolino, Chair.

CHAIRMAN'S INTRODUCTION

John Petersen read a statement titled *Surrogate Endpoints*.

STATEMENT of WARRANT

APS Warrant 201219 dated 3/20/12 in the amount of \$137,002.93 was signed by the Chair and circulated to the committee for signatures. AB warrant #12-019 dated 3/8/12 in the amount of \$1,579,626.26 and warrant #12-020 dated 3/22/12 in the amount of \$1,921,918.10 were signed by the chair and circulated to the committee for signatures.

APPROVAL of MINUTES

The minutes of the 3/1/12 Joint School Committee meeting were deferred to the next meeting.

PUBLIC PARTICIPATION - none

8.1 SCHOOL CHOICE PUBLIC HEARINGS and VOTES

8.1.1 Participation in School Choice 2012-2013, Acton Public School District

After discussing our large class sizes, Xuan Kong moved and it was seconded and unanimously,

VOTED: To approve the administration's recommendation that the Acton Public Schools will not accept any School Choice students in academic year 2012-2013 because there is no available space for additional students.

8.1.2 Participation in School Choice 2012-2013, Acton-Boxborough Regional School District
After discussing our class sizes, Brigid Bieber moved and it was seconded and unanimously,

VOTED: To approve the administration's recommendation that the Acton-Boxborough Regional Schools participate in the state's School Choice program from 2012-2013 by only accepting siblings of existing Acton-Boxborough Regional High School Choice students, and current 6th grade Choice students from the Blanchard School in Boxborough who will be entering R.J. Grey Junior High School in grade 7.

8.2 Presentation by APS/AB Nurses – *Liza Huber, Betty Johns, Diana McNicholas, Diane Spring*

As one of the Essential Health Grant requirements, the school nurses presented new initiatives and concerns that they are dealing with. The last time they presented was in 2008. They encouraged everyone to take a look at the Nurses website found under “popular pages” on the school homepage. They thanked the Committee for moving them to the teachers’ pay scale. They asked for help getting nursing substitutes. This is important because the nurses’ office can never be closed. The Committee thanked the nurses for an excellent presentation. When asked why we might have double the state average for allergies here, it was suggested that our families may be more informed and/or proactive about allergies. The nurses will try to find out. A new issue that requires time is the chronic care for diabetics, including new record keeping methods. School records are not coordinated with children’s personal medical records at this time. The Nurses’ 5 year grant is coming to an end and they are now applying for a two year grant.

8.3 Regional School District Study Committee (RSDSC) Report

8.3.1 Recent/Upcoming Presentations and rubrics results from subcommittee

Xuan Kong explained the RSDSC’s rubrics page. The Subcommittee voted 5 -YES, 0 -NO, and 1 abstention.

8.3.2 Statement of Support from APS School Committee

Mike Coppolino reviewed the unanimous statement of support from the Acton Public SC.

8.3.3 Statement from Boxborough School Committee

Brigid Bieber reported that at the March 8th Boxborough SC meeting, members voted 3 AGAINST and 1 IN FAVOR of supporting the recommendation. Those against have concerns around 2/3 of the Boxborough’s budget being an assessment and the weighted voting of the School Committee structure. After Boxborough’s meeting, the Regional Study Committee came back with more information regarding different ways that weighted voting could be handled. The Boxborough School Committee decided to meet again on March 19 to discuss this and revote. With the new information, they reconsidered and voted 4 IN FAVOR and 0 AGAINST. Boxborough residents must consider their declining enrollment. Mike Coppolino said that the APSC had an informal discussion regarding the weighted voting issue. He indicated that “everything will be on the table as far as considering any changes” and that “reasonable things among reasonable people” should prevail. Mike thanked Mac Reid for doing the leg work to look more deeply into the MA General Laws, finding that there are 5 different ways to consider voting.

8.3.3 Statement from AB Regional School Committee

In their absences, Brigid read thoughtful statements of support from Bruce Sabot and Maria Neyland. The School Committee reviewed and discussed the draft statement prepared by Brigid. The Committee emphasized that the new regional agreement will be negotiated by both towns. Mike moved that they accept the amended statement of support for the town warrant article on regionalization. It was seconded by Brigid and unanimously **VOTED** by the ABRSC.

Becky Neville asked from the audience if the same people on the current committee will be the ones to draft the new regional agreement. John Petersen said that if the Regional School Committee is empowered to draft this agreement, the new Regional School Committee will decide how to move forward with a fresh slate to draft the new document.

8.3.4 Warrant Article and Presentations for Town Meetings

The Regional School Committee will be the party formally asking the towns to go ahead with drafting the new agreement. John is talking with Mac Reid and Peter Ashton about who will do the presentation at Acton Town Meeting. Mike asked if it was implied that the RSDSC would continue on with phase two, or would there be a fresh slate of members. Additional RSDSC materials may be found at:

<https://sites.google.com/site/abregionalstudycmt/> A video made with Peter Ashton is at: http://www.actontv.org/vod_government.html

8.4 Policy Subcommittee Update

8.4.1 Remote Participation by Committee Members File: XX – **SECOND READING**

ABRSC Vote:

It was moved, seconded and unanimously,

VOTED: to approve the proposed Remote Participation by Committee Members policy

APS Vote:

It was moved, seconded and unanimously,

VOTED: to approve the proposed Remote Participation by Committee Members policy.

8.4.2 Pregnant/Parenting Students File: JIE – **SECOND READING**

ABRSC Vote:

It was moved, seconded and unanimously,

VOTED: to approve the proposed Pregnant/Parenting Students policy.

APS Vote:

It was moved, seconded and unanimously,

VOTED: to approve the proposed Pregnant/Parenting Students policy.

8.4.3 (AB) Graduation Requirements File: IKF – **FIRST READING**

Brigid reported that the minutes of 1/4/07 show that 100 credits were made a requirement, but the policy was never updated. This proposed policy addresses that as well as the new Arts Requirement that the School Committee approved. Mike asked if it's the norm that High Schools require only 2 years of math. He asked for research on this from the policy subcommittee. Xuan asked if voting on the policy means it is voted for the student handbook. He asked for the handbook changes to be brought to the Committee in May, so they can do a **FIRST** and **SECOND READ** on the handbook. John also asked Brigid to bring the question of nomenclature to the policy subcommittee.

8.5 Superintendent Evaluation

Marie Altieri reported that the School Committee will be the first to use the new evaluation system.

She explained the procedures and paperwork. Documents will be posted on the HR website

<http://ab.mec.edu/hr/hreducatoreval.shtml>, as well as emailed to the Committee. Members must send their summative evaluations to the Chairs by May 11th so they can turn it into a draft document for the Committee to review, and then present to the public at the June 7th meeting. When asked how it would work if John Petersen is leading the activity but is no longer on the School Committee, John replied that it is like the RSDSC presenting at Town Meeting. He would present it but not vote on it. Mike added that he and John will review all of the comments and evaluations and do the summary together. John will finalize the document for School Committee's approval.

Materials for this meeting are posted at <http://ab.mec.edu/about/meetings.shtml>.

Marie explained that there 2 pieces of this new process – evaluation on the goals and evaluations on the standards for leadership. Starting next year, goals will be done in the Fall. She urged the Committee to start thinking about this task now, because there may be some pieces of evidence about Dr. Mills that a member needs to observe or talk with him about. Our district is mandated to fully implement this for everyone by one year from September. Because we have done a lot of this work already, we are doing a pilot of it with 100 of our teachers, then everyone the next year.

The chairs will solicit public input as well. Information will be posted on the website, sent to PTO co-chairs and the newspapers. Public input would be accepted until May 11th.

8.6 EDCO Compliance with Pending Collaborative Legislation

Dorsey Yearley has announced her retirement and Steve Mills is on the Search Committee. Xuan echoed Steve's compliments of Dorsey. The Education Collaborative of Greater Boston has asked School Committees to vote to dissolve the private entity before their May EDCO meeting. If a vote is needed before the May 3 School Committee meeting a special meeting will be scheduled.

8.7 Reports from Committees

8.7.1 ALG Report

John reported that the focus is not on FY13 now, but primarily FY14 and 15. OPEB contributions and how they might be changed over time as well as sustainability was discussed. School Committee should consider FY14 and FY15 in May and June once the FY13 budget is voted.

8.7.2 BLF Report

Brigid reported that BLF met this week, mostly about budget process and communication. Budget will be the first night of TM, Monday, May 14 followed by Lower Fields later in the first night.

8.7.3 Acton FinCom Report

John reported that FinCom voted to support the budgets earlier. They also voted to support the Lower Fields and Regionalization warrant articles.

8.7.4 Acton Health Insurance Trust (HIT) Report

APSC Vote:

It was moved, seconded and unanimously,

VOTED: that Kim McOsker represent the APSC in the Health Insurance Trust Group for FY13.

ABRSC Vote:

It was moved, seconded and unanimously

VOTED: that Kim McOsker represent the ABRSC in the Health Insurance Trust Group for FY13.

8.7.5 Health Insurance Working Group Update

Marie Altieri said that all 8 unions and committees and the Acton Board of Selectmen have signed the MOA. With respect to non union personnel manuals, when the July 1 update of internal documents is done, they will all be updated.

8.8 Draft School Committee Meetings 2012-2013

Beth will do a meeting wizard email for the July/August meeting(s). The experience of holding meetings right after vacations, particularly on January 3 was difficult. One member liked holding meetings in the local schools, while others did not feel the added effort and technical difficulties made it worthwhile. This will be added to the summer meeting agenda.

8.9 Town Elections

John Petersen reported that the Acton election is March 27th. 3 School Committee candidates are running for 2 seats: Dennis Bruce, Adria Cohen, Deanne O'Sullivan. The Boxborough deadline is April 2nd for

filing nomination papers. Election is May 21. The League of Women Voters Forum is available at <http://www.actontv.org/> or cable channels 10 (Comcast) or 45 (Verizon)

APS SC was suspended at 8:53 p.m. AB SC continued.

9.0 AB SCHOOL COMMITTEE BUSINESS

9.1 AB Assessment for Acton Town Meeting Warrant

9.1.1 Presentation for Acton and Boxborough Town Meetings

Steve Mills thanked the Committee for approving the AB Regional Assessment.

9.1.2 Sped PAC Memo re Connections at ABRHS

Nancy Sherburne and Bill Guthlein presented for the SpEd PAC advocating for adding a Connections IV program at the High School. They felt that the district made a commitment to this program 5 years ago and our Pupil Services Director and administration support it, although acknowledge the many existing financial priorities. Dr. Mills was thanked for his inclusionary leadership style and financial transparency. Mike Coppelino and Paul Murphy were thanked for being the SpedPAC representatives from the School Committees. Nancy stated that they realize that it's very late in the budget process and too late to add FTEs to the FY13 budget. They prepared a cost saving analysis for the SC that shows recurring savings. They expressed disappointment about not hearing public discussion of some of the special education issues that they have brought up, particularly in light of the time spent discussing items such as the Lower Fields Project. They acknowledged the value of the Lower Fields effort, but emphasized some of the basic level of student needs that the Connections program would address, compared to having more fields for students to play on. The SpedPAC hopes to help find creative solutions to provide the services necessary for this group of children. Nancy and Bill thanked Dr. Mills and Liza for all of their efforts this past year.

Dr. Mills thanked Nancy and Bill for the presentation and stated that he had not previewed the slides. He acknowledged that the last thing he wants to do is pit one group of people against another. He was unaware that the previous Superintendent had made a promise to them about continuing the Connections program. Dr. Mills stated that while he did direct Liza Huber to cut \$100,000 in special education assistants this year, a preschool class was added and adjustments are constantly being made.

Liza thanked Nancy and Bill for setting a tone of respect, trust and transparency. Liza emphasized that "we are all team players". Designing the budget is an art and there are many unmet needs. We step back, find new ways and move forward. Liza outlined the plan for next year, including three identified needs to be focused on: complete the Hayward Center, meet the needs of students recently hospitalized and the 5th Learning Center. Connections IV would be after these three issues. The Hayward and 5th Learning Centers are top priorities and a huge step forward to complete. Everyone is aware that Connections is a very pressing need as well. Transitional and vocational support are what special education staff feel are most valuable to add. A committee of staff will continue to meet to discuss the unmet priorities. Liza said the original Connections 4 plan would serve 20 – 22 students who are now being served in our learning centers.

When asked what it would cost to complete Connections, Liza said that it would take approximately \$150,000 to complete the model. Xuan thanked Bill and Nancy and said that the Acton and Boxborough special education community is lucky to have them as their advocates. He stated that how much is spent on a program is not key, but it is how good the service is to our students. Cutting \$100,000 is not a bad thing if the service can still be delivered appropriately. Mike Coppelino asked for some vetting of the numbers put together by Nancy and Bill. Dr. Mills agreed to do that.

Materials for this meeting are posted at <http://ab.mec.edu/about/meetings.shtml>.

9.2 Lower Fields Project Update

Dr. Mills introduced Erin Bettez, Director of Community Education, to present the team effort on this project. She noted the nice synergy with this project and the Acton 2020 Plan being presented at Town Meeting. Referring to Project Value slide #4 and Sources of Financing slide #8, she stated that this was “smart growth with the best bang for the buck”. The project has received unanimous endorsement from the Acton Board of Selectmen and Acton Finance Committee, with a very favorable initial response from the Boxborough Board of Selectmen.

Dr. Mills stated that when the new fields are built they will become the largest classrooms in ABRSD. He said that becoming part of a team teaches leadership and teamwork like nowhere else. He commented that 90% of what he knows about leadership he learned from his High School football coach. “That is the value of this project that we’ll give to kids.”

Paul Murphy wanted to confirm that the structure of the contractual arrangement is that the School District owns the property and will lease it for 5 years to FOLF. The potential contracts with the anchor tenants are 5 year leases. John asked, “After the loan is paid off, how do you imagine the field operating 10 years from now?” Erin said that FOLF has the contacts to know who would be an appropriate tenant and what their needs would be. That is tremendously valuable. Community Education will take over the leasing process after FOLF is finished. Community Ed has budgeted for adding another part time staff person to accommodate this project.

Erin was asked about the \$25,000 a year contribution that Community Education will make. She is comfortable with this amount because the Use of Facilities subcommittee identified the High School pool as a place that higher fees could be charged for renters. That increased revenue will add up to \$25,000.

Gary Kushner spoke from the Boxborough Finance Committee. The Committee will meet on Saturday to discuss this article. He asked what would happen if Acton Town Meeting supports it and Boxborough does not. John said that it would not proceed. A positive vote by Boxborough Town Meeting is required for the project to continue as planned.

Brigid read a statement of support from Maria Neyland who was absent.

Funding Appropriation for the Lower Fields Project

Xuan Kong moved, Mike Coppolino seconded and it was unanimously,

VOTED: that the Acton-Boxborough Regional School District hereby appropriates the amount of \$3,000,000 for the purpose of paying costs of construction of outdoor recreational and athletic facilities on Regional School District Property, and for the payment of all other costs incidental and related thereto, said amount to be expended under the direction of the Regional School District School Committee. To meet this appropriation, up to \$1,225,000 shall be raised by private grants, aid, donations or contributions, up to \$275,000 shall be transferred from the ABRSD FY12 operating funds, and the District Treasurer, with the approval of the Regional School District School Committee is hereby authorized to borrow up to \$1,500,000 under and pursuant to M.G.L. Chapter 71, Section 16(d), and the District Agreement, as amended, or pursuant to any other enabling authority.

Xuan Kong moved, Mike Coppolino seconded and it was unanimously,

VOTED: That within seven (7) days from the date on which this vote is adopted the Secretary be and hereby is instructed to notify the Board of Selectmen of each of the member towns of this District as to the amount and general purposes of the debt herein authorized, as required by the District Agreement and by Chapter 71, Section 16(d), of the General Laws.

9.3 R.J. Grey Junior High Principal Search

Marie Altieri reported that the deadline for applications is tomorrow. As of today, 20 completed applications have been received. Xuan asked for public input times during the day and evening. A decision is expected to be made by May 1st.

9.4 Recommendation to Approve Gift from ACES to ABRHS Library

It was moved, seconded and unanimously,

VOTED: to accept with gratitude a gift of \$1,500 from the Acton Citizens for Environmental Safety (ACES) to the ABRHS Library for the purchase of materials on environmental health and safety topics.

9.5 Recommendation to Approve Gift from AB Basketball Boosters

It was moved, seconded and unanimously,

VOTED: to accept with gratitude a gift of \$4,000 from the AB Girls Basketball Boosters to pay for an assistant basket coach.

9.6 Recommendation to Approve Gift from Regional PTSO to ABRHS Enrichment

It was moved, seconded and unanimously,

VOTED: to accept with gratitude a gift of \$6,000 from the ABR-PTSO, which will be used to support the ABRHS Enrichment Program.

10.0 FOR YOUR INFORMATION

Dr. Mills recognized another very successful Project Wellness yesterday, March 21, 2012 for 8th graders and their parents. For more information, see: <http://ab.mec.edu/rjweb/projectwellness.shtml>

AB Regional SC adjourned at 10:24 p.m.. APS SC was reconvened.

11.0 ACTON PUBLIC SCHOOL COMMITTEE BUSINESS

11.1 Kindergarten Enrollment and Sections for FY13

Marie Altieri reported that following the recent kindergarten registration, 266 children are registered for September (as of 3/22/12) with a projected enrollment of 277. As a result, the Administration recommends 14 kindergarten sections for FY13, instead of the original 15. She told the School Committee that it is up to them if they would like to vote on this or not. She felt a vote was warranted because the decision involves the class size policy. If approved, Gates School would have only 2 kindergarten sections for FY13.

Kim McOsker read a letter from PTO co-chair Kristina Rychlik to the SC advocating for keeping 15 kindergarten sections. Kim spoke as a current parent of a kindergartener, in a class of 20 children, and she is more than satisfied.

Marie was asked to comment on whether having less sections might have a negative impact on students' learning or school culture. She said that having 40 kindergarteners at Gates in 2 classrooms instead of 60 in 3 would have pros and cons. Merriam is a case study to consider. They opened with 2 sections at every grade level but had to move to 3 sections and now have gone to 4 at some grade levels. This does result in some moving around of teachers and staff but Merriam has done a great job with it. Deb Bookis echoed what Marie said about Merriam because she was a teacher there when this was going on.

Dr. Mills said that the resulting \$70,000 would be left in the budget for the next year. This could be the first cut if necessary.

Mike Coppolino asked the Committee if they wanted to vote on this issue. John felt the Committee should not vote on the number of sections because it is similar to voting on what

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teachers should be hired. He felt a consensus was appropriate. Dennis disagreed, stating that the budget that was voted included 15 kindergarten sections.

Last year, the School Committee voted to support the superintendent's decision. If the Committee specifically votes 14 sections and it changes, the Committee's hands are tied. John said that there are things the Superintendent and his staff do that are operational, like procedures that are not voted on. This is one of them in his opinion.

Xuan stated that it is reasonable to go to 14 Kindergarten sections, given the enrollment numbers, but he urged the Superintendent to preserve the \$70,000 budget capacity for future difficulties.

Mike concluded that, with the exception of Dennis, the sense of the Committee is that it is ok to proceed as the Superintendent plans. Marie said that if enrollment changes significantly, the number of sections might be changed again.

Xuan asked if 2 sections are at Gates now but a family chose a school based on Gates having 3, is there a way for the public to react to it. Marie said that the public could call Central Office, although that could be difficult to handle if many calls come in. The Committee felt that this decision was important for the community to hear about.

11.2 Acton Town Meeting Presentation

Mike and John have started on the presentation and will send it to the Committee for comments. The moderator's Pre-Town Meeting meeting is Thursday at 7:00. If anyone has any thoughts or comments to be included in the presentations, let John and Mike know.

12.0 NEXT MEETINGS:

- April 2 – 7:00 pm, Acton Town Meeting begins in the ABRHS Auditorium
APS School Budget/ABRSD Assessment is expected to be April 3
- April 2,3,4 – 6:00 pm, JT SC meetings in ABRHS 102E (if needed)
- May 3 – 7:30 pm, ABRSC meeting at RJ Grey JH Library
- May 14 – Boxborough Town Meeting begins
- May 17 – 7:00 pm, APS SC meeting at CONANT SCHOOL

The Acton Public School Committee adjourned at 10:52 p.m.

Respectfully submitted,
Beth Petr

List of Documents Used: agenda, statements from John Petersen, Maria Neyland and Bruce Sabot, email from Kristina Rychlik

**ACTON PUBLIC and ACTON-BOXBOROUGH REGIONAL
SCHOOL COMMITTEE MEETINGS**

Library
R.J. Grey Junior High School

March 22, 2012
7:00 pm ABRSC Executive Session
7:20 APS and ABRSD School Choice Hearings
followed by Joint SC Open Meeting
followed by AB, then APS Open Meetings

AGENDA with addendum

- 1.0 AB REGIONAL SCHOOL COMMITTEE CALL TO ORDER
- 2.0 AB EXECUTIVE SESSION – strategy with respect to litigation
- 3.0 APS SCHOOL COMMITTEE CALL TO ORDER (*Joint meeting begins*)
- 4.0 CHAIRMAN’S INTRODUCTION: “Surrogate Endpoints”- John Petersen
- 5.0 STATEMENT of WARRANT
- 6.0 APPROVAL of MINUTES
 - 6.1 Joint School Committee meeting 3/1/12 (*brought to meeting*)
- 7.0 PUBLIC PARTICIPATION
- 8.0 JOINT SCHOOL COMMITTEE BUSINESS
 - 8.1 SCHOOL CHOICE PUBLIC HEARINGS and VOTES (7:20)
 - 8.1.1 Participation in School Choice 2012-2013, Acton Public School District –
VOTE – *Steve Mills*
Motion: To approve the administration’s recommendation that the Acton Public Schools will not accept any School Choice students in academic year 2012-2013 because there is no available space for additional students.
 - 8.1.2 Participation in School Choice 2012-2013, Acton-Boxborough Regional School District – **VOTE** – *Steve Mills*
Motion: To approve the administration’s recommendation that the Acton-Boxborough Regional Schools participate in the state’s School Choice program from 2012-2013 by only accepting siblings of existing Acton-Boxborough Regional High School Choice students, and current 6th grade Choice students from the Blanchard School in Boxborough who will be entering R.J. Grey Junior High School in grade 7.
 - 8.1.3 School Choice data (*addendum*)
 - 8.2 Presentation by APS/AB Nurses – *Liza Huber, Diana McNicholas, Diane Spring (addendum)*
 - 8.3 Regional School District Study Committee (RSDSC) Report – *Xuan Kong*
 - 8.3.1 Recent/Upcoming Presentations and rubrics results from subcommittee
 - 8.3.2 Statement of Support from APS School Committee

- 8.3.3 Statement from Boxborough School Committee (*addendum*)
- 8.3.3 Statement from ABR School Committee – **VOTE** (*draft in addendum*)
- 8.3.4 Warrant Article and Presentations for Town Meetings
- 8.3.5 Additional RSDSC materials found at:
<https://sites.google.com/site/abregionalstudycmt/>
 Video by Peter Ashton: http://www.actontv.org/vod_government.html
- 8.4 Policy Subcommittee Update
 - 8.4.1 Remote Participation by Committee Members File: XX – **SECOND READING – VOTE** - *Brigid Bieber*
 - 8.4.2 Pregnant/Parenting Students File: JIE – **SECOND READING – VOTE** *Liza Huber*
 - 8.4.3 (AB) Graduation Requirements File: IKF – **FIRST READING – VOTE** - *Brigid Bieber*
- 8.5 Superintendent Evaluation – *John Petersen, Marie Altieri*
 - 8.5.1 Evaluation Process and Timeline
 - 8.5.2 Annual Superintendent of Schools Evaluation Form (new)
(to be used with Rubrics and Implementation Guide found at:
<http://ab.mec.edu/hr/hreducatoreval.shtml>)
 - 8.5.3 Superintendent’s job description (*addendum*)
 - 8.5.4 SMART Goals status report
 - 8.5.5 Previous year’s evaluation
 - 8.5.6 Aligning SMART Goals with New Standards for Superintendent Evaluation (*addendum*)
- 8.6 EDCO Compliance with Pending Collaborative Legislation – *Steve Mills, Xuan Kong (oral)*
- 8.7 Reports from Committees
 - 8.7.1 ALG Report – *John Petersen/Xuan Kong (draft minutes of 3/8/12)*
 - 8.7.2 BLF Report – *Brigid Bieber (oral)*
 - 8.7.3 Acton FinCom Report – *John Petersen/Xuan Kong (oral)*
 - 8.7.4 Acton Health Insurance Trust (HIT) Report – *John Petersen (oral)*
 - 8.7.4.1 **VOTE** to appoint HIT representative from APSC
 - 8.7.4.2 **VOTE** to appoint HIT representative from ABRSC
 - 8.7.5 Health Insurance Working Group Update - *Marie Altieri (oral)*
- 8.8 Draft School Committee Meetings 2012-2013 – *John Petersen (addendum)*
- 8.9 Town Elections – *John Petersen (oral)*
 Acton election is March 27th. 3 School Committee candidates running for 2 seats:
 Dennis Bruce, Adria Cohen, Deanne O’Sullivan
 Boxborough deadline is April 2nd for filing nomination papers. Election is May 21.
 League of Women Voters Forum is available at <http://www.actontv.org/> or cable channels 10 (Comcast) or 45 (Verizon)

APS SC is suspended. AB SC continues.

9.0 AB SCHOOL COMMITTEE BUSINESS

- 9.1 AB Assessment for Acton Town Meeting Warrant – *Steve Mills*
 - 9.1.1 Presentation for Acton and Boxborough Town Meetings (*oral*)
 - 9.1.2 Sped PAC Memo re Connections at ABRHS – *Nancy Sherburne, Bill Guthlein*
 - 9.1.3 ABRHS Special Education Programming, Proposed Re-allocation of Resources, *Alix Callen and Liza Huber (addendum)*
 - 9.1.4 ABRSD Budget Book for Town Meeting (*addendum*)

Materials for this meeting are posted at <http://ab.mec.edu/about/meetings.shtml>.

- 9.2 Lower Fields Project Update – *Steve Mills*
 - 9.2.1 Ground Lease – DRAFT (*revision in addendum*)
 - 9.2.2 Field Use Application and License Agreement (*revision in addendum*)
 - 9.2.3 Acton and Boxborough Town Meeting Warrant Articles
 - 9.2.4 Memorandum of Understanding (MOU) (*addendum*)
 - 9.2.5 FOLF Lower Field Programming Agreement (*addendum*)
 - 9.2.6 The Lower Fields Project: Community, Productivity, Conservation & Leverage – a Partnership between the ABRSD and the Friends of Lower Fields (*addendum*)
 - 9.2.7 Recommendation to Appropriate Funding for the Lower Fields Project – **VOTE** – *Steve Mills* (*addendum*)
- 9.3 R.J. Grey Junior High Principal Search Committee and Timeline – *Marie Altieri*
- 9.4 Recommendation to Approve Gift from ACES to ABRHS Library – **VOTE** – *Steve Mills*
- 9.5 Recommendation to Approve Gift from AB Basketball Boosters – **VOTE** – *Steve Mills*

10.0 **FOR YOUR INFORMATION**

- 10.1 ABRHS
 - 10.1.1 Discipline Report, March 1, 2012
 - 10.1.2 Spring Coaches
- 10.2 RJ Grey Junior High
 - 10.2.1 Discipline Report, March 1, 2012
 - 10.2.2 Project Wellness, March 21, 2012
<http://ab.mec.edu/rjweb/projectwellness.shtml>
- 10.3 Pupil Services
 - 10.3.1 ELL Student Population, March 1, 2012 (*brought to meeting*)
 - 10.3.2 Youth Risk Behavior Survey done week of March 12th (*oral*)
 - 10.3.3 Community Resource Fair for Families of English Learners, 3/27/12 (*addendum*)
- 10.4 Monthly ABRSD Financial Reports (*next meeting*)
- 10.5 Monthly Enrollment Report – March 1, 2012
- 10.6 APS Budget and ABRSD Assessment Acton Town Meeting Warrant Articles
- 10.7 *Comprehensive Analysis of Benefits and Compensation of Teachers*, Gail M. Zeman, Past President of MASBO, 2/28/12 (*next meeting*)
- 10.8 Lamplighter, *March 2012* (*brought to meeting*)
- 10.9 Back to School Night/Open House Schedule, *Fall 2012*
- 10.10 2012 Boston Globe Scholastics Art and Writing Awards
- 10.11 Pledge Case Update – *Steve Mills* (*if needed*)
- 10.12 Correspondence from the Community (*addendum*)
- 10.13 School Committee Invitation - All Staff Retirement Party, June 7th at 3PM
- 10.14 Students Exhibiting at Worcester Art Show (*addendum*)
- 10.15 *Toward a New Grand Bargain* presentation from EDCO meeting 3/8/12, Barry Bluestone Collaborative Approaches to Labor-Management Reform in Massachusetts (*addendum*)
- 10.16 Policy and Procedure for Regional School Committee Votes (*addendum*)

AB Regional SC adjourns. APS SC is reconvened.

11.0 **ACTON PUBLIC SCHOOL COMMITTEE BUSINESS**

- 11.1 Kindergarten Enrollment and Sections for FY13 (*addendum*)
Recommendation to Approve 14 Kindergarten Sections for FY13 – **VOTE** – *Steve Mills*
- 11.2 Acton Town Meeting Presentation (*oral*)
- 11.3 APS Budget Book for Town Meeting (*addendum*)

12.0 NEXT MEETINGS:

- April 2 – 7:00 pm, Acton Town Meeting begins in the ABRHS Auditorium
APS School Budget/ABRSD Assessment is expected to be April 3
- April 2,3,4 – 6:00 pm, JT SC meetings in ABRHS 102E (if needed)
- May 3 – 7:30 pm, ABRSC meeting at RJ Grey JH Library
- May 14 – Boxborough Town Meeting begins
- May 17 – 7:00 pm, APS SC meeting at CONANT SCHOOL

ADJOURN