



## Acton-Boxborough Regional School Committee Meeting

February 11, 2021

7:00 p.m.

Virtual Public Meeting at

To attend: <https://www.youtube.com/actontv1>

***NEW! Please note change to Public Participation:***

To preregister for Public Comment (required):

[https://abschools.zoom.us/webinar/register/WN\\_Xl4DKB8BQuOts6sCqMaigg](https://abschools.zoom.us/webinar/register/WN_Xl4DKB8BQuOts6sCqMaigg)  
(pre-registration must be submitted 24 hours prior to the start of the meeting)

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC)  
MEETING AGENDA - REVISED\*

Virtual Public Meeting

To attend: <https://www.youtube.com/actontv1>

February 11, 2021

7:00 p.m. Open Meeting

8:30 p.m. \*Executive Session

To preregister for Public Comment (required):

[https://abschools.zoom.us/webinar/register/WN\\_Xl4DKB8BQuOts6sCqMaigg](https://abschools.zoom.us/webinar/register/WN_Xl4DKB8BQuOts6sCqMaigg)

(pre-registration must be submitted 24 hours prior to the start of the meeting, see memo)

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1. **Call to Order (7:00)**

- a. **Chairperson's Welcome - Tessa McKinley**
  - i. Review of Suspension of Public Participation Policy BEDH
  - ii. Current Public Participation process for this meeting
- b. **ABRHS Student Rep Update - Rhik Mazumder**
- c. **Public Participation - Please see note in the heading above**
- d. **Superintendent's Update – Peter Light**

2. **PRESENTATION (7:25)**

- a. **RJGJHS Social Action Club - Sara Karp, Sneha Iyer**

3. **ONGOING BUSINESS (7:30)**

- a. **Consent Agenda - VOTE - Tessa McKinley**
  - i. Approval of Meeting Minutes of 2/8/21 – **VOTE** (next meeting)
  - i. Recommendation to Approve Donations to the Student Assistance Fund  
- **VOTE** - Peter Light
- b. **Pandemic School Planning - Update & Next Steps - Peter Light (brought to meeting)**
- c. **Recommendation to Approve ABRSD Preliminary FY22 Budget - VOTE - Peter Light, Dave Verdolino (brought to meeting)**
- d. **EDCO Collaborative Update - Peter Light**
  - i. \*Recommendation to Terminate EDCO Collaborative as of June 30, 2022  
- **VOTE** - Peter Light
- e. **Subcommittee and Member Reports**
- f. **FYI**

4. **\*EXECUTIVE SESSION (8:30)**

Pursuant to MGL Ch 30A, sec.21(a) Purpose 3: to discuss strategy with respect to collective bargaining with the Acton-Boxborough Education Association (ABEA) because an open meeting may have a detrimental effect on the bargaining position of the Committee.

The Committee will not return to Open Session.

Posted on 2/8/21 at 2:15 p.m.

\*Reposted on 2/10/21 at 3:45 p.m. to add 3.d.i VOTE to terminate EDCO and 4. Executive Session for strategy with respect to collective bargaining

**NEXT MEETINGS (via zoom):**

*ABRSC:* March 4 (Comprehensive FY22 Budget & Program Presentations) at 7:00 p.m.  
March 18 (Open FY22 Budget Hearing) at 7:00 p.m.

*Next Community Coffee with the Superintendent & ABRSC Chair via zoom:*  
March 3rd 8:30 - 9:30 a.m.

**FOR YOUR INFORMATION (FYI)**

- a. **FY22 Budget Schedule**, voted 11/19/20
- b. **FY21 School Committee Meeting Schedule**
- c. **Acton 2021 Annual Election Calendar**
- d. **Boxborough 2021 Annual Election Calendar & Candidate's Checklist**
- e. **Suicide Prevention Training** - Click here [QPR Training Flyer](#) for details and to sign up online. Next one: Feb 24 at 1:00 - 3:00 p.m.



# Acton-Boxborough Regional School Committee

## Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-11-21	<b>AGENDA ITEM NUMBER</b>	1.a
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<b>AGENDA ITEM TITLE</b>	Chairperson's Welcome
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<b>PRESENTER(S)</b>	Tessa McKinley
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<b>SUMMARY OF TOPIC</b>	<p>The Chair welcomes members and the public to the meeting. If it is a remote zoom meeting, that is stated and the remote participation policy BEDJA is mentioned. Voting at remote meetings must be done by roll call. The Chair is also required to state if the meeting is being taped. Acton TV tapes and broadcasts most School Committee meetings.</p> <p>Because the Committee voted to suspend their current Public Participation policy at the previous meeting, they are required to review that decision at this meeting. It is expected that the suspension will continue. See Public Participation page.</p> <p>The District has posted a new <a href="#">Public Comment Process</a> to its website. Members of the public wishing to speak at the meeting should review this process carefully ahead of the meeting. Individuals who wish to speak must pre-register by using the link at the top of the meeting agenda.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda and do not need to pre-register.</p>
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>		
	No action requested - this is a short update or presentation of information	
<b>X</b>	Request input and questions from the School Committee, but no vote required	
	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
		for the first time, with a request that the School Committee vote at a subsequent meeting or
		with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Beth Petr.***

<b>APPROX TIME ON AGENDA</b>	5 minutes
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Suspended  
1/21/21


## **File: BEDH - PUBLIC PARTICIPATION AT SCHOOL COMMITTEE MEETINGS**

 All regular and special meetings of the School Committee shall be open to the public, except for "Executive Sessions" which will be held as prescribed by the Statutes of the Commonwealth of Massachusetts.

The School Committee welcomes citizens of the District to attend its meetings so that they may become better acquainted with the operations and the programs of our local public schools. In addition, the Committee would like the opportunity to hear the public's input.


In order that all citizens who wish to be heard before the Committee have the opportunity to speak and to ensure the ability of the Committee to conduct the District's business in an orderly manner, the following rules and procedures have been adopted by the Committee:

1. At each regularly scheduled School Committee meeting, individuals or group representatives will be invited to address the Committee. The Chairperson shall determine the length of the public participation segment.
2. Each speaker will be allowed three (3) minutes to present a statement. The presiding Chairperson may permit extension of this time limit at their discretion.
3. Topics for discussion are not limited to those items listed on the School Committee meeting agenda for that evening. However, items not on the agenda must be brought up during public participation portion of the meeting. Due to the requirements of the Open Meeting Law, the School Committee may not be able to respond to items brought up during public participation.
4. All remarks shall be addressed through the Chairperson of the meeting.
5. Topics raised during the Public Comment period shall be limited to items that are within the School Committee's authority. Areas that are within the School Committee's authority are: District educational goals; policies; budget of the Acton-Boxborough Regional School District; and the performance of the Superintendent.
6. Written comments may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time. Letters or emails addressed to the School Committee will be shared with the Committee members and will be responded to by either the Committee Chair, Vice Chair or appropriate administrator. Emails to the Committee are public records as defined by Mass General Law.

 Public Participation is not a discussion, debate, or dialogue between or among citizens and the School Committee. Rather it is intended to offer citizens an opportunity to express their opinion on issues regarding School Committee business. While the Committee and /or administrators will not typically respond to citizen comments or questions posed during Public Participation, the Chair, as presiding officer of the meeting, may answer or request an answer to a question if he/she deems it readily available.

LEGAL REF.: M.G.L. 30A, Section 20 (f)

Approved 11/20/14, 01/09/2020

Acton-Boxborough Regional School District  




# Acton-Boxborough Regional School Committee

## Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-11-21	<b>AGENDA ITEM NUMBER</b>	1.b
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<b>AGENDA ITEM TITLE</b>	ABRHS Student Representative Update
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<b>PRESENTER(S)</b>	Student Rep Rhik Mazumder
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<b>SUMMARY OF TOPIC</b>	Rhik will share some student perspective on current events at the High School
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?		
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information	
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required	
<input type="checkbox"/>	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
	<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	<input type="checkbox"/>	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Beth Petr.***

<b>SUGGESTED MOTION</b>	
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	3-5 min.
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<b>ATTACHMENTS</b>	none
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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-11-21	<b>AGENDA ITEM NUMBER</b>	1.c
<b>AGENDA ITEM TITLE</b>	Public Participation		
<b>PRESENTER(S)</b>	Tessa McKinley		
<b>SUMMARY OF TOPIC</b>	<p>In the past, policy BEDH, permitted members of the public to speak for up to 3 minutes on items not included on the agenda. Comments regarding items on the agenda would be made during that part of the meeting. The Committee/Administration would not respond to comments during public participation. For this meeting, the Committee intends to continue the suspension of Public Participation policy BEDH, per the Suspension of Policies policy BGF, but will allow participation through the process noted below.</p> <p>The District has posted a new <a href="#">Public Comment Process</a> to its website. Members of the public wishing to speak at the meeting should review this process carefully ahead of the meeting. Individuals who wish to speak must pre-register 24 hours prior to the meeting start by using the link at the top of the meeting agenda.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda and do not need to pre-register.</p>		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>		
<b>X</b>	No action requested - this is a short update or presentation of information	
	Request input and questions from the School Committee, but no vote required	
	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
		for the first time, with a request that the School Committee vote at a subsequent meeting OR
		with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Beth Petr.***

<b>SUGGESTED MOTION</b>	
<b>FOLLOW-UP</b>	
<b>APPROX. AGENDA TIME</b>	15 min.

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## Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720  
978-264-4700  
[www.abschools.org](http://www.abschools.org)

**Peter J. Light**  
Superintendent of Schools

TO: Members of the Acton and Boxborough Community  
FROM: Tessa McKinley, Chair Acton-Boxborough Regional School Committee  
DATE: January 29, 2021  
RE: Public Participation at our ABRSC Meetings

The Acton-Boxborough Regional School Committee recognizes the value of public input at its meetings as well as the high value our community places on public participation in government. Effective immediately, the Acton Boxborough Regional School Committee will resume public comment at its meetings. In light of recent racist and anti-semitic attacks at its meetings, however, the committee will implement enhanced security measures for individuals wishing to speak:

1. Any member of the public who wishes to watch the meeting live, but does not wish to speak may do so by watching on either Acton TV or on YouTube at: <https://www.youtube.com/actontv1>
2. A member of the public who wishes to speak during the public comment portion of the meeting or during the meeting (at the Chairperson's discretion), may request to participate in the zoom meeting using the following procedures:
  - a. The attendee must complete a pre-registration form for the zoom meeting through the pre-registration link posted on the meeting agenda.
  - b. Pre-registration must be completed 24 hours prior to the start of the meeting.
  - c. During pre-registration, an attendee must provide all of the required information, including a telephone number where the attendee can be contacted to verify the speaker's identity.
  - d. On the day of the meeting, District staff will contact attendees by telephone or text message to verify the identity of the attendee wishing to be recognized.
  - e. Following verification of an attendee's identity, the attendee will be sent a link to the zoom meeting. The attendee must use this link to attend and speak during the meeting.
  - f. The attendee wishing to participate must sign into the zoom meeting using the name or telephone number they provided when pre-registering.
  - g. During the meeting, the attendee may indicate their desire to speak by using the "raise hand" feature in zoom, or if using a telephone, by pressing \*9.
  - h. Attendees are recognized to speak at the discretion of the chairperson.

Only individuals who have followed the above procedures will be allowed to speak during the meeting, at the discretion of the Chairperson.

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# Acton-Boxborough Regional School Committee

## Meeting Agenda Item Summary

MEETING DATE	2-11-21	AGENDA ITEM NUMBER	1.d
AGENDA ITEM TITLE	Superintendent's Update		
PRESENTER(S)	Peter Light		
SUMMARY OF TOPIC	Bi-weekly Superintendent's Update. This is brought to the meeting.		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
X	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Beth Petr.***

SUGGESTED MOTION	
FOLLOW-UP	
APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
ATTACHMENTS	Brought to meeting

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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	<b>2-11-21</b>	<b>AGENDA ITEM NUMBER</b>	<b>2.a</b>
<b>AGENDA ITEM TITLE</b>	<b>Presentation: RJG Junior High Social Action Club</b>		
<b>PRESENTER(S)</b>	Students Sara Karp and Sneha Iyer		
<b>SUMMARY OF TOPIC</b>	Social Action Club students wrote a letter of support to School Committee members Evelyn Abayaah-Issah and Kyra Cook in which they condemned the recent acts of hate. This letter was signed by approximately 380 students and shared in the Beacon and social media. The group's advisors are Liz Walker and Rebecca Mazonson.		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>			
<b>X</b>	No action requested - this is a short update or presentation of information		
	Request input and questions from the School Committee, but no vote required		
	Request formal action with a specific vote:		
		If formal action is requested, is this item being presented:	
			for the first time, with a request that the School Committee vote at a subsequent meeting OR
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***If formal action is requested, include a suggested motion or contact Beth Petr.***

<b>SUGGESTED MOTION</b>	
<b>FOLLOW-UP</b>	
<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
<b>ATTACHMENTS</b>	Group letter signed by 380 Jr High students

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1/31/2021

We, the undersigned students of R.J. Grey Junior High School, denounce the hate-filled acts that occurred at the School Committee meetings on December 17th and January 7th. These acts of racist abuse are unacceptable in every way.

To Ms. Cook and Ms. Abayaah-Issah, we want to say this: we are immensely grateful for your presence on our School Committee. We feel incredibly privileged to have diverse voices like yours representing us. We admire your strength and courage.

To the rest of our community, we would like to say this: we as a community have much work to do. Acton and Boxborough are not free of racism. These events were not isolated incidents. They are symptoms of a much bigger problem. Regardless of who the perpetrator was, we do not get to walk away from these events and forget about them. To those in our community who believe that racism does not exist, we are asking you to reflect on these recent incidents and past events of racism in our community. As time passes, and we get farther away from when these acts were committed we have a choice to make. We can either turn a blind eye and dismiss these events as being in our past, or we take this as an opportunity to strengthen our community. We urge you to do the latter. We are calling on everyone to learn from this, grow from this, and help our community heal from this.

Signed by over 300 R.J. Grey Junior High students



## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

MEETING DATE	2-11-21	AGENDA ITEM NUMBER	3.a
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AGENDA ITEM TITLE	CONSENT AGENDA: Approval of Meeting Minutes, Gifts
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PRESENTER(S)	Tessa McKinley
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SUMMARY OF TOPIC	Items on the Consent Agenda do not usually require discussion and are approved with one vote. After members are asked if any items should be held out for individual consideration, a motion to approve the consent agenda is made, seconded, and voted on. Any items held from the consent agenda are then discussed and voted on separately.
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>			
	No action requested - this is a short update or presentation of information		
	Request input and questions from the School Committee, but no vote required		
<b>X</b>	Request formal action with a specific vote:		
	If formal action is requested, is this item being presented:		
		for the first time, with a request that the School Committee vote at a subsequent meeting OR	
	<b>X</b>	with the request that the School Committee take action immediately	

***If formal action is requested, include a suggested motion or contact Beth Petr.***

SUGGESTED MOTION	"Move that the ABRSC approve the consent agenda as proposed/amended."
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FOLLOW-UP	
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APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
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ATTACHMENTS	Donation Letter only - Draft minutes of 2/8/21 will be voted at the next meeting
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# Acton-Boxborough Regional School District

15 Charter Road - Acton, MA 01720  
[www.abschools.org](http://www.abschools.org)

**Finance Department**  
David A. Verdolino, Director  
(978) 264-4700  
[dverdolino@abschools.org](mailto:dverdolino@abschools.org)

Date: February 9, 2021  
To: Superintendent, School Committee  
Re: Donations to Student Homeless/Food Insecure Fund

Peter and Members,

It is with great joy and satisfaction that I am reporting to you the news of additional contributions to the District's fund established to offer support to homeless and food insecure students and families.

As you may recall, Peter reminded the community of the existence of this initiative, both in his recent newsletter and at the January 21 School Committee meeting. As a result of those communications, we have received (so far) six additional donations, totaling \$1,650, bringing the total balance in this fund to \$3,642. I can provide the identities of donors (except for one, whose \$1,000 donation came with a request for anonymity) if needed.

This generosity by members of the Acton and Boxborough communities is exemplary. Perhaps making mention of this report might be the impetus for even more donations. In the meantime, I am informing Dawn Bentley, who will be working with building leaders to identify suitable uses for these funds, which I will be reporting to you as they are expended.

Sincerely,



Dave Verdolino



## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-11-21	<b>AGENDA ITEM NUMBER</b>	3.c
<b>AGENDA ITEM TITLE</b>	Approval of ABRSD Preliminary FY22 Budget		
<b>PRESENTER(S)</b>	Peter Light, Dave Verdolino		
<b>SUMMARY OF TOPIC</b>	The second FY22 Budget Presentation was done on February 8. Tonight's continued discussion will end with a VOTE on the Preliminary Budget. On March 4 a comprehensive budget and programs presentation will be done, followed by the Open Budget Hearing/Final Budget Recommendation on March 18 and a final VOTE at least 45 days prior to the earliest Town Meeting, which is currently Boxborough's scheduled to begin on May 10, 2021.		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input checked="" type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
<input checked="" type="checkbox"/>	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Beth Petr.***

<b>SUGGESTED MOTION</b>	See specific language brought to the meeting
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<b>APPROX. TIME ON AGENDA</b>	45 min.
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<b>ATTACHMENTS</b>	Slides, Updated Recommendations, Motion Language for vote
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Our **vision** is to provide high-quality educational opportunities that inspire a community of learners

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Our **mission** is to develop engaged, well-balanced learners through collaborative, caring relationships

## Superintendent's FY2022 Recommended Budget

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February 4, 2021

February 8, 2021

**February 11, 2021 - V. 2**

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## FY22 Budget Presentation Schedule

January 21, 2021	Presentation #1	Superintendent's Preliminary Budget Overview <ul style="list-style-type: none"> <li>Budget Guidelines &amp; District Goals</li> <li>Preliminary Revenues &amp; Budget Drivers</li> <li>Aspects of Level Services Budget</li> <li>Overall Budgetary Impact on Reserves and Preliminary Assessments</li> </ul>
February 4-8, 2021	Presentation #2	Superintendent's Recommended Budget V. 1 <ul style="list-style-type: none"> <li>Line Item Budget Details</li> <li>All Day Kindergarten (SC Vote Tuition Rate)</li> <li>CIP Project and Funding Update</li> </ul>
<b>February 11, 2021</b>	<b>Presentation #3</b>	<b>Superintendent's Recommended Budget V. 2</b> <ul style="list-style-type: none"> <li>School Committee Preliminary Budget Vote</li> <li>(at least 20 days before expected final budget vote)</li> </ul>
Thursday, March 4, 2021	Presentation #4	Comprehensive Budget and Program Presentation <ul style="list-style-type: none"> <li>(in lieu of traditional Budget Saturday presentation)</li> </ul>
March (11 or 18), 2021	Presentation #5	Superintendent's Final Budget Recommendation Public Hearing on Proposed FY22 Budget School Committee Votes FY22 Budget

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## Important Dates - Regional Agreement

### Town Meetings:

- Boxborough: Begins May 10, 2021
- Acton: Begins June 21, 2021
  - Budget vote deadlines are counted backwards from earlier Town Meeting*

### Final SC Budget Vote:

- March (11 or 18), 2021 - Public Hearing
  - 45 Days before earliest Town Meeting
  - Vote is  $\frac{2}{3}$  of weighted votes of full School Committee

### Budget and Program Presentation:

- March 4, 2021

### Preliminary SC Budget Vote:

- February 11, 2021**
  - 25 Days before final budget deadline
  - Vote is majority of members from each town

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# Recommended Budget (V. 2)

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## Guiding Questions

1. Meeting our students' post-pandemic educational needs
2. The financial impact of our budget on the communities?

## Levers to Moderate Impact to Towns

1. Reduce Budget
  - a. Reduce Expenses - (Personnel, Capital, Other)
  - b. Increase use of Circuit Breaker (CB) Reserve
2. Increase Use of Reserves
  - a. E&D, Transportation & Capital Reserves

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## Administration Identified Budget Adjustments

1. **\$100K** Reduce building and dept. requests by 3.5%
2. **\$ 50K** Reduce Curriculum & Facilities requests
3. **\$165K** Reflect  $\frac{1}{3}$  of FY20 CASE Collab. Surplu credit
4. **\$100K** Use ESSER Two grant to offset Ed Tech request
5. **\$129K** Cap MCRS/OPEB at combined 5.5% increase

**\$543K = Total Identified Budget Adjustments**

(reduces budget increase from 3.73% to 3.17%)

6. **\$180K** Level Fund Usage of E&D Reserve (\$1,145K)

**\$723K = Total Identified Assessment Adjustments**

(reduces **total** assessment increase from 4.63% to 3.70%)

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## FY22 Recommended Budget (V. 1) - Summary

	FY21 Final Budget	FY22 Prelim - Level Services	FY22 Recommended (Feb 4-8 Update)
Total Appropriated Budget	\$96,912,701	\$100,525,643	\$99,982,546
\$ Increase from prior year	\$5,930,590	\$3,612,942	\$3,069,845
Percent Increase from prior year (first year of new school debt)	6.52%	3.73%	3.17%
Revenue Offsets	(\$18,060,536)	(\$17,904,214)	(\$17,904,214)
Use of Reserves: E&D	(\$1,145,000)	(\$965,000)	(\$1,145,000)
Trans Stabilization	n/a	(\$200,000)	(\$200,000)
Capital Stabilization	n/a	(\$150,000)	(\$150,000)
Final / Preliminary Assessments	\$77,707,165	\$81,306,429	\$80,583,332
Acton - Total Assessment % Change	\$65,584,049 7.10%	\$68,460,013 4.39%	\$67,849,527 3.46%
Boxborough - Total Assessment % Change	\$12,123,116 5.21%	\$12,846,416 5.97%	\$12,733,805 5.02%

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## Additional Admin-Identified Budget Adjustments (Feb. 8 Estimates)

### Misc. Budget Adjustments Since 1/31/21

- Resolved error that double counted ADK Assistants - \$180K
- Health Ins. Trust voted 7% Rate Increase + \$185K
  - Increase is 2% Higher than Anticipated
- Staff not returning in FY2022 - \$198K
  - Retirements and Leaves (Feb. 1 deadline)

### Adjustments Identified since Jan 31 (net budget reduction)

- \$193K

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## FY22 Recommended Budget (V. 1) - Summary

	FY21 Final Budget	FY22 Prelim - Level Services	FY22 Recommended (Add'l Adjs - \$193K)
Total Appropriated Budget	\$96,912,701	\$100,525,643	<b>\$99,789,846</b>
\$ Increase from prior year	\$5,930,590	\$3,612,942	<b>\$2,877,145</b>
Percent Increase from prior year (first year of new school debt)	6.52%	<b>3.73%</b>	<b>2.97%</b> (operating budget increase = 2.75%)
Revenue Offsets	(\$18,060,536)	(\$17,904,214)	(\$17,904,214)
Use of Reserves: E&D	(\$1,145,000)	(\$965,000)	(\$1,145,000)
Trans Stabilization	n/a	(\$200,000)	(\$200,000)
Capital Stabilization	n/a	(\$150,000)	(\$150,000)
Final / Preliminary Assessments	\$77,707,165	\$81,306,429	<b>\$80,390,632</b>
Acton - Total Assessment % Change	\$65,584,049 7.10%	\$68,460,013 <b>4.39%</b>	<b>\$67,687,444</b> <b>3.21%</b>
Boxborough - Total Assessment % Change	\$12,123,116 5.21%	\$12,846,416 <b>5.97%</b>	<b>\$12,703,188</b> <b>4.78%</b>

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## Summary of Additional Budget Adjustments

### (Feb. 8 - Actual)

- Resolved error that double counted ADK Assistants - \$182,876
- Health Ins. Trust voted 7% Rate Increase + \$165,254
  - Increase is 2% Higher than Anticipated
- Staff not returning in FY2022 - \$197,702
  - Retirements and Leaves (Feb. 1 deadline)

### (Feb. 11)

- Defer JH capital budget request (not CIP) - \$ 18,000
- Defer addition of certified librarian (Merriam) - \$ 30,000

### Total Adjs. Identified since Jan 31 (net budget reduction)

**- \$263,324**

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## Summary of Additional Reserve/Assessment Adjustments

1. (Feb. 8) Level-fund E&D from FY21 (\$180K)
2. **(Feb. 11) Consider additional E&D usage** (\$100K)

Total Recommended FY22 Reserve Usage -

**E&D** **\$1,245,000**

Transportation Stabilization \$ 200,000

Capital Stabilization \$ 150,000

**\$1,595,000**

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## FY22 Recommended Budget (V. 2) - Summary

		Appropriated Budget	Less - Revenues	Less - Reserves	Total Assessment	Acton Assessment	Boxborough Assessment
<b>FY21 Final Budget (FYI)</b>		<b>96,912,701</b>	<b>18,060,536</b>	<b>1,145,000</b>	<b>77,707,165</b>	<b>65,584,049</b>	<b>12,123,116</b>
	<i>Proportionate shares</i>					<i>84.40%</i>	<i>15.60%</i>
<b>FY22 Budget Development -</b>							
<i>Jan. 21</i>	Preliminary (Level Service)	100,525,643	17,904,214	1,315,000	<b>81,306,429</b>	68,460,013	12,846,416
	<i>Increase over prior year</i>	<span style="background-color: yellow;">3.73%</span>			4.63%	<span style="background-color: yellow;">4.39%</span>	<span style="background-color: yellow;">5.97%</span>
	Identified Adjustments	(543,097)		180,000			
<i>Feb. 8</i>	Recommended (V. 1)	99,982,546	17,904,214	1,495,000	<b>80,583,332</b>	67,851,166	12,732,167
	<i>Increase over prior year</i>	<span style="background-color: blue;">3.17%</span>			3.70%	<span style="background-color: blue;">3.46%</span>	<span style="background-color: blue;">5.02%</span>
<i>Feb. 8</i>	Additional Adjustments -						
	All Day K Double-counted	(182,876)					
	Impact of HI Rate to 7%	165,254					
	Staff Attrition	(197,702)					
		<span style="background-color: red;">2.97%</span>				<span style="background-color: red;">3.21%</span>	<span style="background-color: red;">4.78%</span>
<i>Feb. 11</i>	Subsequent Adjustments -						
	Defer JH Capital request	(18,000)					
	Defer add certified librarian	(30,000)					
	Consider additional E&D			100,000			
<i>Feb. 11</i>	Recommended (V. 2)	99,719,222	17,904,214	1,595,000	<b>80,220,008</b>	67,534,818	12,685,190
	<i>Increase over prior year</i>	<span style="background-color: green;">2.90%</span>			3.23%	<span style="background-color: green;">2.97%</span>	<span style="background-color: green;">4.64%</span>

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## FY22 Recommended Budget (V. 2) - Summary

	FY21 Final Budget	FY22 Prelim - Level Services	FY22 Recommended (Preliminary SC Vote)
Total Appropriated Budget	\$96,912,701	\$100,525,643	<b>\$99,719,222</b>
\$ Increase from prior year	\$5,930,590	\$3,612,942	<b>\$2,806,521</b>
Percent Increase from prior year (first year of new school debt)	6.52%	<b>3.73%</b>	<b>2.90%</b> (operating budget increase = 2.67%)
Revenue Offsets	(\$18,060,536)	(\$17,904,214)	<b>(\$17,904,214)</b>
Use of Reserves: E&D	(\$1,145,000)	(\$965,000)	<b>(\$1,245,000)</b>
Trans Stabilization	n/a	(\$200,000)	<b>(\$200,000)</b>
Capital Stabilization	n/a	(\$150,000)	<b>(\$150,000)</b>
Final / Preliminary Assessments	\$77,707,165	\$81,306,429	<b>\$80,220,008</b>
Acton - Total Assessment % Change	\$65,584,049 7.10%	\$68,460,013 <b>4.39%</b>	<b>\$67,534,818</b> <b>2.97%</b>
Boxborough - Total Assessment % Change	\$12,123,116 5.21%	\$12,846,416 <b>5.97%</b>	<b>\$12,685,190</b> <b>4.64%</b>
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## Next Steps

1. Recommended Budget (V. 2 Update.)  
School Comm. prelim. budget vote - Feb. 11
2. Comprehensive Program and Budget  
Presentation (time TBD) - Mar. 4
3. Final SC budget vote - (Mar. 11 or 18)



## Proposed Preliminary Vote Motion

**MOTION:** That the total appropriation for the Acton-Boxborough Regional School District operating budget for the fiscal year of July 1, 2021 through June 30, 2022 be preliminarily set at **\$99,719,222**, (an increase of 2.90%) and that budget would be funded by member towns to be preliminarily assessed in accordance with the Education Reform Law and the terms of the Regional Agreement and amendments thereto as follows:

**Acton \$67,534,818** (an increase of 2.97%) and

**Boxborough \$12,685,190** (an increase of 4.64%);

Offset by use of **E&D Reserve** in the amount of **\$1,245,000**;

With the remainder accounted for by other sources of revenues to be detailed in the final budget vote.

# ABRSD

## FY22 Budget Update - Recommended Budget V. 2

As of February 11, 2021

### UPDATED RECOMMENDATION ADJUSTMENTS

		<u>Appropriated Budget</u>	<u>Less - Revenues</u>	<u>Less - Reserves</u>	<u>Total Assessment</u>	<u>Acton Assessment</u>	<u>Boxborough Assessment</u>
FY21 Final Budget (FYI)		<b>96,912,701</b>	<b>18,060,536</b>	<b>1,145,000</b>	<b>77,707,165</b>	<b>65,584,049</b>	<b>12,123,116</b>
	<i>Proportionate shares</i>					84.40%	15.60%
FY22 Development -							
Jan. 21	Preliminary (Level Service)	100,525,643	17,904,214	1,315,000	<b>81,306,429</b>	68,460,013	12,846,416
	<i>Increase over prior year</i>	<b>3.73%</b>			4.63%	<b>4.39%</b>	<b>5.97%</b>
	Identified Adjustments	(543,097)		180,000			
Feb. 8	Recommended (V. 1)	99,982,546	17,904,214	1,495,000	<b>80,583,332</b>	67,851,166	12,732,167
	<i>Increase over prior year</i>	<b>3.17%</b>			3.70%	<b>3.46%</b>	<b>5.02%</b>
Feb. 8	Additional Adjustments -						
	All Day K Double-counted	(182,876)					
	Impact of HI Rate to 7%	165,254					
	Staff Attrition	(197,702)					
		<b>2.97%</b>				<b>3.21%</b>	<b>4.78%</b>
Feb. 11	Subsequent Adjustments -						
	Defer JH Capital request	(18,000)					
	Defer add certified librarian	(30,000)					
	Consider additional E&D			100,000			
Feb. 11	Recommended (V. 2)	99,719,222	17,904,214	1,595,000	<b>80,220,008</b>	67,534,818	12,685,190
	<i>Increase over prior year</i>	<b>2.90%</b>			3.23%	<b>2.97%</b>	<b>4.64%</b>



***Office of the Superintendent***  
Acton-Boxborough Regional School District  
(978) 264-4700  
*http://www.abschools.org*

TO: Acton-Boxborough Regional School Committee  
FROM: Peter Light, Superintendent of Schools  
DATE: February 11, 2021  
RE: Recommendation for FY2022 Acton-Boxborough Regional School  
District Budget and Assessments, Required Preliminary Vote

---

**Recommended MOTION for FY2022 Acton-Boxborough Regional School District  
Budget Appropriation and Assessments**

MOTION: That the total appropriation for the Acton-Boxborough Regional School District regular operating budget for the fiscal year of July 1, 2021 through June 30, 2022 be preliminarily set at **\$99,719,222**, (an increase of 2.90%) and that budget would be funded by member towns to be preliminarily assessed in accordance with the Education Reform Law and the terms of the Regional Agreement and amendments thereto as follows:

**Acton \$67,534,818** (an increase of 2.97%) and

**Boxborough \$12,685,190** (an increase of 4.64%);

Offset by use of E&D Reserve in the amount of **\$1,245,000**;

With the remainder accounted for by other sources of revenues to be detailed in the final budget vote.



# Acton-Boxborough Regional School Committee

## Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-11-21	<b>AGENDA ITEM NUMBER</b>	3.d
<b>AGENDA ITEM TITLE</b>	EDCO Collaborative		
<b>PRESENTER(S)</b>	Peter Light		
<b>SUMMARY OF TOPIC</b>	<p>At the school committee meeting on 2/8/21, the committee voted to request that the EDCO Board initiate termination proceedings pursuant to Article IX of the <a href="#">EDCO Articles of Agreement</a> in order to limit any financial liability to the Acton-Boxborough Regional School District. The EDCO Board met on 2/10/21 and voted unanimously to initiate termination proceedings. The school committee of each member district must now vote to Terminate the EDCO Collaborative as of June 30, 2022. A majority of member districts must vote for termination in order for this process to proceed. At our meeting, you are being asked to take this additional vote to continue the termination process.</p>		
<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>			
	No action requested - this is a short update or presentation of information		
	Request input and questions from the School Committee, but no vote required for Subcommittees policy		
<b>X</b>	Request formal action with a specific vote:		
	If formal action is requested, is this item being presented:		
		for the first time, with a request that the School Committee vote at a subsequent meeting or	
	<b>X</b>	with the request that the School Committee take action immediately	
<b>SUGGESTED MOTION</b>	"move to terminate EDCO Collaborative as of June 30, 2022"		
<b>FOLLOW-UP</b>			
<b>APPROX. AGENDA TIME</b>	20 min.		
<b>ATTACHMENTS</b>	Superintendent's Letter to EDCO Chair of the Board & Executive Director requesting that termination proceedings be initiated and that notice be given to the EDCO Board members of ABRSD's intent to withdraw.		

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## Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720  
978-264-4700  
[www.abschools.org](http://www.abschools.org)

Peter J. Light  
Superintendent of Schools

February 8, 2021

**SENT VIA REGULAR MAIL AND ELECTRONIC MAIL TO:**

aps\_superintendent@arlington.k12.ma.us      ctaymore@edcollab.org

Dr. Kathleen Bodie  
Chair of the Board of Directors  
EDCO Collaborative  
36 Middlesex Turnpike  
Bedford, MA 01730

Cyndy Taymore  
Executive Director  
EDCO Collaborative  
36 Middlesex Turnpike  
Bedford, MA 01730

**Re: Acton-Boxborough Regional School District-EDCO Collaborative**

Dear Dr. Bodie and Executive Director Taymore:

The Acton-Boxborough Regional School District, its School Committee and administration have great appreciation and respect for the history of the EDCO Collaborative, its staff and its member districts. Unfortunately, given the economic uncertainty surrounding the collaborative and concerns about possible additional liability to our district should the collaborative continue to operate, I am writing to inform you that on February 8, 2021 the Acton-Boxborough Regional School Committee voted to withdraw from EDCO, effective July 1, 2022. Also, pursuant to Article IX of the Articles of Agreement, Acton-Boxborough Regional School Committee voted to request that the Board initiate proceedings to terminate the EDCO Collaborative within thirty (30) days. A summary of the motions and votes are below and a final copy of the minutes will be forwarded once approved by the school committee. Please accept this letter as Acton-Boxborough's intent to withdraw from EDCO effective July 1, 2021 and as our request to the EDCO Board to initiate termination proceedings pursuant to Article IX of the Articles of Agreement.

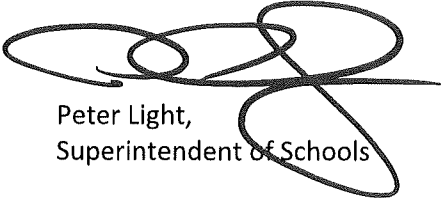
At the meeting, Acton-Boxborough School Committee member John Petersen moved "to request that the EDCO Board Initiate Termination Proceedings pursuant to Article IX of the EDCO Articles of Agreement." The motion was seconded by member Amy Krishnamurthy. The motion passed by a vote of 9-0.

Additionally, Acton-Boxborough School Committee member John Petersen moved "that the District will provide written notice to the EDCO Board of the Acton-Boxborough Regional School District's intention to withdraw from the EDCO Collaborative effective July 1, 2022 pursuant to Article X of the EDCO Articles of Agreement." The motion was seconded by member Adam Klein. The motion passed by a vote of 9-0.

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Thank you for your attention to this important matter.

Sincerely,

A handwritten signature in black ink, consisting of several loops and a horizontal line, positioned above the printed name and title.

Peter Light,  
Superintendent of Schools

Enclosure

cc: Regina Williams Tate, Esq.

Philip Conrad, Superintendent Bedford Public Schools

John Phelan, Superintendent Belmont Public Schools

James Marini, Interim Superintendent Brookline Public Schools

James O'Shea, Superintendent Carlisle Public Schools

Dr. Laurie Hunter, Superintendent Concord Public Schools and Concord-Carlisle Regional School

Dr. Julie Hackett, Superintendent Lexington Public Schools

Rebecca McFall, Superintendent Lincoln Public Schools

Bella Wong, Superintendent Lincoln Sudbury Regional School

David A. Fleishman, Superintendent Newton Public Schools

Brad Crozier, Superintendent Sudbury Public Schools

Brian Reagan, Superintendent Waltham Public Schools

Dr. Deanne Galdston, Superintendent Watertown Public Schools

Dr. Marguerite Connolly, Superintendent Weston Public Schools

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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-11-21	<b>AGENDA ITEM NUMBER</b>	3.e
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<b>AGENDA ITEM TITLE</b>	Subcommittee and Member Reports
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<b>PRESENTER(S)</b>	various
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<b>SUMMARY OF TOPIC</b>	Customary updates from the Subcommittees, ALG, BLF and EDCO if they have met since the last School Committee meeting
-------------------------	--

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?		
<b>X</b>	No action requested - this is a short update or presentation of information	
	Request input and questions from the School Committee, but no vote required	
	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
		for the first time, with a request that the School Committee vote at a subsequent meeting OR
		with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Beth Petr.***

<b>SUGGESTED MOTION</b>	
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<b>FOLLOW-UP</b>	
------------------	--

<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
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<b>ATTACHMENTS</b>	none
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# Acton-Boxborough Regional School Committee

## Meeting Agenda Item Summary

<b>MEETING DATE</b>	2-11-21	<b>AGENDA ITEM NUMBER</b>	3.f
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<b>AGENDA ITEM TITLE</b>	For Your Information (FYI)
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<b>PRESENTER(S)</b>	The Chairperson and/or Superintendent may highlight individual items
---------------------	--

<b>SUMMARY OF TOPIC</b>	A variety of items may be found in the FYI: announcements, awards, publicity, reference materials, etc. that do not need discussion.
-------------------------	--

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?		
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information	
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required	
<input type="checkbox"/>	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
	<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	<input type="checkbox"/>	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Beth Petr.***

<b>SUGGESTED MOTION</b>	
-------------------------	--

<b>FOLLOW-UP</b>	
------------------	--

<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	
--	--

<b>ATTACHMENTS</b>	various
--------------------	---------

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# Acton-Boxborough Regional School District

15 Charter Road - Acton, MA 01720  
www.abschools.org

**Finance Department**  
David A. Verdolino, Director  
(978) 264-4700  
dverdolino@abschools.org

## Acton-Boxborough Regional School District – FY2022 Budget Development Schedule

Based on Boxborough's Town Meeting (scheduled on May 10) being the earlier of the two towns.  
*voted 11/19/2020*

- |                            |  |   |
|----------------------------|--|---|
| 11/19/20                   | <u>School Committee:</u>                               | Budget schedule adopted (SC vote)<br>(Guidelines were approved at November 5 meeting)   |
| 11/20/20                   |  | FY2022 budget workbooks, forms and instructions transmitted to administrators<br>Administrators prepare FY22 budget requests (personnel; non-personnel; capital)  |
| 12/03/20                   | <u>School Committee:</u>                               | (TBD whether any FY22 budget-related agenda)  |
| 12/17/20                   | <u>School Committee:</u><br>(last year 11/05)          | Enrollment and class size update; Full-day K update<br>Federal relief program grant update (grants expire Dec. 30)  |
| 12/18/20                   |  | Completed Budget Request Forms submitted to Finance   |
| Thereafter:                |  | > Input department budget requests (Munis); review with CO administrators<br>> Staffing and salary budget review/update & updated enrollment projections<br>> Capital Committee review CIP status and any recommendations |
| 1/07/21                    | <u>School Committee:</u>                               | FY2021 CIP update; Full-day K decision (SC vote)  |
| 1/21/21<br>(added meeting) | <u>School Committee:</u><br>(last year 12/05)          | <b>Budget Presentation #1</b> ("Supt. Preliminary Budget")<br>Preliminary Assessment projection   |
| Wednesday,<br>1/27/21      |  | Expected release of Governor's proposed FY22 Budget; Cherry Sheet estimates   |
| 2/04/21                    | <u>School Committee:</u><br>(last year 1/09)           | <b>Budget Presentation #2</b> ("Supt. Recommended Budget")<br>Line item detail and projected Assessment update  |
| 2/11/21                    | <u>School Committee:</u><br>(last year 1/25)           | <b>PRELIMINARY BUDGET VOTE</b><br>(20 days before final budget vote)  |
| Friday,<br>2/26/21         |  | Budget Binders Distributed<br>(last year 1/17)  |
| Thursday,<br>3/04/21       | <u>School Committee:</u><br>(last year Saturday, 1/25) | <i>(in lieu of traditional Budget Saturday)</i><br><b>Comprehensive budget and program presentation</b>   |
| 3/18/21                    | <u>School Committee:</u>                               | <b>Budget Public Hearing</b> (last year 2/06)<br><b>Superintendent's Final Budget Recommendation</b> (last year 2/06)<br><b>FINAL BUDGET VOTE</b> (45 days before earlier T/M) (last year 2/13)                           |

# ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE MEETINGS

2020-2021

*Revised 11/19/20 due to delay of Annual Town Meeting(s)*

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Acton-Boxborough Regional School Committee meetings are usually held on the first and third Thursdays of the month, at 7:00 p.m. in the Administration Building Auditorium. Materials are posted at [https://www.abschools.org/school\\_committee/meetings\\_agendas\\_packets\\_minutes](https://www.abschools.org/school_committee/meetings_agendas_packets_minutes) usually on the Friday night prior to each meeting. Meeting agendas are posted at least 48 hours prior on the calendar at [www.abschools.org](http://www.abschools.org) per the Open Meeting Law.

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**Summer Business Meetings:** July 1, August 13, August 27 (if needed)

**Annual Training and Workshop:** July 30

September 3

September 17

October 1

October 15

October 29

Workshop

November 5

Added meeting

November 19

December 3

December 17

January 7

January 21

Added meeting due to **Budget Saturday being cancelled**

February 4

February 11

Preliminary FY22 Budget Vote

March 4

Comprehensive FY22 Budget & Program Presentations  
(*in lieu of Budget Saturday*)

March 18

Open Budget Hearing - required by law  
(*Final Budget VOTE not later than 45 days prior  
to earlier Town Meeting*)

April 1

April 15

May 6

May 20

June 10

June 17

---

**Note:** Acton Town Meeting begins JUNE 21, 2021. Boxborough Town Meeting begins May 10, 2021.



# **TOWN OF ACTON 2021 ANNUAL ELECTION CALENDAR**

**Annual Town Election is Tuesday, March 30, 2021**

**Annual Town Meeting is TBD**

Last day to obtain nomination papers February 5, 2021

Last day to file nomination papers with Board of Registrars February 9, 2021

Last day to object / withdraw February 25, 2021

Last day to register voters March 10, 2020

Last day to post town warrant March 16, 2020

## **TOWN OFFICIALS TO BE ELECTED IN 2021 - TERM OF OFFICE**

### **Moderator**

1 Member – 1 year term

### **Acton Board of Selectmen**

1 Member - 3 year term

### **School Committee**

2 Members - 3 year term

### **Trustees Memorial Library**

1 Member - 3 year term

### **Acton Housing Authority**

1 Member – 5 year term

1 member – 4 year term (unexpired term due to resignation)

### **Water Supply District of Acton**

1 Water District Moderator - 3 years

1 Water District Commissioner – 3 year term

## **TRUSTEES - TO BE ELECTED AT ANNUAL TOWN MEETING MUST BE NOMINATED AT TOWN MEETING**

### **Temporary Moderator**

1 Member - 1 year term

### **Trustees, West Acton Citizen's Library**

1 Member – 3 year term

### **Trustees, Charlotte Goodnow Fund**

1 Member – 3 year term

### **Trustees, Elizabeth White Fund**

1 Member– 3 year term

### **Trustees, New Fireman's Relief Fund Acton**

1 Member- 3 year term



## BOXBOROUGH TOWN CLERK

29 Middle Road, Boxborough, Massachusetts 01719

Phone: (978) 264-1727 • Fax: (978) 264-3127

[emarkiewicz@boxborough-ma.gov](mailto:emarkiewicz@boxborough-ma.gov)

### ELECTION CALENDAR 2021

**Annual Town Meeting: Monday, May 10**

**Annual Town Election: Tuesday, May 18**

**Monday, January 11:** Nomination papers for elected town offices available from town clerk's office. Offices to be on the 2021 town ballot are as follows:

**Moderator**, one-year term: 1 seat

**Selectman**, three-year term: 2 seats

**School Committee**, three-year term: 1 seat

**Planning Board**, three-year term: 1 seat

**Library Trustees**, three-year term: 2 seats

**Board of Health**, three-year term: 1 seat

**Constable**, three-year term: 1 seat

**Tuesday, March 30:** Last day to file nomination papers with the Board of Registers/Town Clerk in order to be on the ballot for the May 18 Town Election. Papers are due in the Town Clerk's office by 5:00PM. A minimum of 28 signatures is required.

**Thursday, April 15:** Last day to withdraw name from nomination for town office.

**Tuesday, April 20:** Last day to register to vote for Annual Town Meeting and the Town Election. The Town Clerk's office will be open from 9:00AM-Noon on that day. Voter registration will continue at the Boxborough Police Station, 520 Mass. Ave., from Noon-8:00PM. Residents can also [register online](#) until midnight.

**Monday, May 10:** Annual Town Meeting begins at 7:00PM. Location TBD

**Tuesday, May 22:** Annual Town Election, Boxborough Town Hall, 29 Middle Road. Polls will be open from 7:00AM-8:00PM.



# WORRIED ABOUT A FRIEND OR LOVED ONE?

**YOU NEVER KNOW  
WHEN YOU MAY BE  
CALLED UPON TO  
HELP.**

**PLEASE JOIN US IN  
SAYING YES TO  
SAVING A LIFE.**

**Question, Persuade, Refer (QPR)**  
teaches three simple steps anyone can  
learn to help save a life.

***As a QPR-trained Gatekeeper you will learn to:***

- Recognize the warning signs of suicide
- Know how to offer hope
- Know how to get help and save a life



***We are unable to record QPR training sessions.***  
To sign up for one of the QPR sessions listed below,  
scan the QR code or click here: [bit.ly/ABQPR](https://bit.ly/ABQPR).



## ONLINE Training Dates and Times:

Wednesday, December 9, 2020.....	7:00pm-9:00pm
Tuesday, January 5, 2021.....	7:00pm-9:00pm
Wednesday, February 24, 2021.....	1:00pm-3:00pm
Thursday, March 25, 2021.....	7:00pm-9:00pm
Monday, April 26, 2021.....	10:00am-12:00pm
Wednesday, June 2, 2021.....	7:00pm-9:00pm

**AB CARES** IS A COMMUNITY-BASED COLLABORATIVE EFFORT THAT SEEKS TO PREVENT  
SUICIDE ACROSS THE LIFE SPAN AND SUPPORT ALL WHO ARE IMPACTED BY SUICIDE.