



## Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720  
978-264-4700  
[www.abschools.org](http://www.abschools.org)

### Acton-Boxborough Regional School Committee Meeting

May 4, 2023 at 7:00 p.m.

Administration Building Auditorium To view only: <https://www.youtube.com/actontv1>

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1. CALL TO ORDER & CHAIRPERSON'S WELCOME (7:00) - *Tessa McKinley*
  - a. ABRHS Student Representative Update - *Rohan Ravindran, Harshini Magesh, Molly Norris, Diksha Mhatre, Julia Zhou*
  - b. Public Participation
  - c. Superintendent's Update - *Peter Light*
  
2. NEW BUSINESS (7:15)
  - a. New School Building Committee membership - **VOTE** - *Tessa McKinley*
  
3. ONGOING BUSINESS (7:20)
  - a. Finance Update - *David Verdolino*
    - i. Third Quarter Financial Report
  - b. Superintendent Annual Evaluation - *Adam Klein (Addendum)*
    - i. Final Report on Status of FY23 District & Superintendent Goals - *Peter Light*
    - ii. Invitation for Public Input by June 1, 2023  
(to [aklein@abschools.org](mailto:aklein@abschools.org) and [jlalumiere@abschools.org](mailto:jlalumiere@abschools.org))
  - c. Subcommittee and Members' Report
    - i. Community Engagement - *Andrew Schwartz*
    - ii. Budget Subcommittee - *Adam Klein*
    - iii. Leadership Coalition to Combat Hate and Bias Speech - *Liz Fowlks*
  - d. Consent Agenda/Action Items - **VOTE** - *Tessa McKinley*
    - i. Approval of ABRSC Meeting Minutes of 4/13/23
  - e. Statement of Warrants and Recommendation to Approve - **VOTE** - *Tessa McKinley*

FYI

- Proposed ABRSC Meetings for 2023-2024
- CASE Annual Report III

4. ADJOURN (8:45)

Posted on April 28, 2023 at 4:00 p.m.

NEXT MEETINGS: May 18 and June 8 at ABRSC at 7:00 p.m. in the Admin. Building Auditorium

*To develop engaged, well-balanced learners through collaborative, caring relationships.*

WELLNESS • EQUITY • ENGAGEMENT



## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	5-4-2023	<b>AGENDA ITEM NUMBER</b>	1.
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<b>AGENDA ITEM TITLE</b>	Chairperson's Welcome
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<b>PRESENTER(S)</b>	Tessa McKinley
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<b>SUMMARY OF TOPIC</b>	<p>The Chair welcomes members and the public to the meeting. The Chair is also required to state if the meeting is being taped. Acton TV tapes and broadcasts most School Committee meetings.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda.</p>
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**WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?**

<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting or
	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>APPROX AGENDA TIME</b>	5 min
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<b>FOLLOW-UP</b>	
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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	5-4-2023	<b>AGENDA ITEM NUMBER</b>	1.a
<b>AGENDA ITEM TITLE</b>	ABRHS Student Representative Update		
<b>PRESENTER(S)</b>	Rohan Ravindran, Harshini Magesh, Molly Norris, Diksha Mhatre, Julia Zhou		
<b>SUMMARY OF TOPIC</b>	Our reps report at the first meeting each month and share some student perspective on current events at the High School.		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>SUGGESTED MOTION</b>	
<b>FOLLOW-UP</b>	
<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	3-5 min.
<b>ATTACHMENTS</b>	none





## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	5-4-2023	<b>AGENDA ITEM NUMBER</b>	1.b
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<b>AGENDA ITEM TITLE</b>	Public Participation
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<b>PRESENTER(S)</b>	Tessa McKinley
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<b>SUMMARY OF TOPIC</b>	Policy <a href="#">BEDH</a> , permits members of the public to speak for up to 3 minutes on items not included on the agenda. Comments regarding items on the agenda would be made during that part of the meeting. The Committee/Administration typically does not respond to comments during public participation.
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
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<b>SUGGESTED MOTION</b>	
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<b>APPROX. AGENDA TIME</b>	5 min.
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<b>ATTACHMENTS</b>	none
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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	5-4-2023	<b>AGENDA ITEM NUMBER</b>	1.c
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<b>AGENDA ITEM TITLE</b>	Superintendent's Update
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<b>PRESENTER(S)</b>	Peter Light
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<b>SUMMARY OF TOPIC</b>	Bi-weekly Superintendent's Update. This is brought to the meeting and posted to our website for families and the community the following day.
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**WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?**

<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>SUGGESTED MOTION</b>	
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
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<b>ATTACHMENTS</b>	Brought to meeting
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## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	5-4-2023	<b>AGENDA ITEM NUMBER</b>	2.a
<b>AGENDA ITEM TITLE</b>	New Business		
<b>PRESENTER(S)</b>	Peter Light		
<b>SUMMARY OF TOPIC</b>	New School Building Committee membership		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
<b>X</b>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting or
<b>X</b>	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>APPROX AGENDA TIME</b>	2 mins.
<b>FOLLOW-UP</b>	
<b>ATTACHMENTS</b>	School Building Committee Membership List

**Acton-Boxborough School Building Committee Members**  
**Effective July 1, 2023**  
***Pending School Committee Vote May 4, 2023***

**Acton-Boxborough Regional School District Staff**

Peter Light, Superintendent

~~Marie Altieri, Deputy Superintendent (retiring)~~

~~Dave Verdolino, Director of Finance and Operations (retiring)~~

Alison Warren, Gates Principal

~~Lucia Sullivan, Douglas Principal (leaving district)~~

Sheri Matthews, Director of Finance and Operations (added)

**Acton-Boxborough Regional School Committee**

~~Amy Krishnamurthy, Acton (leaving School Committee and SBC)~~

Adam Klein, Boxborough

**Town Leaders**

Jason Cole, Acton Finance Committee

Gary Kushner, Boxborough Finance Committee

David Martin, Acton Select Board

**Community Members**

Mary Brolin, Boxborough, Chair

Peter Berry, Acton

Dennis Bruce, Acton

Bob Evans, Acton

Bill Hart, Acton

Katie Raymond, Acton

Mac Reid, Boxborough





## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	5-4-2023	<b>AGENDA ITEM NUMBER</b>	3.a
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<b>AGENDA ITEM TITLE</b>	Ongoing Business
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<b>PRESENTER(S)</b>	David Verdolino
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<b>SUMMARY OF TOPIC</b>	Third Quarter Financial Report
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting or
<input type="checkbox"/>	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>APPROX AGENDA TIME</b>	20 mins.
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<b>FOLLOW-UP</b>	
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<b>ATTACHMENTS</b>	Presentation
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# Acton-Boxborough Regional School District

15 Charter Road - Acton, MA 01720  
www.abschools.org

**Finance Department**  
David A. Verdolino, Director  
(978) 264-4700  
dverdolino@abschools.org

To: Superintendent, School Committee  
From: Dave Verdolino  
Re: Q3 Financial Report for FY2023  
Date: May 4, 2023

Peter, Members –

This memo provides a companion summary to the third quarter financial reports and explanation of selected FY2023 results of operating budget and special fund activities.

## I – Operating Budget

<b>REVENUES –</b>	<b>Projected Yearend Variance as of Q3</b>	<b>\$ 1,025,854 (1.01%)</b>
	<b>Projected Yearend Variance as of Q2</b>	<b>\$ 771,282</b>

As discussed in more detail below, the primary two categories responsible for improved revenue surplus projection (from the second quarter report) are Earnings on Investments and Regional Transportation Aid. Projected budget-to-actual variances for all revenue components follow.

### **1. Chapter 70 (State Education Aid); projected surplus = \$149K (1.0%)**

The Student Opportunity Act (SOA) mandated that all districts receive a baseline increase in Chapter 70 Aid (Minimum Aid) of \$30 per student, an increase for which the District budgeted in FY2023. The final FY23 state budget, voted in a financially robust climate, unexpectedly doubled the increase to Minimum Aid districts to \$60 per student, resulting in the District's projected surplus.

### **2. Regional Transportation Aid; projected surplus = \$14K (0.6%)**

The final state regional transportation aid reimbursement rate, and final payment, will not be determined until the end of June; the District's first half payment (received in January, 2023) reflected a projected increase in total FY23 aid from our second quarter estimate. The Q3 projection extrapolates the January payment by assuming, at a minimum, that an equal payment will be received at yearend. Note that, in the House Ways & Means Committee's recently released FY2024 budget proposal, the state is considering a 100% reimbursement rate for next year; it is therefore possible that the final FY23 rate could see a further increase.

### **3. Charter Reimbursement Aid; projected surplus = \$138K (budget \$100K)**

Reimbursements and assessments relating to the Charter School program are subject to fluctuation during the year, as student data are processed. While A-B is projected to receive much more FY23 Charter Aid than budgeted, this was (as in previous years) more than offset by a greater increased assessment; see EXPENDITURES below in this section of the report.

**4. Regional Assessments; projected revenue equal to budget**

Both Acton and Boxborough are current with payments through nine months of FY2023.

**5. Medicaid Reimbursement; projected surplus = \$77K (budget \$200K)**

In FY2022, the federal government significantly changed cost reimbursement guidelines to reflect the impact of the pandemic on providing eligible medical services. While this is expected to be a one-year phenomenon, due to the timing of reimbursement payments, there has been a modest residual effect in FY2023 of those guideline changes.

**6. Investment Income; projected surplus = \$633K\* (budget \$150K)**

\* - not a typo

For two years, including through the FY2023 budget development cycle, investment interest rates continued to be depressed, at times below 0.1% (1/10<sup>th</sup> of 1%). Inflationary pressure, and responsive actions taken by the Federal Reserve have resulted in investment rates recently exceeding 5%. The projected FY2023 surplus reflects actual investment earnings thorough March 31, 2023, extrapolated through yearend.

**7. Rental Income; projected surplus = \$15K (not budgeted)**

Rental income represents the use by CASE Collaborative, at its standard member rate of \$7,500 each, of two classrooms at the Boardwalk Campus for its special needs programs. Use of space at the BWC by CASE was not anticipated in developing the FY2023 budget.

**8. Miscellaneous Income; projected surplus = \$130 (budget \$10K)**

This reflects various refunds and otherwise uncategorized revenues, the most significant of which in FY2023 (as is customarily so) are funds received from the E-Rate program, a federal subsidy for technology purchases. As specific miscellaneous revenues are not planned, the yearend variance reflects funds received through the third quarter.

In summary, the total revenue surplus for FY2023 could exceed the amount noted above by up to \$100K, the difference most likely relating to the final Transportation Aid reimbursement rate, continued increases in investment interest rates, or a combination of the two

**EXPENDITURES - Projected Yearend Variance as of Q3 (per report) <\$ 1,026,808>**

**Projected Yearend Variance as of Q3 (reclassified) <\$30,000>**

Reclassification adjustments discussed below

The District may not, by law, spend in excess of its FY2023 appropriated budget, \$102,899,440. As of the end of the third quarter, several budget categories are projected with significant yearend deficits as explained below. The District expects these projected deficits to be closed by yearend through a combination of two unrelated events: (1) normal operation of the closeout process, which identifies budget line items that had been over-encumbered during the year, and (2) reclassification of certain costs to other funding sources (e.g., ESSER, ARPA, capital and revolving funds). By doing so, it is anticipated that the District will close FY2023 with a positive budget surplus (turnback), most likely not exceeding \$200K.

Significant components of the currently projected yearend expenditure variance are discussed below, beginning on the following page; the discussion tracks to administrative areas, with line item data used as applicable for explanatory purposes.



**Admin 01 – Superintendent/School Committee; projected variance (deficit) <\$59K>**

The budget was exceeded due to furnishing and outfitting the executive assistant's office, costs of the ribbon cutting ceremony for the Boardwalk Campus project, and consultants' fees (\$24K), for assistance in strategic planning, which will be reclassified to ARPA funds receivable from Acton. After closing of encumbrances, the resulting deficit is expected to be <\$30K>.

**Admin 02 – Teaching & Learning; projected variance (deficit) <\$39K>**

The budget was exceeded due to extensive acquisition of literacy and math curriculum materials, much of which offset by state grants. There remains a large balance of encumbered funds, a portion of which should be reduced during the yearend closing. As a result, the final deficit for this category is expected to be between <\$10-20K> without need for reclassifications.

**Admin 03 – Finance Department; projected variance (surplus) \$122K (+0.5%)**

This department's budget consists overwhelmingly of non-discretionary costs, such as: debt service; employee health insurance premiums; retirement-related costs (Middlesex County Retirement System assessments, premiums for workers compensation, Medicare and retiree health insurance, and contributions to the district's OPEB Trust); and, assessments by the state's Charter School program and Minuteman Tech's program, in its last year at R.J. Grey Junior High School.

Significant projected yearend budget variances within this category are as follows:

**1. Health insurance premiums; total (employees and retirees) variance \$114K (+1.0%)**

The FY2023 budget very closely anticipated actual costs for the year. Some of the positive variance is due to reclassification of a share of insurance premium costs to Food Services, where that program's employees work. Since premiums are collected in advance, this variance is not expected to vary between now and yearend.

**2. State Assessments; net variance (deficit) <\$51K> (-7.0%)**

As of March, 2023, the state's FY2023 Charter School Tuition assessment (\$676K) was higher than had been budgeted (\$593K), a variance (deficit) of <\$83K>. *When combined with state Charter Aid (see REVENUES, item 3), the net variance (receipts minus assessment) was \$55K to the good.* This variance may change by yearend, but not materially.

Similar to the Charter program, a final accounting for participation in the School Choice program (as a receiving and sending district in FY23) is not available until student enrollment data are confirmed by the state. Due to more conservative forecasting, the district's FY23 budgeted School Choice assessment (\$135K) exceeded the final assessment (\$103K, including special education students) by \$32K.

**3. Other Insurance and Fringes; total (net) variance \$91K (+1.6%)**

Through taking advantage of prepayment discounts (county retirement assessment and liability insurance), and mixed, but overall favorable, insurance claims experience (workers compensation and property & casualty), the district had favorable budget variances in these areas which, individually, are of less financial significance to the overall appropriation.

**4. Debt Service; projected expenditures equal to budget (\$6.2 million)**

Debt service schedules are prescribed when bonds are issued; therefore, budgeting for future debt service is a generally uncomplicated exercise. The District's debt service consists of remaining bond payments for JH and SH refinancing (maturing in 2025), lower fields construction (2028), CIP program (2030) and the Boardwalk Campus schools (2050).

**Admin 04 – Human Resources Department; projected variance (deficit) <\$401K> (0.6%)**

Personnel costs have been projected to be over budget from early on this fiscal year, with the addition of special education assistants to provide specialized services to additional students on individual education plans. The resulting deficit (\$275K) was determined to be a more educationally appropriate – and cost-effective – use of resources than recommending those students for out-of-district placements. Because of the nature of these additional costs, they will be offset in the budget by additional use of Circuit Breaker reserve funds.

There had been hope that the decision to not replace certain positions, either included in the FY2023 budget or vacated during this year, would result in overall budget savings, since personnel costs generally finish under budget at yearend due to leaves of absences, and other vacancies and adjustments.

But savings from such attrition was more than offset by a significant increase in substitutes in virtually all personnel categories. Because of the variability of substitute costs between pay periods, the projected yearend deficit for substitutes has ranged between a high of <\$300K> and, more recently, around <\$200K>.

Certain personnel costs were reclassified to Food Services, taking advantage of that program’s financial strength to more appropriately account for the indirect cost of non-program employee services.

By yearend, continued positive actual results are expected to lower the nominal variance noted above; combined with the above reclassifications, and any others as may be necessary, actual spending for personnel is expected to be at or near budget.

**Admin 05 – Special Education Department; projected variance (deficit) <\$132K> (-2.2%)**

90% of this department’s budget consists of two categories: out-of-district tuition and special needs transportation. The yearend variance is likewise overwhelmingly reflective of the same categories.

**1. Tuition, including Circuit Breaker (CB) offset; total (net) variance \$16K**

Despite the apparent dire outcome shown above, the district continued its favorable trend of under spending its gross tuition budget, as shown in the following table of FY2023 results:

<u>Type of Program</u>	<u>Budget</u>	<u>Projected</u>	<u>Variance</u>
Public & Private Day	\$3,879K	\$3,443K	\$ 436K
Residential (12 students)	1,424K	1,747K	<364K>
CASE & other collaboratives	1,424K	1,488K	<64K>
Extended Year (summer) Services	<u>151K</u>	<u>142K</u>	<u>9K</u>
Gross Tuition cost	\$6,837K	\$6,821K	\$ 16K (0.2%)
Less – Circuit Breaker offset*	<u>&lt;3,305K&gt;</u>	<u>&lt;3,305K&gt;</u>	<u>-</u>
Net Tuition expenditure	\$3,532K	\$3,516K	\$ 16K

\* - Actual CB used (to offset tuition costs) represents the total received under that program during FY2022; districts must spend all funds received by the end of the subsequent FY.

**2. Special Needs Transportation; total (net) variance (deficit) <\$220K>**

Several students requiring commencement of transportation services during FY2023 were not able to be served by CASE Collaborative, due mainly to a shortage of drivers. The District faced a similar challenge with its own transportation program. As a result, the District contracted with private providers to obtain these mandated services, resulting in the significant, unplanned budget variance noted above.

It should be noted that special needs services are now eligible for CB reimbursement in the following year; therefore, a significant portion of these unbudgeted FY2023 costs will become part of the District's FY2024 CB revenue.

**Admin 06 – Education Technology Department; projected variance (deficit) <\$49K>**

The District's and individual buildings' needs for technology purchases exceeded the department's available means, despite the FY2023 budget being increased by \$100K. By deferring certain planned purchases, it is expected that the yearend deficit can be lowered to between <\$10-20K>.

**Admin 07 – Facilities and Operations Department; projected variance (deficit) <\$468K>**

Nominally, the overall budget for Facilities and Operations consists of the following categories:

<u>Category/Description</u>	<u>FY2023 Budget</u>	<u>Projected Variance</u>
Utilities (Gas, Electric, Water, Sewer)	\$1,336K	\$ 54K
Transportation	1,043K	<222K>
Supplies	170K	<19K>
Maintenance Services	839K	<377K>
Capital Outlay	<u>568K</u>	<u>96K</u>
Total Department	\$3,967K	\$<468K>

Three actions will eliminate the above currently-projected deficit by yearend:

1. Reclassifying \$141K of crossing guard costs (versus \$1,500 budgeted in Transportation line item) and up to \$89K of questioned sewer costs to ARPA funds receivable from Acton.
2. Reclassification of \$200K (estimated amount) of maintenance service costs to Fund 4003 (Capital Projects) – see further below.
3. Similar to Personnel costs, reclassifying up to \$50K to Food Services, as an appropriate means of cost allocation.

This year, there were a number of projects undertaken on an emergency basis, including: (1) repairs to Leary Field (\$78K) to rectify a sink hole that had developed, not covered by insurance; (2) construction of a replacement deck at Conant (\$40K) to provide accessible access/egress (a condition of legal building occupancy); (3) equipment and repairs to address hazardous/unsafe conditions on playing fields (\$52K); (4) installation of a safety fence along Charter Road (\$14K); previously unaddressed issues (total \$65K) relating to fire safety, elevator inspections and AHERA (asbestos inspection and management); extensive repairs to failing HVAC and boiler equipment, in excess of budget (\$52K). The Finance department will reclassify capital expenditures, initially charged to the operating budget, to Fond 4003 as appropriate.

As a result of the above reclassifications, the final budget for Facilities and Operations is expected to reflect a modest surplus.



**Instructional Programs (Buildings and Departments); variance summary as follows:**

	<u>FY2023</u> <u>Budget</u>	<u>Encumb.</u>	<u>Projected</u> <u>Variance</u>
<b>Admin 15 – Senior High</b>	\$ 482K	\$158K	-
<b>Admin 16 – Junior High</b>	234K	36K	-
<b>Admin 17 – Blanchard</b>	70K	2K	-
<b>Admin 18 – Conant</b>	64K	2K	-
<b>Admin 19 – Douglas</b>	63K	6K	-
<b>Admin 20 – Gates</b>	62K	4K	-
<b>Admin 21 – McC/Towne</b>	67K	9K	-
<b>Admin 22 – Merriam</b>	67K	7K	-
<b>Admin 08 – Performing Arts</b>	89K	24K	-
<b>Admin 09 – Visual Arts</b>	133K	7K	-
<b>Admin 10 – DEI</b>	34K	1K	-
<b>Admin 13 – Athletics</b>	116K	7K	-
<b>Admin 39 – Health/Phys. Ed.</b>	<u>31K</u>	<u>6K</u>	-
<b>Totals (FYI)</b>	\$1,512K	\$269K	

Building and department budgets have experienced cuts each of the previous two fiscal years. As a result, actual spending much more closely tracks budgeted amounts than in previous years, when net turnbacks from these cost centers could be in the \$100-200K range. While this analysis shows an expectation of zero projected variance, because the yearend closing process may result in liquidation of some encumbrances, there may ultimately be a modest net turnback ranging between \$20-30K.

**GENERAL (OPERATING) FUND PROJECTED SUMMARY -**

Summarizing the above information, as of Q3 the yearend FY2023 net turnback/surplus (revenues plus expenditures) should wind up between \$1.0 and \$1.3 million. This would closely reflect the amount (\$1.375 million) of E&D reserve voted to offset the District's FY2024 budget appropriation.

## II – Revolving Fund Accounts – Summary of Major Programs

<u>Dept./Fund</u>	<u>Program</u>	<u>Balance 7/1/22</u>	<u>---FY2023 to Date---</u>		<u>Balance 3/31/23</u>
			<u>Revenue</u>	<u>Expended</u>	
Food Services –					
3201	Nutrition	\$1,020K	\$2,891K	\$2,212K	\$1,683K
Community Education Department –					
3402	Adult Education	\$ 165K	\$1,213K	\$ 849K	\$ 529K
3403,31	Use of Facilities	157K	122K	84K	195K
3404	Driver Education	116K	206K	133K	188K
3407	Extended Day	956K	1,384K	1,136K	1,205K
Other Departments -					
3405	Athletics	\$ 1K	\$ 297K	\$ 303K	\$ <5K>
3406	All-Day Kindergarten	197K	573K	403K	367K
3416	Circuit Breaker	2,403K	1,713K	3,305K	811K
3428	Occ. Development	147K	88K	47K	187K
3429	Integrated Pre-K	43K	296K	178K	133K

Acton-Boxborough Regional School District								
FY2023 Budget Q3 Update - Revenue by Type								
Presentation to SC May 4, 2023								
Source: Munis Year-to-Date Budget Report through (3/31/2023)								
		(B)		(P)	(P) - (B)	(FYI)		
	FY2022	FY2023	FY2023	FY2023	PROJECTED	FY2024	Notes re	
ACCOUNT DESCRIPTION	ACTUAL	BUDGET	ACTUAL YTD	PROJECTED	VARIANCE	BUDGET	FY23 Projected	
STATE AID -								
Foundation Aid (Chapter 70)	15,338,911	15,492,511	11,731,302	15,641,731	149,220	15,792,511	Final Cherry Sheet	
Regional Transportation (Chapter 71)	2,105,961	2,200,000	1,106,834	2,213,668	13,668	2,241,018	1st half pmt in Jan.	
Charter School Reimbursement Aid	190,293	100,000	172,620	237,599	137,599	150,000	Final Cherry Sheet	
REGIONAL ASSESSMENTS -								
Acton (FY22 - 84.19%; FY23 - 84.02%)	67,543,928	69,689,255	52,266,941	69,689,255	-	71,669,758	Table at right	Regional Split - P/Y 84.20% C/Y 84.02%
Boxborough (FY21 - 15.81%; FY22 - 15.98%)	12,676,080	13,257,674	9,943,256	13,257,674	-	13,944,299	for parentheses	15.80% 15.98%
OTHER REVENUES -								
Medicaid Reimbursement	610,090	200,000	169,491	277,429	77,429	250,000	Per Tom B analysis	
Earnings on Investments	89,156	150,000	560,358	782,808	632,808	300,000	Extrapolate Q3 increment	
Rental Income	0	0	15,000	15,000	15,000	15,000	Received	
Miscellaneous - Operations	7,018	10,000	10,130	10,130	130	10,000	Level YTD	
Revenue Total	98,561,437	101,099,440	75,975,932	102,125,294	1,025,854	104,372,586		
% of FY Budget	102.9%		75.1%		1.0%			
APPROPRIATED FROM E&D	\$ 1,245,000	\$ 1,500,000				1,375,000		
OTHER RESERVE USAGE	\$ -	\$ 300,000				150,000		
Total Budget Sources	\$ 99,806,438	\$ 102,899,440		Variance per Q2	\$ 771,282	\$ 105,897,586		
		FY23 Appropriation				FY24 Voted Budget		
Notes re Items of significance -								
Chapter 70 (Foundation Aid)	Minimum Aid (by law \$30 pp), was increased (to \$60 pp) in the final FY23 budget.							
Chapter 71 (Regional Trans Aid)	First half reimbursement was received in January; projection extrapolates total at yearend.							
Charter Reimbursement	Reflects final FY23 budget amount.							
Medicaid Reimbursement	Projected total reimbursement revenue, estimated by consultant.							
Earnings on Investments	Projected total based on extrapolated YTD receipts.							
Rental Income	Represents credit from CASE Collaborative for use of two classrooms at Boardwalk Campus.							

<b>Acton-Boxborough Regional School District</b>				
<b>FY2023 Budget Q3 Update - OVERVIEW</b>				
<b>Presentation to SC May 4, 2023</b>				
<b><u>FY2023 Projected Financial Results -</u></b>				<b><u>Projected Variance at Y/E</u></b>
Budgeted FY2023 Revenues		\$ 101,099,440		
Projected FY2023 Revenues (per summary)		102,125,294		<b>1,025,854</b>
Budgeted FY2023 Expenditures (Total Appropriation)		\$ 102,899,440		
Projected FY2023 Expenditures (per summary)		102,929,440		<b>(30,000)</b>
Projected Estimated Net Budget Surplus -		<b>Q3 Report</b>		<b>\$ 995,854</b>
		Q2 Report		<b>\$ 457,870</b>
		Q1 Report		<b>\$ 314,969</b>
<b><u>FY2022 E&amp;D Reserve Analysis -</u></b>				<b><u>Fund Balance</u></b>
Certified E&D Balance, July 1, 2021				<b>\$ 3,245,055</b>
				3.2%
Net FY22 Turnback (before Certification adjustments)		\$ 1,311,467		
Certification adjustments, net (Prepaid expenses)		\$ (69,888)		
Budgeted Use for FY2023 Assessments		\$ (1,500,000)		
Certified E&D Balance, July 1, 2022				<b>\$ 2,986,634</b>
				2.90%



ADMIN BUDGET / Character Description	2021 Final Budget	2021 Final Actual	2022 Final Budget	2022 Final Actual	2023 Final Budget	2023 YTD Expended	2023 Projected Y/E Balance	2023 Projected (Per Memo)
<b>SUPERINTENDENT/SCHOOL COMM.</b>								
34 - Other, Legal Service	50,000	47,536	50,000	39,105	50,000	18,744		
35 - Other, Admin Supplies	57,250	47,566	49,500	102,694	49,500	119,489		
40 - Other, Travel / Conferences	-	1,349	33,600	47,297	33,600	17,146		
<b>TOTAL SUPERINTENDENT (01)</b>	<b>107,250</b>	<b>96,451</b>	<b>133,100</b>	<b>189,096</b>	<b>133,100</b>	<b>155,379</b>	<b>(59,102)</b>	<b>(30,000)</b>
						117%	< % expended	
<b>CURRICULUM &amp; INSTRUCTION</b>								
12 - Salaries, Substitutes - Instructional	10,000	-	5,000	-	12,000	10,600		
14 - Stipends, Curriculum & Instruction	135,000	113,093	119,000	112,376	124,000	55,226		
24 - Instruction Supplies	80,000	73,438	13,500	47,727	161,361	153,883		
25 - Instruction Textbooks	-	-	77,033	137,729	100,000	6,000		
26 - Instructional Services	56,500	77,429	56,500	54,437	132,500	125,094		
32 - Other, Maintenance of Equipment	-	-	-	97	-	-		
35 - Other, Admin Supplies	37,500	24,331	15,000	19,533	21,950	37,165		
40 - Other, Travel / Conferences	36,500	8,895	21,500	9,179	22,000	7,774		
<b>TOTAL CURR &amp; INSTRUCTION (02)</b>	<b>355,500</b>	<b>297,186</b>	<b>307,533</b>	<b>381,078</b>	<b>573,811</b>	<b>395,742</b>	<b>(39,131)</b>	<b>(20,000)</b>
						69%	< % expended	
<b>FINANCE</b>								
16 - Fringe, Health Insurance	7,910,233	8,183,332	8,596,603	8,711,624	9,592,784	9,362,915		
17 - Fringe, Health Insurance - Retirees	1,098,823	1,107,763	1,186,423	1,227,660	1,319,688	1,221,436	114,600	
18 - Fringe, Life / Disability Insurance	45,856	42,243	46,841	42,473	46,841	38,303		
20 - Fringe, Worker's Compensation	443,290	392,371	453,290	375,005	450,000	389,900		
21 - Fringe, Middlesex County Retirement	2,845,329	2,794,347	3,179,811	3,124,290	3,379,486	3,320,479		
22 - Fringe, Medicare	934,500	908,687	955,000	953,297	988,425	701,185		
23 - Contributions, OPEB Trust Fund	900,000	900,000	771,511	771,511	789,159	591,869		
24 - Instruction Supplies	55,000	27,453	55,000	6,201	-	-		
27 - Other, Capital Outlay	-	26,834	-	35,011	-	-		
29 - Other, Debt Service	6,204,109	6,255,606	6,236,606	6,236,605	6,202,906	6,202,905		
30 - Other, Property Casualty Insurance	276,125	257,434	231,125	252,147	260,000	281,127		
32 - Other, Maintenance of Equipment	-	12,203	3,643	2,099	3,643	710		
35 - Other, Admin Supplies	150,300	127,190	150,300	137,087	150,300	125,337		
39 - Other, Student Transportation	-	-	45,000	39,401	45,000	36,228		
40 - Other, Travel / Conferences	4,700	1,140	4,700	374	4,700	779		
43 - Other, Telephone	37,999	31,348	-	-	-	-		
44 - Other, Sewer	183,333	183,401	183,400	183,400	183,400	183,400		
48 - Assessments	634,750	826,989	790,873	898,399	957,426	831,911		
49-Other	500	14	500	-	500	-		
<b>TOTAL FINANCE (03)</b>	<b>21,724,847</b>	<b>22,078,355</b>	<b>22,890,626</b>	<b>22,996,584</b>	<b>24,374,258</b>	<b>23,288,484</b>	<b>121,551</b>	<b>122,000</b>
						96%	< % expended	



ADMIN BUDGET / Character Description	2021 Final Budget	2021 Final Actual	2022 Final Budget	2022 Final Actual	2023 Final Budget	2023 YTD Expended	2023 Projected Y/E Balance	2023 Projected (Per Memo)
<b>PERSONNEL</b>								
01 - Salaries, Teaching	40,119,639	41,620,079	41,857,225	41,727,509	43,782,463	29,909,891		
02 - Salaries, Principals	2,564,667	2,621,088	2,570,551	2,615,292	2,612,285	2,113,034		
03 - Salaries, Central Administration	1,354,186	1,355,249	1,596,132	1,590,954	1,596,213	1,214,077		
04 - Salaries, Support Staff	12,711,004	10,949,329	12,710,700	12,038,207	12,664,426	9,600,539		
05 - Salaries, Athletics	695,099	674,187	717,861	680,809	741,441	612,059		
06 - Salaries, Buildings	933,741	908,004	987,230	907,967	822,877	716,651		
07 - Salaries, Custodial	1,574,089	1,635,997	1,703,681	1,641,056	1,774,818	1,442,265		
11 - Salaries, Substitutes - Miscellaneous	-	6,650	7,000	7,640	7,000	9,360		
12 - Salaries, Substitutes - Instructional	684,000	702,130	684,000	828,216	714,000	798,024		
13 - Salaries, Overtime	191,250	161,460	222,000	229,038	220,000	189,551		
14 - Stipends, Curriculum & Instruction	8,000	97,183	15,600	12,150	23,000	23,000		
15 - Fringe, Course Reimbursement	105,000	83,822	163,286	200,459	220,000	82,459		
19 - Fringe Unemployment	40,000	3,800	100,000	135,686	50,000	53,624		
35 - Other, Admin Supplies	71,000	64,235	76,000	87,404	86,500	89,037		
40 - Other, Travel / Conferences	3,500	1,049	3,500	2,468	3,500	1,543		
<b>TOTAL PERSONNEL (04)</b>	<b>61,055,175</b>	<b>60,884,262</b>	<b>63,414,766</b>	<b>62,704,853</b>	<b>65,318,523</b>	<b>46,855,114</b>	<b>(400,811)</b>	<b>-</b>
						72%	< % expended	
<b>PUPIL SERVICES</b>								
08 - Salaries, Home Instruction	3,000	-	1,000	-	2,000	100		
09 - Salaries, Miscellaneous Student Serv	158,000	218,913	210,000	266,021	270,000	324,570		
11 - Salaries, Substitutes - Miscellaneous	-	-	-	-	-	-		
12 - Salaries, Substitutes - Instructional	5,000	357	3,500	1,797	3,500	281		
14 - Stipends, Curriculum & Instruction	-	-	10,000	-	5,000	5,873		
24 - Instruction Supplies	80,250	62,100	77,750	83,870	86,855	70,964		
25 - Instruction Textbooks	1,000	-	-	-	-	-		
26 - Instructional Services	417,500	341,874	377,500	371,801	436,000	145,036		
27 - Other, Capital Outlay	-	-	-	-	-	-		
32 - Other, Maintenance of Equipment	-	-	1,000	-	1,000	-		
34 - Other, Legal Service	65,000	112,045	65,000	59,679	70,000	20,535		
35 - Other, Admin Supplies	25,500	41,691	25,500	42,025	26,000	20,562		
38 - Other, Sped Transportation	1,869,463	1,802,865	1,751,981	1,605,761	1,723,981	1,583,726		
40 - Other, Travel / Conferences	13,000	12,988	23,000	18,670	24,800	14,810		
41 - Other, Sped Tuition	4,515,197	4,930,071	4,226,022	3,806,317	3,531,852	1,435,150	16,822	
<b>TOTAL PUPIL SERVICES (05)</b>	<b>7,152,910</b>	<b>7,522,904</b>	<b>6,772,253</b>	<b>6,255,942</b>	<b>6,180,988</b>	<b>3,621,607</b>	<b>(132,397)</b>	<b>(132,000)</b>
						59%	< % expended	



ADMIN BUDGET / Character Description	2021 Final Budget	2021 Final Actual	2022 Final Budget	2022 Final Actual	2023 Final Budget	2023 YTD Expended	2023 Projected Y/E Balance	2023 Projected (Per Memo)
<b>INFORMATION TECHNOLOGY</b>								
14 - Stipends, Curriculum & Instruction	6,200	-	3,000	-	1,000	-		
24 - Instruction Supplies	186,809	284,857	297,718	245,311	375,500	404,576		
26 - Instructional Services	4,000	-	2,000	-	2,000	-		
27 - Other, Capital Outlay	-	-	-	-	-	11,000		
32 - Other, Maintenance of Equipment	56,000	16,577	10,000	104,417	26,000	23,471		
35 - Other, Admin Supplies	187,800	168,858	217,745	330,256	267,500	303,161		
39 - Other, Student Transportation	-	-	2,300	2,208	2,300	1,876		
40 - Other, Travel / Conferences	9,000	2,800	5,600	-	4,700	933		
43 - Other, Telephone	49,000	22,170	78,799	62,434	114,000	43,297		
<b>TOTAL INFORMATION TECH (06)</b>	<b>498,809</b>	<b>495,262</b>	<b>617,162</b>	<b>744,626</b>	<b>793,000</b>	<b>788,314</b>	<b>(48,761)</b>	<b>(20,000)</b>
						99%	< % expended	
<b>FACILITIES</b>								
06 - Salaries, Buildings	30,000	6,973	30,000	16,666	30,000	1,012		
27 - Other, Capital Outlay	-	109,205	66,890	90,141	66,890	-		
28 - Other, Capital - CIP	1,073	-	345,250	310,794	501,500	238,299		
31 - Other, Maintenance Buildings & Gro	720,300	752,939	735,300	763,294	735,300	851,425		
32 - Other, Maintenance of Equipment	72,250	96,570	74,000	93,976	74,000	93,359		
35 - Other, Admin Supplies	7,720	10,903	15,156	10,600	15,156	14,344		
37 - Other, Custodial Supplies	155,000	74,177	155,000	139,563	155,000	152,752		
39 - Other, Student Transportation	1,032,216	857,165	1,042,980	1,028,102	1,042,980	1,135,860		
40 - Other, Travel / Conferences	10,707	2,250	10,800	2,294	10,800	1,414		
42 - Other, Utilities	1,335,000	917,446	1,081,500	1,232,005	1,236,500	682,833		
44 - Other, Sewer	103,000	93,594	99,000	50,252	99,000	-		
<b>TOTAL FACILITIES (07)</b>	<b>3,467,266</b>	<b>2,921,222</b>	<b>3,655,876</b>	<b>3,737,687</b>	<b>3,967,126</b>	<b>3,171,298</b>	<b>(468,157)</b>	<b>50,000</b>
						80%	< % expended	
<b>MUSIC</b>								
04 - Salaries, Support Staff	6,541	-	6,672	-	6,672	2,104		
24 - Instruction Supplies	60,598	34,082	60,020	41,515	44,520	32,537		
26 - Instructional Services	-	450	-	-	-	494		
27 - Other, Capital Outlay	-	17,043	-	14,290	15,500	4,169		
32 - Other, Maintenance of Equipment	13,325	3,560	13,592	7,455	13,592	6,250		
35 - Other, Admin Supplies	-	-	-	425	-	8,254		
39 - Other, Student Transportation	6,878	-	7,016	8,766	7,016	6,386		
40 - Other, Travel / Conferences	2,144	-	2,187	2,421	2,187	895		
<b>TOTAL MUSIC (08)</b>	<b>89,486</b>	<b>55,135</b>	<b>89,487</b>	<b>74,871</b>	<b>89,487</b>	<b>61,089</b>	<b>-</b>	<b>-</b>
						68%	< % expended	



ADMIN BUDGET / Character Description	2021 Final Budget	2021 Final Actual	2022 Final Budget	2022 Final Actual	2023 Final Budget	2023 YTD Expended	2023 Projected Y/E Balance	2023 Projected (Per Memo)
<b>ART</b>								
24 - Instruction Supplies	118,958	81,344	118,958	122,679	126,158	122,072		
26 - Instructional Services	1,500	-	1,500	-	-	-		
32 - Other, Maintenance of Equipment	2,000	6,490	2,000	2,343	2,000	1,682		
35 - Other, Admin Supplies	1,000	748	1,000	-	-	210		
40 - Other, Travel / Conferences	4,500	960	4,500	2,496	4,800	1,455		
<b>TOTAL ART (09)</b>	<b>127,958</b>	<b>89,542</b>	<b>127,958</b>	<b>127,519</b>	<b>132,958</b>	<b>125,419</b>	-	-
						94%	< % expended	
<b>DIVERSITY, EQUITY &amp; INCLUSION</b>								
09 - Salaries, Miscellaneous Student Serv	76,000	40,681	67,000	32,970	-	-		
11 - Salaries, Substitutes - Miscellaneous	8,000	1,405	8,000	600	-	-		
24 - Instruction Supplies	19,200	1,673	9,000	24,301	-	2,615		
25 - Instruction Textbooks	5,000	3,336	5,000	1,827	5,000	1,309		
26 - Instructional Services	136,000	103,467	184,000	63,781	8,000	-		
35 - Other, Admin Supplies	52,140	39,129	63,000	63,949	16,400	13,889		
38 - Other, Sped Transportation	8,000	10,718	5,000	4,389	-	-		
40 - Other, Travel / Conferences	8,500	3,208	7,000	4,819	5,000	3,568		
<b>TOTAL DEI (10)</b>	<b>312,840</b>	<b>203,617</b>	<b>348,000</b>	<b>196,636</b>	<b>34,400</b>	<b>21,381</b>	-	-
						62%	< % expended	
<b>ATHLETICS</b>								
32 - Other, Maintenance of Equipment	10,000	486	10,000	2,992	10,000	2,473		
36 - Other, Athletic Supplies	100,750	46,028	98,850	101,478	102,450	104,374		
40 - Other, Travel / Conferences	2,000	305	4,000	393	4,000	1,213		
<b>TOTAL ATHLETICS (13)</b>	<b>113,850</b>	<b>47,529</b>	<b>112,850</b>	<b>104,863</b>	<b>116,450</b>	<b>108,060</b>	-	-
						93%	< % expended	
<b>SENIOR HIGH</b>								
01 - Salaries, Teaching	133,955	110,495	137,975	73,104	136,700	70,570		
04 - Salaries, Support Staff	5,500	987	5,500	819	4,600	9,441		
14 - Stipends, Curriculum & Instruction	19,000	16,894	19,000	16,484	17,480	29,795		
24 - Instruction Supplies	210,700	98,486	180,930	156,732	160,793	115,362		
25 - Instruction Textbooks	41,950	61,921	44,450	39,671	42,734	20,636		
26 - Instructional Services	9,000	6,200	10,000	14,900	11,217	5,275		
31 - Other, Maintenance Buildings & Gro	20,000	8,712	20,000	29,671	15,800	7,845		
32 - Other, Maintenance of Equipment	28,000	10,434	25,000	11,839	23,000	16,400		
35 - Other, Admin Supplies	58,000	39,092	56,500	122,145	53,084	42,098		
39 - Other, Student Transportation	250	-	250	-	230	-		
40 - Other, Travel / Conferences	20,600	6,315	20,500	4,888	16,560	4,602		
<b>TOTAL SENIOR HIGH (15)</b>	<b>546,955</b>	<b>389,081</b>	<b>520,105</b>	<b>470,253</b>	<b>482,198</b>	<b>322,024</b>	-	-
						67%	< % expended	



ADMIN BUDGET / Character Description	2021 Final Budget	2021 Final Actual	2022 Final Budget	2022 Final Actual	2023 Final Budget	2023 YTD Expended	2023 Projected Y/E Balance	2023 Projected (Per Memo)
<b>JUNIOR HIGH</b>								
01 - Salaries, Teaching	45,537	45,379	46,031	73,762	47,182	33,654		
14 - Stipends, Curriculum & Instruction	5,500	3,406	5,500	5,672	5,500	4,090		
24 - Instruction Supplies	128,021	88,393	130,699	100,560	117,699	92,087		
25 - Instruction Textbooks	43,198	9,485	25,135	4,775	25,135	4,680		
26 - Instructional Services	10,000	2,160	10,000	2,100	10,000	-		
32 - Other, Maintenance of Equipment	1,000	2,577	3,500	3,043	3,500	3,188		
35 - Other, Admin Supplies	26,123	19,650	23,000	11,740	20,647	10,251		
40 - Other, Travel / Conferences	4,575	1,279	4,500	3,056	4,500	2,352		
<b>TOTAL JUNIOR HIGH (16)</b>	<b>263,954</b>	<b>172,726</b>	<b>248,365</b>	<b>208,263</b>	<b>234,163</b>	<b>150,452</b>	-	-
						64%	< % expended	
<b>BLANCHARD</b>								
24 - Instruction Supplies	49,781	32,416	65,680	39,777	53,148	50,166		
25 - Instruction Textbooks	32,050	10,014	-	15,474	-	8,789		
26 - Instructional Services	-	100	6,000	7,550	10,000	-		
31 - Other, Maintenance Buildings & Gro	-	55	100	47	500	-		
32 - Other, Maintenance of Equipment	3,000	2,846	3,000	4,013	2,500	2,130		
35 - Other, Admin Supplies	4,500	2,141	-	4,383	1,500	2,790		
40 - Other, Travel / Conferences	6,000	150	6,000	417	2,000	1,638		
<b>TOTAL BLANCHARD (17)</b>	<b>95,831</b>	<b>47,722</b>	<b>80,780</b>	<b>71,661</b>	<b>69,648</b>	<b>66,762</b>	-	-
						96%	< % expended	
<b>CONANT</b>								
24 - Instruction Supplies	49,400	-	40,688	32,116	38,392	35,375		
25 - Instruction Textbooks	23,100	24,501	8,535	13,151	6,209	11,302		
26 - Instructional Services	1,200	21,955	1,200	1,600	1,200	4,645		
27 - Other, Capital Outlay	2,000	-	4,000	-	4,000	-		
32 - Other, Maintenance of Equipment	5,000	18	4,000	1,825	3,000	1,904		
35 - Other, Admin Supplies	8,500	1,412	10,500	5,564	9,500	3,952		
40 - Other, Travel / Conferences	1,500	2,785	1,500	271	1,500	-		
<b>TOTAL CONANT (18)</b>	<b>91,200</b>	<b>50,671</b>	<b>70,923</b>	<b>54,620</b>	<b>64,301</b>	<b>57,202</b>	-	-
						89%	< % expended	
<b>DOUGLAS</b>								
24 - Instruction Supplies	37,710	31,779	44,378	33,367	40,823	31,698		
25 - Instruction Textbooks	30,015	8,149	14,469	1,520	11,031	8,798		
32 - Other, Maintenance of Equipment	2,000	1,974	2,000	4,824	2,000	2,588		
35 - Other, Admin Supplies	8,500	1,917	3,500	4,007	3,500	1,845		
40 - Other, Travel / Conferences	5,673	727	5,738	1,615	5,738	4,004		
<b>TOTAL DOUGLAS (19)</b>	<b>83,898</b>	<b>44,655</b>	<b>70,085</b>	<b>45,333</b>	<b>63,092</b>	<b>48,933</b>	-	-
						78%	< % expended	



ADMIN BUDGET / Character Description	2021 Final Budget	2021 Final Actual	2022 Final Budget	2022 Final Actual	2023 Final Budget	2023 YTD Expended	2023 Projected Y/E Balance	2023 Projected (Per Memo)
<b>GATES</b>								
24 - Instruction Supplies	43,548	17,995	33,676	33,489	35,207	30,655		
25 - Instruction Textbooks	24,500	20,756	13,392	5,143	6,180	2,781		
26 - Instructional Services	2,000	200	2,000	1,959	10,000	2,000		
31 - Other, Maintenance Buildings & Gro	600	375	600	-	100	29		
32 - Other, Maintenance of Equipment	7,000	4,365	7,100	4,387	5,000	1,059		
35 - Other, Admin Supplies	3,000	2,682	4,000	1,427	4,300	4,632		
40 - Other, Travel / Conferences	3,000	729	2,000	3,020	1,500	-		
<b>TOTAL GATES (20)</b>	<b>83,648</b>	<b>47,102</b>	<b>62,768</b>	<b>49,425</b>	<b>62,287</b>	<b>41,156</b>	-	-
						66%	< % expended	
<b>McCARTHY-TOWNE</b>								
24 - Instruction Supplies	55,303	48,435	46,206	48,035	42,303	35,199		
25 - Instruction Textbooks	25,500	8,660	16,917	7,178	-	3,444		
26 - Instructional Services	10,000	350	10,000	9,300	10,000	-		
31 - Other, Maintenance Buildings & Gro	-	-	-	1,934	-	853		
32 - Other, Maintenance of Equipment	1,300	2,455	1,200	2,765	1,200	1,157		
35 - Other, Admin Supplies	3,000	3,682	4,500	6,333	4,500	6,844		
40 - Other, Travel / Conferences	19,000	625	12,000	325	9,000	959		
<b>TOTAL McCARTHY-TOWNE (21)</b>	<b>114,103</b>	<b>64,207</b>	<b>90,823</b>	<b>75,870</b>	<b>67,003</b>	<b>48,456</b>	-	-
						72%	< % expended	
<b>MERRIAM</b>								
24 - Instruction Supplies	43,500	20,924	40,215	43,894	50,175	35,555		
25 - Instruction Textbooks	33,500	23,173	1,575	12,244	-	14,613		
26 - Instructional Services	10,000	-	8,000	-	7,000	-		
31 - Other, Maintenance Buildings & Gro	-	4,183	9,000	2,032	4,500	582		
32 - Other, Maintenance of Equipment	4,000	2,297	2,000	2,442	2,000	1,928		
35 - Other, Admin Supplies	4,749	3,230	10,500	5,312	3,500	4,332		
40 - Other, Travel / Conferences	-	-	3,000	838	-	-		
<b>TOTAL MERRIAM (22)</b>	<b>95,749</b>	<b>53,807</b>	<b>74,290</b>	<b>66,762</b>	<b>67,175</b>	<b>57,010</b>	-	-
						85%	< % expended	
<b>PHYSICAL EDUCATION</b>								
24 - Instruction Supplies	28,972	17,216	28,972	29,822	28,972	23,530		
35 - Other, Admin Supplies	1,000	-	1,000	40	1,000	139		
40 - Other, Travel / Conferences	1,500	-	1,500	325	1,500	300		
<b>TOTAL PHYSICAL ED (37)</b>	<b>31,472</b>	<b>17,216</b>	<b>31,472</b>	<b>30,187</b>	<b>31,472</b>	<b>23,969</b>	-	-
						76%	< % expended	

ADMIN BUDGET / Character Description	2021 Final Budget	2021 Final Actual	2022 Final Budget	2022 Final Actual	2023 Final Budget	2023 YTD Expended	2023 Projected Y/E Balance	2023 Projected (Per Memo)
<b>SPECIAL PROJECTS</b>								
09 - Salaries, Miscellaneous Student Services					10,000	18,900		
11 - Salaries, Substitutes - Miscellaneous					8,000	400		
26 - Instructional Services					1,500	700		
35 - Other, Admin Supplies					23,500	16,342		
40 - Other, Travel / Conferences					1,000	-		
<b>TOTAL SPECIAL PROJECTS (29)</b>	-	-	-	-	<b>44,000</b>	<b>36,342</b>	-	-
						83%		
<b>TOTAL CONTINGENCY (01/99)</b>	<b>500,000</b>	<b>164,935</b>	-	<b>103,655</b>	-	-	-	-
<b>OPERATING BUDGET TOTAL</b>	<b>96,912,701</b>	<b>95,743,587</b>	<b>99,719,122</b>	<b>98,689,785</b>	<b>102,899,440</b>	<b>79,444,193</b>	<b>\$(1,026,808)</b>	<b>\$ (30,000)</b>
proof >>>	96,912,701	95,743,587	99,719,222	99,689,787	102,899,440	77%	< % expended	



**ACTON BOXBOROUGH REGIONAL SCHOOL DISTRICT**

**SPECIAL REVENUE, REVOLVING, AND GIFT FUNDS**

3/31/2023

		Fund Balance 7/1/2022	Fund Balance Transfers	Receipts	Reimbursements Receivable	Expenses	Prepaid Revenue Adj.	Munis Balance as of 03/31/2023
<b>LUNCH</b>								
3201	LUNCH	1,020,123.48	0.00	2,508,743.27	382,433.36	2,211,847.06	(16,848.31)	1,682,604.74
3360	SCHOOL LUNCH PRIVATE GRANTS / GIFTS	0.00		0.00		0.00		0.00
<b>SUPERINTENDENT</b>								
3311	SUPERINTENDENT GIFTS	226.15		0.00		0.00		226.15
<b>DISTRICTWIDE</b>								
3353	DISTRICT WIDE GIFTS	2.00		0.00		0.00		2.00
3356	ABSAF: MIDDLESEX BANK	0.00		0.00		0.00		0.00
<b>TEACHING &amp; LEARNING</b>								
3318	PARENT INVOLVEMENT PROJECT	14,768.80		1,850.00		4,201.36		12,417.44
3323	CURRICULUM GIFT	1,295.14	0.00	0.00		1,177.15		117.99
3362	STEAM CURRICULUM	1,299.34		0.00		1,168.54		130.80
3401	SCHOOL CHOICE	8,903.45		44,292.00		40,929.30		12,266.15
3406	ADK	196,748.39	0.00	573,015.00		402,960.97		366,802.42
<b>EDUCATION TECH</b>								
3504	LOST TECHNOLOGY	3,167.00		1,360.00		4,850.00		(323.00)
<b>FINANCE</b>								
3018	CIRCUIT BREAKER	2,403,360.00		1,713,126.00		3,305,360.00		811,126.00
3501	INSURANCE REIMB	17,102.82		127,626.87		119,118.01		25,611.68
<b>FACILITIES</b>								
4002	DOUGLAS SCHOOL FEASIBILITY STUDY	56,587.15	0.00	0.00		0.00		56,587.15
4003	CAPITAL STABILIZATION FUND	1,044,984.81	(300,000.00)	22,258.88		0.00		767,243.29
4004	CAPITAL PROJECTS FUND	1,164,025.28	0.00	0.00		89,707.62		1,074,317.66
4005	DOUGLAS / GATES SCHOOL CONSTRUCTION	17,037,674.91	0.00	3,714,592.00		16,638,763.32		4,113,503.59
4006	TRANSPORTATION STABILIZATION FUND	0.00	0.00	0.00		0.00		0.00
3328	EVERSOURCE POWER DOWN PROJECT	5,144.00		0.00		30,595.00		(25,451.00)
3329	FRIENDS OF LOWER FIELDS	0.00		0.00		0.00		0.00
3342	WEST ACTON BOARDWALK	9,857.40		0.00		0.00		9,857.40
3386	WELCOME CENTER	0.00		31,826.70		2,500.00		29,326.70
3418	TRANSPORTATION	29,421.75		24,335.72		24,972.83		28,784.64
<b>COMMUNITY EDUCATION</b>								
3402	COMMUNITY ED	165,281.27	0.00	1,366,383.98		849,448.09	(153,025.94)	529,191.22
3403	USE OF FACILITIES	21,188.07		73,746.02		45,413.30		49,520.79
3404	DRIVERS' ED	115,652.84	0.00	209,614.70		133,149.25	(3,763.50)	188,354.79
3407	EXTENDED DAY PROGRAMS	956,942.41	0.00	1,383,565.41		1,135,860.20		1,204,647.62
3361	COMMUNITY ED PRIVATE GIFTS / GRANTS	0.00		0.00		0.00		0.00
3431	LOWER FIELDS FACILITY RENTAL REVOLVING	136,079.75	0.00	48,301.72		38,795.66		145,585.81
<b>SPECIAL EDUCATION</b>								
3428	ODP / PACE TUITIONS REVOLVING	146,700.98		87,617.80		47,182.54		187,136.24
3429	AD INTEGRATED PRESCHOOL	43,040.01		296,101.89		177,980.83	(27,692.00)	133,469.07
3357	SPECIAL EDUCATION PRIVATE GRANTS / GIFTS	0.00	0.00	0.00		0.00		0.00
<b>PRINCIPAL SUPPORT</b>								
3358	STUDENT ASSISTANCE - HOMELESS / FOOD IN	1,382.00		0.00		306.91		1,075.09





**ACTON BOXBOROUGH REGIONAL SCHOOL DISTRICT**

**SPECIAL REVENUE, REVOLVING, AND GIFT FUNDS**

3/31/2023

		Fund Balance 7/1/2022	Fund Balance Transfers	Receipts	Reimbursements Receivable	Expenses	Prepaid Revenue Adj.	Munis Balance as of 03/31/2023
<b>JUNIOR HIGH</b>								
3305	JUNIOR HIGH GIFTS	3,950.52		4,825.00		3,910.91		4,864.61
3312	ABSAF:JH EXTRACURRICULAR	3,043.95	0.00	4,500.00		952.36		6,591.59
3327	DRAGONFLY THEATER	74,930.10		25,000.00		4,000.92		95,929.18
3411	LOST BOOKS -JUNIOR HIGH	2,780.73		40.00		0.00		2,820.73
3421	JH STORE REVOLVING	215.53		260.00		0.00		475.53
3422	JH THEATER REVOLVING	10,752.86	0.00	22,225.00		16,486.34		16,491.52
<b>BLANCHARD</b>								
3348	BLANCHARD GIFTS	11,522.94	0.00	4,950.00		4,956.80		11,516.14
3408	BLANCHARD AM/PM XD	8,855.67	0.00	0.00		0.00		8,855.67
3365	BLANCHARD PLAYGROUND GIFTS	0.00	0.00	0.00		0.00		0.00
<b>CONANT</b>								
3334	CONANT PTO	0.00	0.00	0.00		0.00		0.00
3343	CONANT ENRICHMENT GIFT	16,652.40	0.00	0.00		4,080.00		12,572.40
3349	CONANT GIFTS	1,049.50		3,000.00		931.18		3,118.32
<b>DOUGLAS</b>								
3335	DOUGLAS PTO	0.00		0.00		0.00		0.00
3350	DOUGLAS GIFTS	297.50		5,698.50		4,361.70		1,634.30
3409	DOUG: DAWN/DUSK	60,936.72	0.00	0.00		0.00		60,936.72
<b>GATES</b>								
3336	GATES PTO	0.00	0.00	0.00		0.00		0.00
3339	GATES GIFTS	20,589.01		1,502.87		125.00		21,966.88
3344	GATES ENRICHMENT GIFT	58,914.16	0.00	0.00		31,658.63		27,255.53
<b>MCCARTHY TOWNE</b>								
3337	MCCARTHY PTO	0.00	0.00	0.00		0.00		0.00
3345	MCT ENRICHMENT GIFT	38,100.29	0.00	0.00		16,736.62		21,363.67
3351	MCCARTHY TOWNE GIFTS	311.63		24,756.67		15,351.92		9,716.38
<b>MERRIAM</b>								
3338	MERRIAM PTO	0.00	0.00	0.00		0.00		0.00
3352	MERRIAM GIFTS	109.58		960.00		1,069.58		0.00
3410	MERRIAM AM/PM	7,313.36	0.00	0.00		0.00		7,313.36
<b>OPEB</b>								
7001	OTHER POSTEMPLOYMENT BENEFITS	8,690,204.09		820,533.78		0.00		9,510,737.87

AS OF 4/20/23

FOR 2023 99							
	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
01 SCHOOL COM / SUPERINTENDEN	133,100.00	0.00	133,100.00	155,379.05	17,690.01	-39,969.06	130.0%
02 TEACHING & LEARNING	290,500.00	283,311.00	573,811.00	395,743.28	140,049.38	38,018.34	93.4%
03 FINANCE	24,429,258.00	-55,000.00	24,374,258.00	23,288,487.20	245,461.78	840,309.02	96.6%
04 HUMAN RESOURCES	65,318,523.00	0.00	65,318,523.00	46,855,115.53	18,408,492.87	54,914.60	99.9%
05 SPECIAL EDUCATION	6,124,083.00	56,905.00	6,180,988.00	3,621,607.95	2,484,117.99	75,262.06	98.8%
06 EDUCATION TECHNOLOGY	738,000.00	55,000.00	793,000.00	788,314.66	54,992.90	-50,307.56	106.3%
07 FACILITIES & OPERATIONS	3,967,126.00	0.00	3,967,126.00	3,171,299.15	457,903.90	337,922.95	91.5%
08 PERFORMING ARTS	89,487.00	0.00	89,487.00	61,089.32	23,746.00	4,651.68	94.8%
09 VISUAL ARTS	132,958.00	0.00	132,958.00	125,419.67	6,774.13	764.20	99.4%
10 DIVERSITY, EQUITY & INCLUS	233,000.00	-198,600.00	34,400.00	21,380.94	543.99	12,475.07	63.7%
13 ATHLETICS	116,450.00	0.00	116,450.00	108,060.38	6,841.37	1,548.25	98.7%
15 SENIOR HIGH PRINCIPAL	520,105.00	-37,907.00	482,198.00	322,025.17	157,788.21	2,384.62	99.5%
16 JUNIOR HIGH PRINCIPAL	249,516.00	-15,353.00	234,163.00	150,593.20	35,542.26	48,027.54	79.5%
17 BLANCHARD PRINCIPAL	95,000.00	-25,352.00	69,648.00	66,762.22	2,335.98	549.80	99.2%
18 CONANT PRINCIPAL	83,000.00	-18,699.00	64,301.00	57,201.01	1,780.42	5,319.57	91.7%
19 DOUGLAS PRINCIPAL	81,616.00	-18,524.00	63,092.00	48,934.62	5,596.33	8,561.05	86.4%
20 GATES PRINCIPAL	73,876.00	-11,589.00	62,287.00	41,156.33	3,512.79	17,617.88	71.7%
21 MCCARTHY TOWNE PRINCIPAL	104,406.00	-37,403.00	67,003.00	48,455.27	9,406.39	9,141.34	86.4%
22 MERRIAM PRINCIPAL	87,964.00	-20,789.00	67,175.00	57,009.97	7,402.61	2,762.42	95.9%
29 SPECIAL PROJECTS	0.00	44,000.00	44,000.00	36,342.20	3,955.67	3,702.13	91.6%
39 PHYSICAL ED/ HEALTH ED	31,472.00	0.00	31,472.00	23,968.95	1,064.06	6,438.99	79.5%
<b>GRAND TOTAL</b>	<b>102,899,440.00</b>	<b>0.00</b>	<b>102,899,440.00</b>	<b>79,444,346.07</b>	<b>22,074,999.04</b>	<b>1,380,094.89</b>	<b>98.7%</b>

\*\* END OF REPORT - Generated by wenshu Zhao \*\*

AS OF 4/20/23

FOR 2023 99							
ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED	
01 SALARIES, TEACHING							
43,966,345.00	0.00	43,966,345.00	30,014,115.49	13,747,154.57	205,074.94	99.5%	
02 SALARIES, PRIN/A PRI							
2,612,285.00	0.00	2,612,285.00	2,113,034.08	482,479.50	16,771.42	99.4%	
03 SALARIES, CNTRL ADMN							
1,596,213.00	0.00	1,596,213.00	1,214,076.54	285,698.94	96,437.52	94.0%	
04 SALARIES, SUPP STAFF							
12,676,098.00	-7,072.00	12,669,026.00	9,609,980.03	3,279,737.37	-220,691.40	101.7%	
05 SALARIES, ATHLETICS							
741,441.00	0.00	741,441.00	612,058.68	56,313.40	73,068.92	90.1%	
06 SALARIES, BUILDINGS							
852,877.00	0.00	852,877.00	717,662.88	192,049.73	-56,835.61	106.7%	
07 SALARIES, CUSTODIAL							
1,774,818.00	0.00	1,774,818.00	1,442,265.03	395,475.82	-62,922.85	103.5%	
08 SALARIES, HOME INSTR							
2,000.00	0.00	2,000.00	100.00	0.00	1,900.00	5.0%	
09 SALARIES, MISC PS							
292,000.00	0.00	292,000.00	354,070.28	0.00	-62,070.28	121.3%	
11 SALARIES, SUBS MISC							
15,000.00	0.00	15,000.00	9,760.41	0.00	5,239.59	65.1%	
12 SALARIES, SUBS INSTR							
722,500.00	0.00	722,500.00	798,305.03	12,393.54	-88,198.57	112.2%	
13 SALARIES, OVERTIME							
220,000.00	0.00	220,000.00	189,551.42	0.00	30,448.58	86.2%	
14 STIPENDS, CURR/INSTR							
172,500.00	-1,520.00	170,980.00	122,589.12	4,635.45	43,755.43	74.4%	
15 FRINGES, OTHER REIMB							
220,000.00	0.00	220,000.00	82,459.33	0.00	137,540.67	37.5%	
16 FRINGES, HLTH INSUR							
9,592,784.00	0.00	9,592,784.00	9,362,915.39	3,368.00	226,500.61	97.6%	
17 FRINGES, H INSUR RET							
1,319,688.00	0.00	1,319,688.00	1,221,436.64	0.00	98,251.36	92.6%	
18 FRINGES, LIF/DIS INS							
46,841.00	0.00	46,841.00	38,303.70	0.00	8,537.30	81.8%	
19 FRINGES, UNEMPLYMNT							
50,000.00	0.00	50,000.00	53,623.95	0.00	-3,623.95	107.2%	
20 FRINGES, WORKRS COMP							
450,000.00	0.00	450,000.00	389,900.36	0.00	60,099.64	86.6%	
21 FRINGES, MCRS							
3,379,486.00	0.00	3,379,486.00	3,320,479.00	0.00	59,007.00	98.3%	
22 FRINGES, MEDICARE							
988,425.00	0.00	988,425.00	701,185.13	0.00	287,239.87	70.9%	
23 CONTRIB OPEB TRUST F							
789,159.00	0.00	789,159.00	591,869.25	197,289.75	0.00	100.0%	



AS OF 4/20/23

FOR 2023 99							
24 INSTRUCT SUPPLIES	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
24 INSTRUCT SUPPLIES							
1,422,653.00		-55,619.00	1,367,034.00	1,230,723.48	100,462.51	35,848.01	97.4%
25 INSTRUCT CURRICULUM							
209,435.00		-18,274.00	191,161.00	82,352.68	97,518.09	11,290.23	94.1%
26 INSTRUCT SERVICES							
589,675.00		51,742.00	641,417.00	287,544.12	208,872.22	145,000.66	77.4%
27 OTHER, CAP OUTLAY							
85,890.00		0.00	85,890.00	15,169.31	16,389.00	54,331.69	36.7%
28 OTHER, CAPITAL - CIP							
502,000.00		0.00	502,000.00	238,299.03	148,790.00	114,910.97	77.1%
29 OTHER, DEBT SERVICE							
6,202,906.00		0.00	6,202,906.00	6,202,905.00	0.00	1.00	100.0%
30 OTHER, PROP/CASUALTY							
260,000.00		0.00	260,000.00	281,127.48	0.00	-21,127.48	108.1%
31 OTHER, MAINT BLDG/GR							
760,700.00		-4,000.00	756,700.00	862,532.38	155,065.95	-260,898.33	134.5%
32 OTHER, MAINT EQUIP							
174,435.00		-2,000.00	172,435.00	156,816.86	68,403.03	-52,784.89	130.6%
34 OTHER, LEGAL SERVICE							
120,000.00		0.00	120,000.00	39,278.25	50,329.25	30,392.50	74.7%
35 OTHER, ADMIN SUPP							
673,406.00		89,603.00	763,009.00	826,511.61	127,004.65	-190,507.26	125.0%
36 OTHER, ATHLETIC SUPP							
102,450.00		0.00	102,450.00	102,537.85	2,900.00	-2,987.85	102.9%
37 OTHER, CUSTODL SUPP							
155,000.00		0.00	155,000.00	152,752.15	13,553.44	-11,305.59	107.3%
38 OTHER, SPED TRANSP							
1,773,981.00		-50,000.00	1,723,981.00	1,583,726.64	160,011.04	-19,756.68	101.1%
39 OTHER, STUDENT TRANS							
1,097,546.00		-20.00	1,097,526.00	1,180,350.08	30,135.38	-112,959.46	110.3%
40 OTHER, TRAVEL/CONF							
166,225.00		-2,840.00	163,385.00	65,386.52	8,507.81	89,490.67	45.2%
41 OTHER, SPED TUITION/							
3,531,852.00		0.00	3,531,852.00	1,435,150.28	2,127,742.92	-31,041.20	100.9%
42 OTHER, UTILITIES							
1,236,500.00		0.00	1,236,500.00	682,832.92	31,521.80	522,145.28	57.8%
43 OTHER, TELEPHONE							
114,000.00		0.00	114,000.00	43,296.92	22,744.20	47,958.88	57.9%
44 OTHER, SEWER							
282,400.00		0.00	282,400.00	183,400.00	50,251.68	48,748.32	82.7%
48 ASSESSMENTS							
957,426.00		0.00	957,426.00	831,910.77	0.00	125,515.23	86.9%
49 OTHER							
500.00		0.00	500.00	0.00	0.00	500.00	.0%
<b>GRAND TOTAL</b>	<b>102,899,440.00</b>	<b>0.00</b>	<b>102,899,440.00</b>	<b>79,444,346.07</b>	<b>22,076,799.04</b>	<b>1,378,294.89</b>	<b>98.7%</b>



[Return to Previous page](#)

[Click for all Regional Schools by Program](#)

Select a Fiscal Year:

Select a Regional School:

FY2024 Preliminary Cherry Sheet Estimates  
 Acton Boxborough

PROGRAM	FY2023 Cherry Sheet Estimate	FY2024 Governor's Local Aid Proposal	FY2024 HWM Budget Proposal	FY2024 SWM Budget Proposal	FY2024 Conference Committee
<b>Education Receipts :</b>					
Chapter 70	15,641,731	15,795,331	15,942,931		
Charter Tuition Reimbursement	237,599	173,907	228,893		
Regional School Transportation	1,823,698	2,075,315	2,767,087		
<b>Offset Receipts :</b>					
School Choice Receiving Tuition	66,676	56,676	56,676		
<b>Total Estimated Receipts :</b>	<b>17,769,104</b>	<b>18,101,229</b>	<b>18,995,587</b>		
<b>Estimated Charges :</b>					
Special Education	21,201	35,556	35,556		
School Choice Sending Tuition	94,551	84,704	84,704		
Charter School Sending Tuition	683,670	729,781	794,940		
<b>Total Estimated Charges :</b>	<b>799,422</b>	<b>850,041</b>	<b>915,200</b>		
<b>Total Receipts Less Charges :</b>					
<b>Net Receipts :</b>	<b>16,970,282</b>	<b>17,251,188</b>	<b>18,080,387</b>		

Questions About Local Aid Please Email The Municipal Databank at : [databank@dor.state.ma.us](mailto:databank@dor.state.ma.us)



David Verdolino <dverdolino@abschools.org>

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## EXCESS AND DEFICIENCY - Acton Boxborough

1 message

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dlsgateway@dor.state.ma.us <dlsgateway@dor.state.ma.us>

Wed, Feb 15, 2023 at 10:18 AM

To: manager@actonma.gov, cterenzini@boxborough-ma.gov, tblondin@abschools.org, accounting@acton-ma.gov, dverdolino@abschools.org, kpontbriand@boxborough-ma.gov, accounting@actonma.gov, selectboard@boxborough-ma.gov, cjeannotte@abschools.org, efowlks@abschools.org, eabayaah@boxboroughschool.org, mdennedy@abschools.org, tmckinley@abschools.org, aklein@abschools.org, pilght@abschools.org, dlsgateway@dor.state.ma.us

Cc: handfielda@dor.state.ma.us

### Massachusetts Department of Revenue Division of Local Services

Geoffrey E. Snyder, Commissioner

Sean R. Cronin, Senior Deputy Commissioner of Local Services

Acton Boxborough

2/15/2023

Re: EXCESS AND DEFICIENCY - Acton Boxborough

Based upon the unaudited balance sheet submitted, I hereby certify that the amount of excess and deficiency or "E & D" as of July 1, 2022 for Acton Boxborough is:

General Fund \$2,986,634.00

This certification is in accordance with the provisions of G. L. Chapter 71, §16B½, as amended. The unencumbered funds certified above in excess of five percent of the operating budget and budgeted capital costs for the succeeding fiscal year must be applied to reduce the current fiscal year's assessment. For your district, this excess amount equals \$0.00.

This certification letter will also be e-mailed to the school superintendent, the board of selectmen in each member town and the city council in each member city immediately upon approval, provided an e-mail address is reported in DLS' Local Officials Directory. Please forward to other officials that you deem appropriate.

Sincerely

Deborah A. Wagner

Director of Accounts

Massachusetts Department of Revenue

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This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this mail in error please notify the postmaster at dor.state.ma.us.

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Acton Boxborough FY22.pdf  
21K







## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	5-4-2023	<b>AGENDA ITEM NUMBER</b>	3.b
<b>AGENDA ITEM TITLE</b>	Ongoing Business		
<b>PRESENTER(S)</b>	Peter Light		
<b>SUMMARY OF TOPIC</b>	Final Report on Status of FY23 District & Superintendent Goals		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting or
	<input type="checkbox"/> with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>APPROX AGENDA TIME</b>	10 mins.
<b>FOLLOW-UP</b>	5/18/23 Individual Evaluations due to SC Chairperson 6/8/23 Evaluation of Superintendent Presented/Voted
<b>ATTACHMENTS</b>	



## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	5-4-2023	<b>AGENDA ITEM NUMBER</b>	3.c
<b>AGENDA ITEM TITLE</b>	Subcommittee and Member Reports		
<b>PRESENTER(S)</b>	various		
<b>SUMMARY OF TOPIC</b>	Customary updates from the Subcommittees, ALG, BLF if they have met since the last School Committee meeting		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>SUGGESTED MOTION</b>	
<b>FOLLOW-UP</b>	
<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	10 min.
<b>ATTACHMENTS</b>	



## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	5-4-2023	<b>AGENDA ITEM NUMBER</b>	3.d
<b>AGENDA ITEM TITLE</b>	CONSENT AGENDA: Approval of Meeting Minutes, Donations, Annual Authorization		
<b>PRESENTER(S)</b>	Tessa McKinley		
<b>SUMMARY OF TOPIC</b>	Items on the Consent Agenda do not usually require discussion and are approved with one vote. After members are asked if any items should be held out for individual consideration, a motion to approve the consent agenda is made, seconded, and voted on. Any items held from the consent agenda are then discussed and voted on separately.		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
<b>X</b>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
<b>X</b>	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>SUGGESTED MOTION</b>	"Move that the ABRSC approve the consent agenda as proposed/amended."
<b>FOLLOW-UP</b>	
<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
<b>ATTACHMENTS</b>	Draft minutes

*To develop engaged, well-balanced learners through collaborative, caring relationships.*





## Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720  
978-264-4700  
[www.abschools.org](http://www.abschools.org)

### Acton-Boxborough Regional School Committee Meeting

April 13, 2023 at 7:00 p.m.

Administration Building Auditorium To view only: <https://www.youtube.com/actontv1>

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### DRAFT MINUTES

- Members Present: Ben Bloomenthal, Kyra Cook, Liz Fowlks, Adam Klein, Ginny Kremer, Amy Krishnamurthy, Tessa McKinley, Yebin Wang, Rebeccah Wilson
- Members Absent: Evelyn Abayaah-Issah, Andrew Schwartz
- Others: Marie Altieri, Deborah Bookis, Peter Light, Beth Petr, Dave Verdolino
- 

#### 1. CALL TO ORDER & CHAIRPERSON'S WELCOME - *Kyra Cook*

The ABRSC was called to order at 7:01 p.m. by Chairperson Kyra Cook.

Members of the public were invited to watch the meeting online using Acton tv's youtube channel. The Chair stated that the meeting was being recorded and would be posted on Acton TV's website at actontv.org.

Six Acton residents are running for the three open seats in the election on April 25. They are: Courtney Barrieault, Victoria Campbell, Jason Fitzgerald, Michael Gowing, Leela Ramachandran and Yanxin Schmidt. Four Boxborough residents are running for the two open seats for Boxborough residents in their election on May 16. They are: Rick Barrett, Chad Childers, Lakshmi Kaja, and Vikram Parikh. Several Acton candidates in attendance shared a few words.

a. ABRHS Student Representative Update - *Rohan Ravindran, Harshini Magesh, Molly Norris, Diksha Mhatre, Julia Zhou*

The students spoke about an upcoming book fair event including an AB grad author who will speak about mental health, the change in course levels that some students are confused, concerned and not happy about, the increase in sharing cultures, diversity and cultural awareness in the High School, and upcoming Field Day.

b. Public Participation - none

c. Superintendent's Update - *Peter Light*

After congratulating upcoming AB grads on their recent Seal of Biliteracy awards, Mr. Light spoke about:

- AB Offers Portuguese Language and Culture Course for Staff
- ABRSD Awarded \$200,000 Accelerating Literacy Learning through High Quality Instructional Materials Grant

- ABRSD Awarded \$26,000 Civics Teaching and Learning Grant
- Leadership Coalition to Combat Hate and Bias in Schools
- Project Graduation's urgent need for volunteers
- Upcoming Cartwheel Care Webinars - Positive Relationships with Screen-Based Technology
- Community Coffees

**2. Public Hearing: FY24 ABRSD MA DESE School Choice Program - Marie Altieri**

a. Call to Order

The FY24 ABRSD MA DESE School Choice Program Public Hearing was called to order at 7:18 p.m. by Chairperson Kyra Cook.

Marie Altieri reported on the history and status of Choice students in our district, noting that districts receive about \$5000 per Choice student. Staff students who attend AB are not considered Choice students. The Administration's recommendation is to remain withdrawn from the program due to lack of available seats.

b. Adjourn

Adam Klein moved, Liz Fowlks seconded and it was unanimously, **VOTED**: to adjourn the hearing at 7:22 p.m.

c. FY24 ABRSD MA DESE School Choice Program Participation - **VOTE** - Kyra Cook

Adam Klein moved, Liz Fowlks seconded and it was unanimously,

**VOTED**: to remain withdrawn from the School Choice program due to class size and space limitations, noting that existing school choice students will remain through graduation.

**3. GUESTS AND PRESENTATIONS**

a. R.J. Grey Junior High School Update - *Principal Jim Marcotte*

Mr. Marcotte presented on the common thread this year at RJG, "Relationships Matter". This included the LIFTS Training for staff, Culturally Responsive Teacher Leaders, and improved Family Communication.

Comments from the Committee included:

- Members look forward to May's data, hoping for an increase in the number of students who have a relationship with staff.
- With anti semitism surging in the commonwealth, parents have concerns. Mr. Marcotte agreed that this is an important issue to address.
- Advisories and peer leader programs have been changed many times at the High School. Is there conversation about those groups? There has been a lot of talk about streamlining across buildings. Mr. Marcotte replied that the Jr High advisory program works for the Jr High but he cannot comment about how it would work at the High School, although there is opportunity for the two principals to work together on something like this. Mr. Light added that the reason most districts don't call it "Junior High" is because it is a middle level

with unique developmental issues, not a junior version of High School. 7th graders are just entering and 8th graders are focused on getting to High School.

- It is good that the staff reaches out to families at the beginning of the year, especially for families for whom English is not their first language.

b. **ABRHS Update - *Principal Joanie Dean***

i. **Course Level Update**

Mr. Light asked Ms. Dean and her faculty/staff to develop a program of multi-year work examining course levels. This year she met with all department heads and developed a team that met weekly. Their work was presented in parent forums and included a video format with a survey that was distributed districtwide. Presentations were also done at the High School for students. A followup staff survey is being done. The goal this year was to get enough initial feedback to review over the summer and fall to hone the proposal. He stressed that this meeting is a midpoint of the discussion, not the end. More work will be done in the fall culminating in a proposal to vote on in December. The Adoption of New Programs and Courses of Study policy IGD was referenced. More feedback from the School Committee is being requested so the team can consider it before the Fall presentation.

Principal Dean was excited to share the ABRHS year in review. When faculty and students were asked what they wanted out of our community and schools - a respectful and inclusive community was the response from both groups. She spoke about Community Involvement, Advisories and Course Leveling. Team sizes have been made much smaller (400 instead of 800 students). Teachers have really stepped up this year to take on new tasks, without taking anything away. Students require more thought, care and time from all educators to meet them where they are. Events this year were amazing, including athletics, performing arts, and over 100 clubs. Teacher leadership has been at an all time high this year with peer leaders in every department. Advisories are mixed grades with 8-12 students in each group. Members sit in a circle, technology free. Ms Dean described it as "heading in the right direction". The goal of Advisory is to create a cohesive community that encourages students to connect with peers and staff. Education is now more about problem solving, collaboration, and critical thinking in a variety of settings.

Goals for the new levels proposal are:

1. Students will have increased access, opportunities, and choice to study advanced level coursework.
2. Students will have access to a broader range of learning and social interactions that will better prepare them for today's world.

Regarding course levels, comments from the Annual Senior Survey were very negative about the effects of leveling classes. The Administration feels that a



rigid leveling system can have a stark impact on students' social emotional learning. It's important for students to feel balanced emotionally and that they belong to learn. It is thought that when kids take lower level courses there are few opportunities to move out of those levels. Many of our students could and should be provided more opportunities to move up in course work. Our instruction will also have to shift with a new plan. This is based on educational research and AB is not alone in doing this work. Many comments have stressed the need to support our teachers during this transition. Survey responses will be shared when they are all in.

Comments from the Committee included:

- This work is appreciated. The idea that disability is related to intelligence is a tough pill to swallow. The most positive experiences for one student have been in heterogeneous classes.
- Some students take honors classes to get the weighted gpa. This needs to be eliminated. (This will be discussed by the team next year.)
- All students should get to access whatever level they want to take, without "having to beg a teacher to take it".
- It is important to differentiate between course level and tracking. We have to be really careful about the school profile.
- A student's status should not be a determinant of ability in school.
- Regarding the 4 year Proposed Plan slide - The plan to change all of the classes at the same time, analyzing along the way, and adjusting. Mr. Light suggested a starting point for this is the first link on the Education Research slide 7 regarding the Meta-Analysis Marshall memo.
- A Committee member stated that AB is at least 20 years behind in just now considering this change to our classes. There are differences between levels and tracking. The way that we deliver education with a tracked system is not pedagogy-wise the best system. We are trying to deliver excellent education, the difference is not the leveling but the tracking.

A member of the public asked how the community could better understand this issue. Show people with examples or a sample lesson. Concern was expressed about how this issue is being communicated. A student stated that students should be able to access the classes they need and want because they need to be successful. Having only two levels could create more separation, a greater divide. This student appreciated that she could talk to more students when she was in a mixed grade class. Another student agreed about the benefit of heterogeneous classes. Ms. Dean agreed that students need to be more involved in this discussion. Watching the social interactions in a learning environment is very important.

#### 4. ONGOING BUSINESS

##### a. Budget Update - *Peter Light*

##### i. Staffing Updates

##### 1. Request for two additional Kindergarten sections

After careful evaluation of kindergarten enrollment, it was decided to reduce the current number of sections by 2 in the previously proposed budget. Having now completed the initial round of kindergarten registration, the enrollment trends have bounced back. This means kids are returning to the schools post pandemic and that is good news. More kindergartners will also move in over the summer. As a result, it is important to add back these two sections. This can be covered within the proposed budget due to late unexpected retirements. These two sections are needed to maintain class sizes within School Committee parameters. If enrollment dips, a section could be eliminated next year.

##### 2. Request for Assistant Director of Special Education

Mr. Light is "very conflicted" about this request because we are in such a challenging budget situation but the post pandemic numbers of challenging student issues are exceeding our coordinators' case levels. He proposed using circuitbreaker funds for the first and maybe second years and then decide if it should be added to the budget permanently. He acknowledged that the District has eliminated three administrative positions over the past two years and the resulting impact that has had. Director of Special Education elaborated that this is being recommended primarily at the elementary level for case coordination supporting teachers and families before the students move on to the secondary level. There has to be the right balance of service between the schools. If the Committee agrees, the job would be posted tomorrow because it is hiring season. Jen would lead the process.

Given significant turnover in special education leadership over the past few years, a member stated that this new position provides some succession planning and that is important. Mike Balulescu, President of the ABEA and AB parent, appreciated the attention on special education and doesn't doubt that the work is needed. He expressed concern about a teacher whose colleague has been cut and they've been told they cannot get help, but now they hear that \$120,000 is found to cover these needs. He asked, "Why is this the need?". Mr. Light appreciated Mike's point and didn't disagree with the concern. He replied that it is similar to why 3 ELE were added this year. We're still committed to adding staff if we can but meeting IEP needs is a moral and legal obligation. The District "needs to stabilize the special education leadership". Amanda Bailey, SEPAC Chair, asked why we keep churning through special ed

leadership? Jen Truslow responded that adding this position is a chance to improve that. The number of students being evaluated is very high now. Also a new version of the Individual Education Plan (IEP) is being rolled out so that will involve more training. Mr. Light added that consistency and clarity of process is critical. Without it, more time is spent and frustration increases. Communication around complex cases has been an issue for us. When people can't get to Jen (Truslow) it trickles down and creates a lot of frustration.

A member of the public expressed concern about adding two kindergarten sections to the base budget given the budget challenges facing the district next year. He strongly advocated for adding only one section at this time.

ii. Approval of FY24 Line Item Budget (no change to overall budget) - **VOTE** - *Kyra Cook*

Liz Fowlks suggested amending the proposed motion to add only one kindergarten teacher because this has been such a difficult budget process. She advocated for waiting to see if it becomes critical to add an additional section. Members understood her point, but adding a section later usually means older students have to be moved between schools. Right now we're at 319 K students registered with 15-20 more students expected to register over the summer and 15 sections planned. Class size guidelines are 18-20 students per K class. For 15 sections that would be 21.2 kids, 16 sections (add 1) would be 20 kids and 17 (add 2) sections would result in 18.5 per class. This includes growth over the summer.

Tessa McKinley moved, Adam Klein seconded and it was unanimously, **VOTED**: to approve the line item budget as presented in the packet with the stipulation that the total budget and assessments remain unchanged from the committee final budget vote on March 16, 2023.

b. Superintendent Evaluation Process Reminder - *Peter Light*

Members will be sent the evaluation digitally to complete. More evidence will be provided after the next meeting. Mr. Light explained the process using the statewide rubric. The goal is to have all of the evidence by May 4th, then members have two weeks to complete their evaluation and send it to Kyra and Beth as secretary. Pointing to evidence is very important. This is a shared document. Adam and Kyra will collaborate on the final composite summary evaluation for Mr. Light for a reading and vote at the June 8th School Committee meeting.

c. Subcommittee and Members' Report

i. Acton Leadership Group - *Amy Krishnamurthy*



- Peter shared the budget information. Next meeting will be in July.
- ii. Community Engagement - *Andrew Schwartz - meeting tomorrow*
  - iii. Policy Subcommittee - *Ginny Kremer*  
Met last week. They are meeting with Scouts' reps per SC direction and plan to bring a new Facilities Use policy draft to the May 18th meeting.
  - iv. Budget Subcommittee - *Adam Klein*  
Update was included in tonight's discussion. Also discussed Annual Town Meeting presentations. Will be in next SC meeting's FYI.
  - v. School Resource Officer Subcommittee - *Rebecca Wilson*  
Reviewed potential survey questions to elicit community feedback. Next meeting will include Police Chief Jim Cogan and Sgt Keith Campbell on May 3.
- d. Consent Agenda/Action Items - **VOTE** - *Kyra Cook*
    - i. Approval of ABRSC Meeting Minutes of 3/2/23 and 3/16/23
    - ii. New R.J. Grey JHS Club-Neurodiversity Club  
Ginny Kremer moved, Adam Klein seconded and it was unanimously **VOTED**: to approve the consent agenda
  - e. Statement of Warrants and Recommendation to Approve - **VOTE** - *Kyra Cook*  
Tessa McKinley moved, Amy Krishnamurthy seconded and it was unanimously, **VOTED**: to approve the warrants (see motion in memo)

FYI -

- Proposed ABRSC Meetings for 2023-2024
- ABRSD Cartwheel-DMG Workshop - 3/31/23
- Monthly Student Enrollment - 4/1/23
- Acton and Boxborough Town Election Calendars

Mr. Light highlighted the proposed meetings list to be confirmed when the five new members are in attendance. He will ask that the new Committee consider doing one full day workshop over the summer. With so many new members, this would be an excellent way to set the right tone. He would also like to consider starting meetings at 6:30 instead of 7:00 next year.

*Kyra Cook, Evelyn Abayaah-Issah, Amy Krishnamurthy, Tessa McKinley, and Yebin Wang were thanked for their many years of service to the Committee. This was the retiring Acton members' last meeting. Retiring Boxborough members have one more to attend.*

## 5. ADJOURN

Ginny Kremer moved, Adam Klein seconded and it was unanimously, **VOTED**: to adjourn the ABRSC meeting at 10:15 p.m.

Respectfully submitted,  
Beth Petr

List of Documents Used: Agenda, Agenda item summary pages, School Choice Hearing memo and state information from M Altieri, RJGJHS Presentation Slides from J. Marcotte, ABRHS Presentation Slides from J. Dean, High School Course Leveling Plan Update from P. Light, Adoption of New Programs policy IGD, HS Community Forum Survey Themes, FY24 Budget, Staffing Update and Request memo from P. Light, Assistant Director of Special Education Proposal Memo from J. Truslow, FY24 Budget Files, Special Education Program Review Executive Summary December 2022, Assistant Dir of Special Education Draft Job Description, End-of-Cycle Summative Evaluation Report - Superintendent, District and Superintendent Goals, 2022-2023 Oct 20, 2022, Evaluating the SUpervisor MASC Training slides, ABRSC Draft Minutes of March 2, 2023, ABRSC Draft Minutes of March 16, 2023, New RJGJHS Club - Neurodiversity Club memo from J. Marcotte, Warrants Memo from D. Verdolino, FY24 ABRSC Draft List of Meetings, Cartwheel Care presentation slides, Monthly Student Enrollment, Acton and Boxborough Annual Election Calendars



## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	5-4-2023	<b>AGENDA ITEM NUMBER</b>	3.e
<b>AGENDA ITEM TITLE</b>	Statement of Warrants and Recommendation to Approve		
<b>PRESENTER(S)</b>	Tessa McKinley		
<b>SUMMARY OF TOPIC</b>	Warrants are the listing of all payments made by the school district for the period, including payroll, vendors and others. The School Committee approves these at every meeting.		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
<b>X</b>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	<b>X</b> with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>SUGGESTED MOTION</b>	See motion in memo in the packet from D. Verdolino
<b>FOLLOW-UP</b>	
<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	2 min
<b>ATTACHMENTS</b>	Summary memo from D. Verdolino and posted folder of individual warrants





# Acton-Boxborough Regional School District

15 Charter Road - Acton, MA 01720  
www.abschools.org

**Finance Department**  
David A. Verdolino, Director  
(978) 264-4700  
dverdolino@abschools.org

May 4, 2023

To: School Committee Chair  
From: Dave Verdolino /dav/  
Re: School Committee Agenda - Warrants

Members –

Below please find a summary of warrants for which I am respectfully requesting your consideration and approval at the regular meeting on 4/13/2023.

The Budget Subcommittee has previously reviewed these warrants, for the purpose of check distribution. A majority of the Subcommittee conveyed their approval electronically and the related disbursements have been made. The full School Committee should vote its authorization of these expenditures of budgeted and other funds in its custody. All members have received for each warrant the information provided as shown below, namely:

1. (for vendor warrants, including payroll withholding remittances and student activities)
  - Declining balance register of payments (“Declining Dollar report”)
  - Warrant detail (payments by vendor)
2. (payroll)
  - Payroll warrant summary

As you know, these warrants, formerly provided in paper copy requiring physical signature, are now provided in digital copy with the School Committee meeting packet. A vote on the total memo value of warrants meets MGL guidelines for School Committee approval of warrants.

Thank you for your consideration and cooperation with this request.



# Acton-Boxborough Regional School District

15 Charter Road - Acton, MA 01720  
www.abschools.org

**Finance Department**  
David A. Verdolino, Director  
(978) 264-4700  
dverdolino@abschools.org

## Recommended Motion Wording

I move that the School Committee vote to approve the below listed warrants totaling \$7,376,560.00.

### AP Vendor warrant(s) as follows -

23-021	dated	4/14/2023	in the amount of	\$	729,271.26
23-021C	dated	4/21/2023	in the amount of	\$	253,784.39
23-022A	dated	4/28/2023	in the amount of	\$	2,148,987.71

### Payroll Vendor warrant(s) as follows -

23-021PR	dated	4/20/2023	in the amount of	\$	1,224,377.76
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### Payroll warrant(s) as follows -

P2321	dated	4/20/2023	in the amount of	\$	2,988,527.49
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### Student Activities warrant(s) as follows -

23-021SH	dated	4/20/2023	in the amount of	\$	25,631.39
23-022BL	dated	4/27/2023	in the amount of	\$	5,980.00



## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

<b>MEETING DATE</b>	5-4-2023	<b>AGENDA ITEM NUMBER</b>	FYI
<b>AGENDA ITEM TITLE</b>	For Your Information (FYI)		
<b>PRESENTER(S)</b>	The Chairperson and/or Superintendent may highlight individual items		
<b>SUMMARY OF TOPIC</b>	A variety of items may be found in the FYI: announcements, awards, publicity, reference materials, etc. that do not need discussion.		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Julie LaLumiere.*

<b>SUGGESTED MOTION</b>	
<b>FOLLOW-UP</b>	
<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	
<b>ATTACHMENTS</b>	various



ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE MEETINGS  
2023-2024

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All meetings begin at 6:30 or 7:00 p.m. and will be held in the Auditorium at the Administration Building, 15 Charter Road, Acton

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**Meeting Date**

Summer Workshop: TBD during week of July 17, 2023 (9:00 am-5:00 pm breakfast and lunch provided optional dinner after the meeting)

Summer Business Meeting: August 17 or August 24

September 7, 2022

September 21, 2023

October 5, 2023

October 19, 2023

November 2, 2023

November 16, 2023

December 7, 2023

January 4, 2024

January 18, 2024

February 1, 2024

February 15, 2024 FY25 Budget Meeting at 6:00 pm

\*March 7, 2024 Open Budget Hearing

\*March 21, 2024 Final Budget vote not later than 45 days prior to Town Meeting

April 4, 2024

April 25, 2024

May 2, 2024

May 16, 2024

June 6, 2024

\*Dates subject to change due to Annual Town Meeting dates



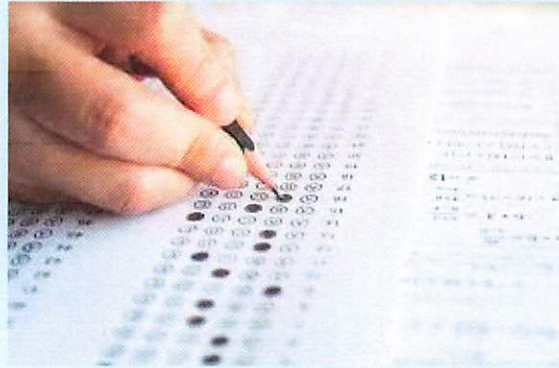
Dear Members of CASE Community,

We are ending March and going into April. The new month is starting out with showers. The weather is in keeping with this time of year. It is spring. Spring brings with it a fresh start and endless possibilities. I hope you are all taking advantage of the temperatures and the ability to be outside as a group. With that, I share with you this newsletter capturing highlights, activities, and notices from the collaborative this past month. Here's wishing you all a favorable and successful April!

Sincerely,  
Sanchita

## PROGRAM UPDATES

### MCAS UPDATE



*"ELA MCAS - Grade 10 has to be taken on certain dates. It has gone well at Colebrook School. Proctors were prepared. Students took the test. Coverage went well. Space worked out. MCAS will be back at Colebrook in May for Math and for Biology in June. MCAS Alts were brought to the central office today and are getting picked up today.*

*For District Classes - Grades 3-8 have windows of testing. Melissa and Carla are coordinating the tests in district classes."*

- *Kim Munroe, **Principal, Colebrook School***



## TIP PROGRAM NEWS

Faculty in the TIP Program are participating in a book study, *Lost and Found* by Ross Green. Carla Chioda is leading this project.

<p><b>Lost and Found Book Study</b>                  Ross Green</p>	<p>Chapter 1: Who and Why</p>	<p>Observes to Helping Students with Concerning Behaviors</p>	<p>Paradigm Shift</p>	<p>Assessment of Lagging Skills and Unmet Problems (ALSP)</p>
<p>The Plans</p>	<p>The Plans List</p>	<p>Solving Problems Together</p>	<p>Debugging</p>	<p>The Hardest Part-Jenny Lavelle, Robin Scott</p>
<p>The Hardest Part-Debra J-Jenny Lavelle, Robin Scott</p>	<p>The Hardest Part-Debra J-Jenny Lavelle, Robin Scott</p>	<p>3-ongoing benefits</p>		

The group is exploring practical Ross Green's guidance for implementing his empirically-supported Collaborative & Proactive Solutions (CPS) problem solving model with students exhibiting behavioral challenges.

## COLEBROOK SCHOOL NEWS

FILL OUT IN GOOGLE FORMS

I've invited you to fill out a form: Pastry is lemon blueberry bread!

### Colebrook Coffee Cart

Coffee Cart is served between 9-10a.



Staff Name \*

Classroom or Room # \*

Hot Beverage Selection (\$.50) \*

- Coffee full strength
- Coffee half-caf
- Hot Chocolate
- Black Tea
- Green Tea
- English Tea
- Constant Comment Tea
- Earl Grey Tea
- Mint Tea
- No beverage

Pastry (\$1.00) \*

- Yes
- No

Total Due (Beverage \$.50 and pastry \$1.00) \*

Review and Submit

Never submit passwords through Google Forms.



*COFFEE CART - "Two to three students across programs at Colebrook School are involved in making coffee and pastry each week. There is also a culinary and vocational aspect to this activity where coffee and a pastry made and delivered to staff in the building. Staff complete a Google Form with their orders earlier in the week.*

*Between 9-10 am on Fridays, students review money transactions, go over some scenarios, and head out to deliver coffee. Sometimes they go independently and sometimes with the Transition Specialist, Kate Sullivan. They deliver and then clean up."*

*- Kim Munroe, **Principal, Colebrook School***



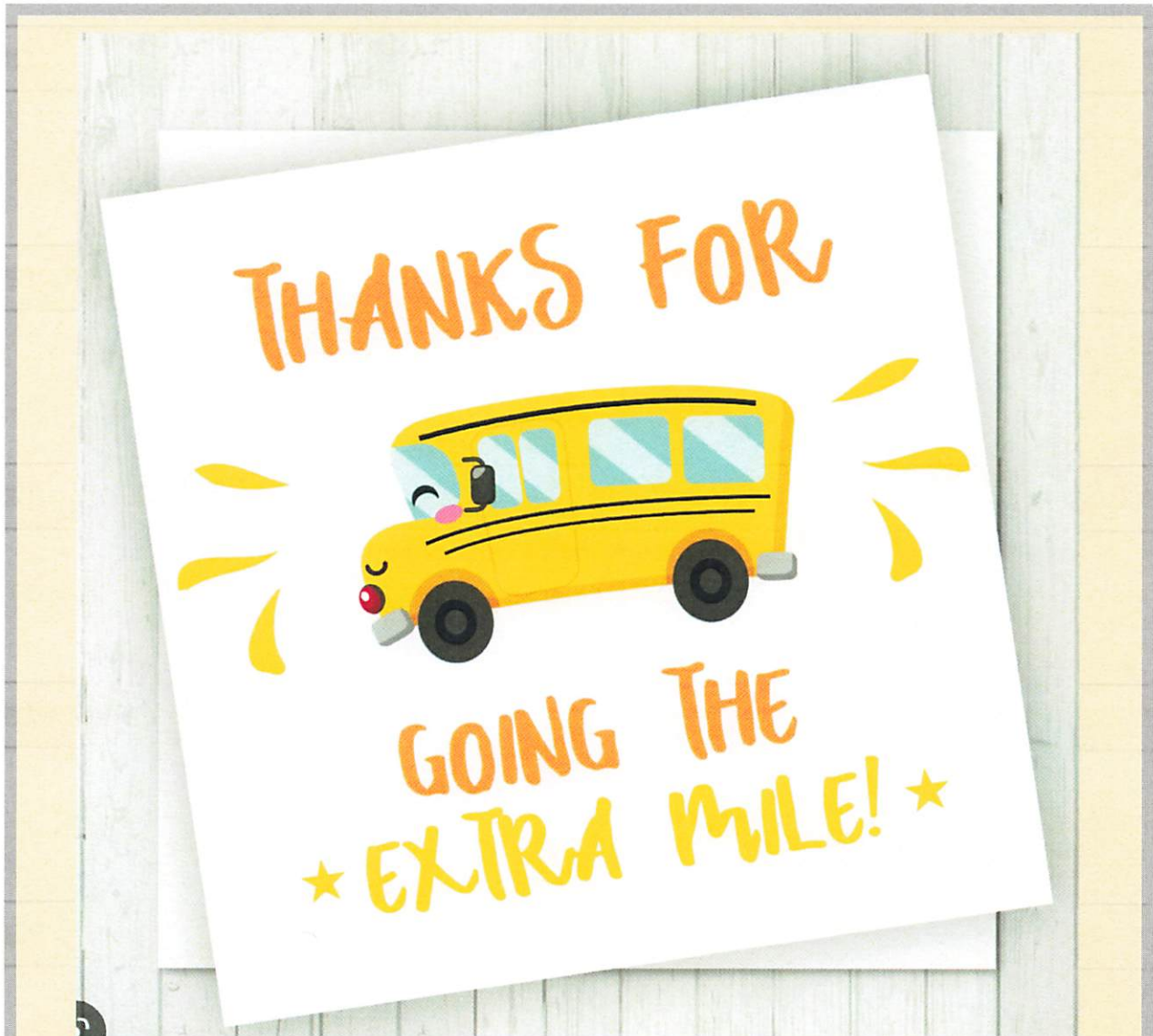


*COLLEGE VISIT - "Students from the Colebrook TIP and Empower programs attended a college visit to Mass Art on Monday. They were impressed with the level and breadth of art displayed and enjoyed walking through the studio spaces. One student who had little idea of what he wanted to do after high school declared, "I'm not going to lie. I think I want to become a graphic artist"! Another thanked the staff repeatedly for a wonderful day.*

*Sincerely, Jessica Grill (Counselor)*



## TRANSPORTATION UPDATES



*"A parent organization in Thoreau School in Concord reached out and was apologetic that they did not include CASE drivers in their appreciation. A parent representative of this organization came by the CASE transportation office yesterday with gift cards for drivers and said that from now they will include us in their appreciation."*

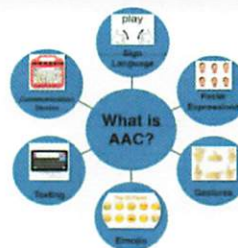
**- By Marty Finnegan, Transportation Manager**

## CETT TEAM UPDATES

### PD OPPORTUNITY

[AAC Workshop - April 12, 2023](#)

### *Let's Get Talking: Adventures in AAC*



#### **Lunch & Learn Workshop**

Hosted by CASE CETT Team

**Wednesday, April 12, 2023, 12:00pm–3:00pm**

Littleton Middle School, 55 Russell St, Littleton

The workshop will provide information about supporting language comprehension and use for students with complex communication needs, with a focus on students who use lite and/or high-tech AAC. Participants will gain insight into implementation strategies and will walk away with tools for use across school settings.

#### **Who Should Attend:**

Educational staff, including speech-language pathologists, teachers, therapists, BCBAs/ABA tutors, counselors, and paraprofessionals, who teach and support students with complex communication needs.

#### **What To Bring**

A bag lunch. iPad with any AAC app, if available.

#### **Cost:**

\$50 for CASE Member Districts

\$75 for non-CASE Districts

\$0 for CASE Employees

**Registration Link:** [Workshop Registration](#)

[cettteam@casecollaborative.org](mailto:cettteam@casecollaborative.org)



## DEPARTMENT UPDATES

### PIZZA FACTORY



### SPRING CLEANING

*"As the weather warms up it becomes time for spring cleaning. Here are some great tips on how to go about getting it clean and organized.*

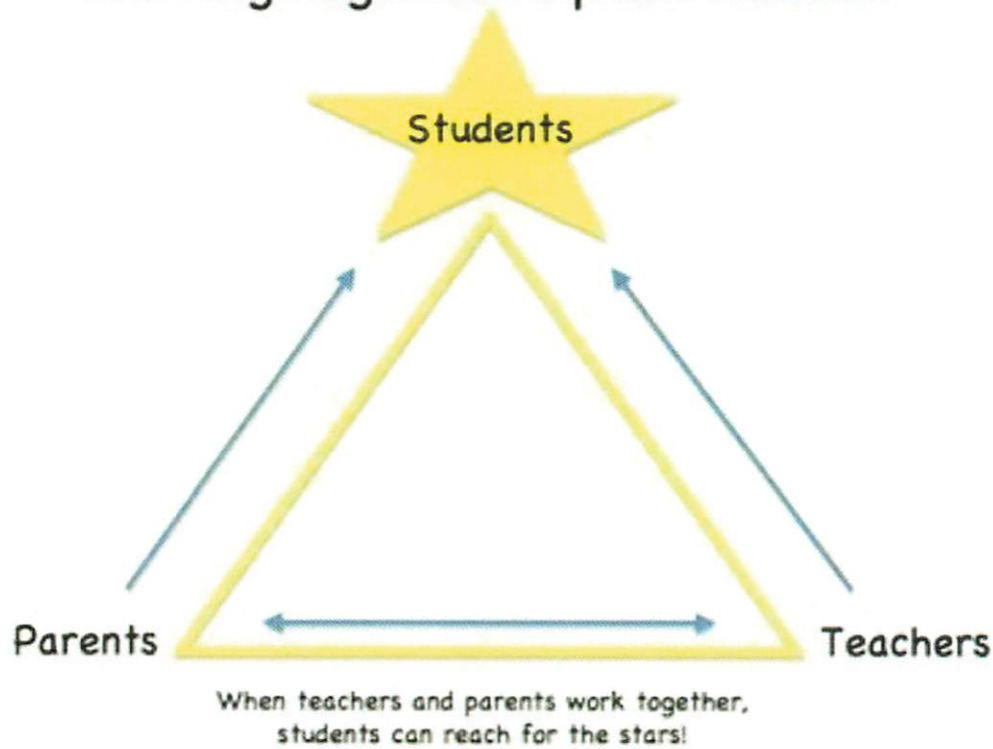
<https://blog.williams-sonoma.com/how-to-clean-your-kitchen/>

*- By Kathryn Dietel, Culinary Specialist*



## PARENT AND COMMUNITY UPDATE

Working together equals success!



*Debbie Lilley, parent of a student in CASE's EMPOWER HIGH SCHOOL PROGRAM, is our Parent Liaison. Debbie organized a meeting at Colebrook School with interested parents/families on March 17, 2023. The purpose was to plan their activities for the spring.*

## ROUNDTABLES



CASE Special Education Directors Roundtable took place on  
March 3rd, 2023 and March 31st, 2023.

CASE Out of District Coordinators Roundtable took place on  
March 9th, 2023.



**APRIL 2023**  
**CALENDAR OBSERVANCES**

April 2023

April	Full Month	<p><b>ARAB AMERICAN HERITAGE MONTH</b>          Celebrates the Arab American heritage and culture and pays tribute to the contributions of Arab Americans and Arabic-speaking Americans.</p>
April	Full Month	<p><b>GENOCIDE AWARENESS MONTH</b>          A month that marks important anniversaries for past and contemporary genocides. Throughout the month, individuals, communities and organizations join together to remember and honor victims and survivors of mass atrocities.</p>
April	Full Month	<p><b>NATIONAL POETRY MONTH</b>          Introduced in 1996 by the Academy of American Poets as a way to increase awareness and appreciation of poetry in the United States.</p>
<b>April</b>		<p><b>DAY OF SILENCE</b>          Students take a day-long vow of silence to protest the actual silencing of lesbian, gay, bisexual, transgender and queer/questioning (LGBTQ) students and their straight allies due to bias and harassment.</p>
April 2		<p><b>PALM SUNDAY • Western Christian</b>          Observed the Sunday before Easter to commemorate the entry of Jesus Christ into Jerusalem.</p>
April 6		<p><b>THERAVADA NEW YEAR • Buddhist</b>          In Theravada countries the New Year is celebrated on the first full moon day in April.</p>
April 6-13		<p><b>PASSOVER/PESACH • Jewish</b>          The eight-day "Feast of Unleavened Bread" celebrates Israel's deliverance from Egyptian bondage.</p>
April 7		<p><b>GOOD FRIDAY • Western Christian</b>          Commemorates the Crucifixion of Jesus Christ on the Friday before Easter. Known as <i>Holy Friday</i> in Eastern Orthodox Christianity.</p>
April 9		<p><b>EASTER • Western Christian</b>          Known as <i>Pascha</i> in Eastern Christianity, it celebrates the resurrection of Jesus.</p>
April 9		<p><b>PALM SUNDAY • Eastern Orthodox Christian</b>          Observed the Sunday before Pascha to commemorate the entry of Jesus Christ into Jerusalem.</p>
April 13		<p><b>HOLY THURSDAY • Eastern Orthodox Christian</b>          Also known as <i>Maundy Thursday</i>, it is celebrated on the Thursday before Pascha commemorating the Last Supper, at which Jesus Christ and the Apostles were together for the last time before the Crucifixion.</p>
April 14		<p><b>HOLY FRIDAY • Eastern Orthodox Christian</b>          Commemorates the Crucifixion of Jesus Christ on the Friday before Pascha. Known as <i>Good Friday</i> in Western Christianity.</p>

- |                       |   |
|-----------------------|---|
| <b>April 14</b>       | <b>VAISAKHI (also spelled Baisakhi) • Sikh</b><br>The festival which celebrates the founding of the Sikh community as the Khalsa (community of the initiated). On this day, Sikhs gather and celebrate Vaisakhi at their local Gurdwaras (Sikh house of worship) by remembering this day as the birth of the Khalsa.  |
| <b>April 16</b>       | <b>PASCHA • Eastern Orthodox Christian</b><br>Known as <i>Easter</i> in Western Christianity, it celebrates the resurrection of Jesus Christ.   |
| <b>April 17</b>       | <b>LAILAT AL-QADR • Islamic</b><br>Commemorates the night that the <i>Qur'an</i> was first revealed to the Prophet Muhammad. It is known as the "Night of Power." Often set on the 27th day of Ramadan, Sunnis may observe it on the 21st, 23rd, 25th or 29th and Shi'ite (Shiite) observe it on the 19th, 21st or 23rd day of Ramadan.   |
| <b>April 18</b>       | <b>YOM HASHOAH • Jewish</b><br>"Holocaust Remembrance Day" memorializes the heroic martyrdom of six million Jews who perished in the Nazi Holocaust.  |
| <b>April 21</b>       | <b>EID AL-FITR • Islamic</b><br>The "Feast of the Breaking of the Fast" marks the end of Ramadan, the holy month of fasting from dawn until dusk.   |
| <b>April 21-May 2</b> | <b>FESTIVAL OF RIDVÁN • Bahá'í</b><br>Annual festival commemorating the 12 days when Bahá'u'lláh, the prophet-founder of the Bahá'í Faith, resided in a garden called Ridván (Paradise) and publicly proclaimed his mission as God's messenger for this age. The first ( <b>April 21</b> ), ninth ( <b>April 29</b> ), and twelfth ( <b>May 2</b> ) days are celebrated as holy days when Baha'is suspend work. |
| <b>April 24</b>       | <b>ARMENIAN MARTYRS' DAY</b><br>Memorializes the genocide of approximately 1.5 million Armenians between 1915 and 1923 in Turkey.   |