

Blanchard Principal Search Committee Process and Timeline

The search committee will meet twice monthly from mid-September through mid-November. The interviews will involve four, four hour afternoon/evening meetings in mid-November. Once the committee is formed we will agree on the dates and times that work best for the committee members.

The goal of the search committee will be to gather community input, screen and interview applicants, and recommend 3-4 finalists to Dr. Bates and Dr. Mills.

The search committee will include:

- Marie Altieri (Facilitator) AB Director of Personnel and Admin
- 6 Blanchard Faculty/Staff
- 4 Parents
- 1 Acton Elementary School Principal

Timeline:

Meet with Faculty to review Process and timeline	August 26
Email parents and staff asking for Committee volunteers	Sept 3
Organizational Meeting, Plan Ad	Week of Sept 16
Advertising Boston Globe, Ed Week, Monster.com, boston.com, school spring, k12jobspot, etc.	Sept 29, Oct 6
Application Deadline	October 31
Select Candidates	Week of November 12
Interviews Determine Finalists	Week of Nov 19 November 22
Site Visits	Week of Dec 2 and/or Dec 9
Decision	December 20

September 9, 2013